



OVERSEA-CHINESE BANKING CORPORATION LIMITED

(Incorporated in Singapore)

(Company Registration No. 193200032W)

ANNUAL GENERAL MEETING TO BE HELD ON 29 APRIL 2021

1. **Background.** Oversea-Chinese Banking Corporation Limited (**OCBC** or the **Bank**) refers to:
 - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
 - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the **Order**) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies; and
 - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation of 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides additional guidance on the conduct of general meetings during the period from 27 March 2020 to 30 June 2021.
2. **Date, time and conduct of Annual General Meeting.** OCBC is pleased to announce that pursuant to the Order, its Eighty-Fourth Annual General Meeting (AGM) will be convened and held by way of **electronic means on Thursday, 29 April 2021 at 2.00 p.m.** (Singapore time).
3. **Notice of AGM and proxy form.** The Notice of AGM and proxy form will be sent to shareholders by electronic means via publication on the Bank's website and the SGX website¹. Printed copies of these documents will not be sent to shareholders.
4. **No personal attendance at AGM.** As a precautionary measure due to the current COVID-19 situation in Singapore, **shareholders will not be able to attend the AGM in person.**
5. **Alternative arrangements for participation in the AGM.** Shareholders may participate in the AGM by:
 - (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;
 - (b) submitting questions to the Chairman of the Meeting in advance of the AGM; and/or
 - (c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM by shareholders, including CPF and SRS investors, are set out in the Appendix to this announcement. In addition, CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 19 April 2021**. There will be no live voting or live Q&A at the AGM.
6. **Persons who hold shares through relevant intermediaries.** Persons who hold OCBC shares through relevant intermediaries (as defined in section 181 of the Companies Act, Chapter 50), other than CPF and SRS investors, and who wish to participate in the AGM by:
 - (a) observing and/or listening to the AGM proceedings via live audio-visual webcast or live audio-only stream;

¹ The Notice of AGM and proxy form may be accessed on the Bank's website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> and on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

(b) submitting questions to the Chairman of the Meeting in advance of the AGM; and/or

(c) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM,

should contact the relevant intermediary through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

7. **2020 Annual Report and Letter to Shareholders.** The 2020 Annual Report and the Letter to Shareholders dated 5 April 2021 (in relation to the proposed renewal of the share purchase mandate and the proposed adoption of the OCBC Deferred Share Plan 2021) may be accessed by clicking on the following hyperlinks under the “Annual report and AGM” section of the Bank’s website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page>:

(a) “2020 Annual Report – English” or “2020 Annual Report – Chinese” for either the English or Chinese versions of the 2020 Annual Report; and

(b) “Letter to shareholders dated 5 April 2021” for the Letter to Shareholders dated 5 April 2021.

The above documents may also be accessed on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.

8. **Key dates/deadlines.** In summary, the key dates/deadlines which shareholders should take note of are set out in the table below:

Key dates	Actions
5 April 2021 (Monday)	Shareholders, including CPF and SRS investors, may begin to pre-register at the pre-registration website which is accessible from the URL https://www.ocbc.com/group/investors/annual-report-and-agm.page for the live audio-visual webcast/live audio-only stream of the AGM proceedings.
5.00 p.m. on 19 April 2021 (Monday)	Deadline for CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
2.00 p.m. on 26 April 2021 (Monday)	Deadline for shareholders to: <ul style="list-style-type: none"> • pre-register for live audio-visual webcast/live audio-only stream of the AGM proceedings; • submit questions in advance; and • submit proxy forms appointing the Chairman of the Meeting as proxy.
By 2.00 p.m. on 27 April 2021 (Tuesday)	Individuals or corporates whose status as shareholders <u>cannot be verified</u> will receive an email informing them of this. Such individuals or corporates may contact our Share Registrar, M & C Services Private Limited, at GPC@mncsingapore.com , or alternatively at +65 6228 0505 or +65 6228 0517 between 9.00 a.m. and 7.00 p.m. on 27 and 28 April 2021 or between 9.00 a.m. and 12.00 p.m. on 29 April 2021 if they have any questions.
By 12.00 p.m. on 28 April 2021 (Wednesday)	Individuals or corporates whose status as shareholders <u>have been verified</u> will receive an email which will contain unique user credentials and instructions on how to access the live audio-visual webcast or live audio-only stream of the AGM proceedings (the Confirmation Email). Shareholders who do not receive the Confirmation Email by 12.00 p.m. on 28 April 2021 , but have registered by the 26 April 2021 deadline and have not been informed of an unsuccessful registration, should contact our Share Registrar, M & C Services Private Limited, at GPC@mncsingapore.com , or alternatively at +65 6228 0505 or +65 6228 0517 between 12.00 p.m. and 7.00 p.m. on 28 April 2021 or between 9.00 a.m. and 12.00 p.m. on 29 April 2021.

