



Leader Environmental Technologies Limited
利德环保技术有限公司
(Incorporated in the Republic of Singapore on 15 August 2006)
(Company Registration Number: 200611799H)

**ANNOUNCEMENT RELATING TO INSTRUCTIONS TO SHAREHOLDERS
FOR ANNUAL GENERAL MEETING IN 2020**

1. INTRODUCTION

The Board of Directors (the “**Board**”) of Leader Environmental Technologies Limited (the “**Company**”) refers to:

- (a) the announcements released by the Company on 5 March 2020 and 10 March 2020 relating to the extension of time obtained by the Company to hold its annual general meeting (“**AGM**”);
- (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for, amongst others, listed companies in Singapore to conduct general meetings, either wholly or partly, by electronic means; and
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, as amended from time to time (the “**Alternative Arrangements Order**”) which sets out the alternative arrangements in respect of, amongst others, general meetings of listed companies in Singapore.

2. DATE OF ANNUAL GENERAL MEETING

The Board wishes to inform shareholders that the AGM will be held by way of electronic means on 28 May 2020 at 11.00 a.m.

The Company has today uploaded the following documents in connection with the AGM on SGXNet:

- (a) the annual report for the financial year ended 2019 (“**2019 AR**”);
- (b) the notice of the AGM dated 13 May 2020 (the “**Notice of AGM**”); and
- (c) the proxy form.

3. NO DESPATCH OF PRINTED COPIES OF DOCUMENTS

In line with the provisions under the Alternative Arrangements Order, no printed copies of the Annual report, Notice of AGM and the proxy form will be despatched to shareholders.

An electronic copy of each of the Notice of AGM and the proxy form has been made available on SGXNet.

4. ALTERNATIVE ARRANGEMENTS FOR AGM

(a) No physical attendance

In view of the circuit breaker measures applicable as of the date of this announcement up to 1 June 2020 and pursuant to the Alternative Arrangements Order, shareholders will not be allowed to attend the AGM in person.

Alternative arrangements are instead put in place to allow shareholders to participate in the AGM by:

- (i) watching or listening to the AGM proceedings via a “live” audio-visual webcast or “live” audio-only stream. Shareholders who wish to participate as such will have to pre-register in the manner outlined in paragraph 4(b) below;
- (ii) submitting questions ahead of the AGM. Please refer to paragraph 4(c) below for further details; and
- (iii) voting by proxy at the AGM. Please refer to paragraph 4(d) below for further details.

(b) “Live” audio-visual webcast and “live” audio-only stream

The AGM proceedings will be conducted via electronic means. Shareholders will be able to (i) watch these proceedings through a “live” audio-visual webcast via their mobile phones, tablets or computers, or (ii) listen to these proceedings through a “live” audio-only stream via telephone. In order to do the above, shareholders will have to follow these steps:

- (i) Shareholders who wish to watch or listen to the “live” audio-visual webcast or “live” audio-only stream must pre-register by clicking on the following link and submitting the online registration form: (URL: <https://leaderenvironmentalagm.listedcompany.com/leader-2020-agm>) (“Pre- registration Website”), no later than 11.00 a.m. on 25 May 2020 (Monday) (the “Registration Deadline”).

Following authentication of a shareholder’s status, such shareholder will receive an email containing the login credentials and the link to access the “live” audio-visual webcast or “live” audio-only stream of the AGM proceedings.

- (ii) Shareholders who have pre-registered by the Registration Deadline but do not receive the aforementioned email by 3.00 p.m. on 27 May 2020 (Wednesday) should contact the Company’s share registrar, M&C Services Private Limited for assistance, at (65) 62280530 or gpb@mncsingapore.com.

Shareholders MUST NOT forward the unique link to other persons who are not Shareholders and who are not entitled to attend the AGM. This is also to avoid any technical disruptions or overload to the “LIVE” webcast and Audio-only means.

(c) Submission of questions

Shareholders may also submit questions related to the resolutions to be tabled for approval at the AGM.

All questions must be submitted no later than 11.00 a.m. on 25 May 2020 (Monday) (the “Submission Deadline”) via any one of the following means:

- (i) via the pre-registration website (<https://leaderenvironmentalagm.listedcompany.com/leader-2020-agm>)
- (ii) leader.ir@financialpr.com.sg

The Company will endeavour to address substantial and relevant questions relating to the resolutions to be tabled for approval at the AGM.

Please note that shareholders will not be able to ask questions at the AGM and accordingly, it is important for shareholders to submit their questions by the Submission Deadline.

(d) **Voting by proxy**

Shareholders will not be able to vote online at the AGM. Instead, if shareholders (whether individuals or corporates) wish to exercise their votes, they must submit a proxy form to appoint the chairman of the AGM (the **"AGM Chairman"**) to vote on their behalf.

Shareholders (whether individuals or corporates) appointing the AGM Chairman as proxy must give specific instructions as to his/her/its manner of voting, or abstentions from voting, in the proxy form, failing which the appointment and votes will be treated as invalid.

The proxy form must be submitted to the Company no later than 11.00 a.m. on 26 May 2020 through any one of the following means:

- (i) by depositing a physical copy at the registered office of the Company's share registrar, M&C Services Private Limited, at 112 Robinson Road #05-01 Singapore 068902; or
- (ii) by sending a copy by email to gpb@mncsingapore.com.

In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.

Shareholders who hold their shares through relevant intermediaries¹ (including CPFIS Members or SRS investors) and who wish to exercise their votes by appointing the AGM Chairman as proxy should approach their respective relevant intermediaries (including their respective CPF Agent Banks or SRS Approved Banks) to submit their voting instructions at least seven (7) working days prior to the date of the AGM.

¹ A relevant intermediary is:

- (a) a banking corporation licensed under the Banking Act (Chapter 19 of Singapore) or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity; or
- (b) a person holding a capital markets services licence to provide custodial services under the Securities and Futures Act (Chapter 289 of Singapore) and who holds shares in that capacity; or
- (c) the Central Provident Fund Board established by the Central Provident Fund Act (Chapter 36 of Singapore), in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Central Provident Fund Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.

As the COVID-19 situation is still evolving, the Company has to implement measures to take into account the requirements, guidelines and recommendations of regulatory bodies and government agencies from time to time. Accordingly, the Company may be required to change its AGM arrangements at short notice. Shareholders are advised to closely monitor announcements made by the Company on SGXNET.

The Company seeks the understanding and co-operation of all shareholders in enabling the Company to hold and conduct the AGM in compliance with the circuit breaker measures to stem the spread of COVID-19 infections.

By Order of the Board

Lin Baiyin
Executive Chairman and CEO
11 May 2020