BRITISH AND MALAYAN HOLDINGS LIMITED

Company Registration No. 201632914Z (Incorporated in the Republic of Singapore)

IMPORTANT NOTICE TO SHAREHOLDERS IN RELATION TO THE COMPANY'S ANNUAL GENERAL MEETING TO BE HELD ON FRIDAY, 23 OCTOBER 2020

The Board of Directors (the "**Board**") of British and Malayan Holdings Limited (the "**Company**") refers to:

- (a) the Notice of Annual General Meeting issued on 8 October 2020 (the "Notice of AGM") to convene the Annual General Meeting ("AGM") of the Company to be held on Friday, 23 October 2020 at 2:30 p.m.;
- (b) the COVID-19 (Temporary Measures) Act 2020 and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "Order") (as amended), and which sets out the alternative arrangement in respect of, inter alia, general meetings of companies where personal attendance is provided for in written law or certain legal instruments; and
- (c) the Joint Statement by the Accounting and Corporate Regulatory Authority ("ACRA"), Monetary Authority of Singapore ("MAS") and the Singapore Exchange Regulation issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020) which provides additional guidance on the conduct of general meetings during the safe management period and the Joint Statement by the ACRA, MAS and Singapore Exchange Regulation issued on 1 October 2020 which provides guidance on the conduct of general meetings amid evolving COVID-19 situation.

1. Date, time and conduct of AGM

The Company wishes to announce that the AGM of the Company will be held on Friday, 23 October 2020 at 2:30 p.m. at 1 Coleman Street, #08-01 The Adelphi, Singapore 179803. The Company have made arrangements to comply with the safe management and safe distancing requirements during the AGM. <u>Masks must be worn throughout the AGM</u>.

2. Alternative arrangements at the AGM

Shareholders (including investors who hold shares through the Central Provident Fund ("**CPF**") may participate the AGM physically. The total number of attendees to be accommodated at the venue of the AGM shall not be more than 20 persons at all time. Shareholders who wish to attend the AGM must pre-register by 2:30 p.m. on 16 October 2020 ("**Pre-Registration Deadline**") at <u>angela.ho@bmtrust.com</u> or <u>paul.pavey@bmtrust.com</u>.

In the event that the numbers of attendees who wish to attend the AGM physically exceed the total number to be accommodated at the venue of the AGM, the shareholder who registers subsequently will be given an unique link by email to participate the AGM via live audio. The email with instruction on how to participate the AGM will be sent to the registered shareholders via email by 2:30 p.m. on 21 October 2020.

Shareholders who do not receive an email by 2:30 p.m. on 21 October 2020, but have registered by the Pre-registration Deadline, may contact the Company at the following

email address: <u>angela.ho@bmtrust.com or paul.pavey@bmtrust.com</u> with the following details included: (1) the full name of the Shareholder, and (2) his/her/its identification/registration number.

3. Submission of questions in advance

Shareholders may submit questions related to the resolutions to be tabled for approval at the AGM, via the following methods:

- (i) By email to the Company at <u>angela.ho@bmtrust.com or paul.pavey@bmtrust.com</u>; or
- (ii) By hardcopy to the Company's registered office at 1 Coleman Street, #08-01 The Adelphi, Singapore 179803

When sending in your questions via email or post, please also provide us with the following details:

- your full name;
- your address;
- number of shares held; and
- the manner in which you hold shares (e.g., via CDP, CPF or SRS) Shareholders are required to submit their questions no later than 19 October 2020, 2:30 p.m..

The Company will endeavor to address the substantial and relevant questions received from the shareholders before the AGM or at the AGM and by publishing our responses on SGXNet and the Company's website.

4. Important Reminder

Due to the constantly evolving COVID-19 situation in Singapore, the arrangements for the AGM may be changed at short notice. Shareholders are advised to check SGXNet regularly for the updates.

BY ORDER OF THE BOARD

Paul Martin Pavey/Angela Ho Wei Ling Company Secretaries 7 October 2020