Date and time of AGM – 2.00 p.m. on 29 April 2021 (Thursday)	<ul style="list-style-type: none"> • Click on the link in the Confirmation Email and follow the instructions to access the live audio-visual webcast of the AGM proceedings; or • Call the toll-free telephone number and follow the instructions in the Confirmation Email to access the live audio-only stream of the AGM proceedings.
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9. **Further information.** For more information, shareholders can refer to the FAQs on the Bank’s website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> (click on the hyperlink “FAQ on AGM Arrangements”) or call our hotline numbers at +65 6530 6048, +65 6530 6287 and +65 6890 3208.
10. **Important reminder.** Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Shareholders should check the Bank’s website at the URL <https://www.ocbc.com/group/investors/annual-report-and-agm.page> or the SGX website at the URL <https://www.sgx.com/securities/company-announcements> for the latest updates on the status of the AGM.

OCBC would like to thank all shareholders for their patience and co-operation in enabling us to hold our AGM with the optimum safe management measures amidst the current COVID-19 pandemic.

Peter Yeoh
Secretary

Singapore
5 April 2021

APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM:

Shareholders will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast or live audio-only stream via their phones, tablets or computers, submit questions in advance of the AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Shareholders, including CPF and SRS investors, can pre-register at the pre-registration website which is accessible from the URL https://www.ocbc.com/group/investors/annual-report-and-agm.page by clicking on the hyperlink “Registration for AGM Proceedings” and following the online instructions, from 5 April 2021 up to 2.00 p.m. on 26 April 2021, to enable OCBC to verify their status as shareholders.</p> <p>Individuals or corporates whose status as shareholders <u>cannot be verified</u> will receive an email by 2.00 p.m. on 27 April 2021 informing them of this. Such individuals or corporates may contact our Share Registrar, M & C Services Private Limited, at GPC@mncsingapore.com, or alternatively at +65 6228 0505 or +65 6228 0517 between 9.00 a.m. and 7.00 p.m. on 27 and 28 April 2021 or between 9.00 a.m. and 12.00 p.m. on 29 April 2021 if they have any questions.</p> <p>Individuals or corporates whose status as shareholders <u>have been verified</u> will receive a Confirmation Email by 12.00 p.m. on 28 April 2021, which will contain unique user credentials and instructions on how to access the live audio-visual webcast or live audio-only stream of the AGM proceedings.</p> <p>Shareholders who do not receive the Confirmation Email by 12.00 p.m. on 28 April 2021, but have registered by the 26 April 2021 deadline and have not been informed of an unsuccessful registration, should contact our Share Registrar, M & C Services Private Limited, at GPC@mncsingapore.com, or alternatively at +65 6228 0505 or +65 6228 0517 between 12.00 p.m. and 7.00 p.m. on 28 April 2021 or between 9.00 a.m. and 12.00 p.m. on 29 April 2021.</p>
2.	Submit questions in advance	<p>Shareholders will not be able to ask questions during the live audio-visual webcast or live audio-only stream of the AGM proceedings, and therefore it is important for shareholders to pre-register and submit their questions in advance of the AGM.</p> <p>Submission of questions. Shareholders, including CPF and SRS investors, can submit substantial and relevant questions related to the resolutions to be tabled for approval at the AGM to the Chairman of the Meeting, in advance of the AGM, in the following manner:</p> <p>(a) Via email. Shareholders may submit their questions via email to OCBCAGM2021@ocbc.com.</p> <p>(b) By post. Shareholders may also submit their questions by post to OCBC Bank, Group Secretariat, 65 Chulia Street, #08-00 OCBC Centre, Singapore 049513.</p> <p>When sending in your questions via email or by post, please also provide us with the following details:</p> <ul style="list-style-type: none"> • your full name; • your address; • number of shares held; and • the manner in which you hold shares in OCBC (e.g., via CDP, CPF or SRS).

No.	Steps	Details
		<p>Deadline to submit questions. All questions must reach us by 2.00 p.m. on 26 April 2021.</p> <p>Addressing questions. We will endeavour to address all substantial and relevant questions (which are related to the resolutions to be tabled for approval at the AGM) received from shareholders during the AGM. However, as there may not be sufficient time to address all such questions during the AGM itself, responses to questions which we are unable to address during the AGM will be published on the Bank's website and on SGXNET prior to the AGM.</p> <p>Minutes of AGM. We will publish the minutes of the AGM on the Bank's website and on SGXNET, and the minutes will include the responses to substantial and relevant questions from shareholders which are addressed during the AGM.</p>
3.	Submit proxy forms to vote	<p>Shareholders will not be able to vote during the live audio-visual webcast or live audio-only stream of the AGM proceedings. Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form.</p> <p>Specific voting instructions to be given. Where shareholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms. Proxy forms must be submitted in the following manner:</p> <p>(a) if submitted by post, be deposited at the Share Registration Office of the Bank at M & C Services Private Limited, 112 Robinson Road #05-01, Singapore 068902; or</p> <p>(b) if submitted electronically, be submitted via email to the Share Registration Office of the Bank at GPC@mncsingapore.com,</p> <p>in either case, by 2.00 p.m. on 26 April 2021.</p> <p>A shareholder who wishes to submit a proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p>Members are strongly encouraged to submit completed proxy forms electronically via email.</p> <p>CPF and SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 19 April 2021.</p>