#### TIH LIMITED

(the "Company") (Incorporated In the Republic Of Singapore) Unique Entity No: 199400941K

# DEFERRED TWENTY-SIXTH ANNUAL GENERAL MEETING AND WEBCAST/AUDIO FEED REGISTRATION GUIDANCE

The Company refers to its notice of annual general meeting dated 1 April 2020 for the annual general meeting of the Company originally scheduled to be held on 22<sup>nd</sup> day of April 2020. The said annual general meeting was deferred pursuant to the Company's announcement dated 13 April 2020.

The Company hereby announce that the deferred Twenty-Sixth Annual General Meeting will be held by way of electronic means on the 12<sup>th</sup> day of June 2020.

The notice and the proxy form of the deferred Twenty-Sixth Annual General Meeting (the "**Notice**") has been made available on SGXnet and the Company's website. A printed copy of the Notice will **NOT** be sent to Shareholders.

## Participation in the AGM via live webcast or live audio feed

- Shareholders or their corporate representatives who wish to attend the AGM via webcast or audio feed are required to pre-register at the following website <a href="https://complete-corp.com.sg/tih-agm/">https://complete-corp.com.sg/tih-agm/</a> by 10.00 a.m. on 9 June 2020 ("Registration Deadline").
- 2. Upon successful verification, each such Shareholder or its corporate representative will receive an email by **3p.m. on 11 June 2020**. The email will contain instructions to access the webcast or audio feed of the AGM proceedings. Shareholders or their corporate representatives who have pre-registered by the Registration Deadline but do not receive an email by **3.00 p. m. on 11 June 2020** may contact the Company by email **tih-agm@complete-corp.com.sg**.
- 3. Persons who hold shares through relevant intermediaries, including CPF and SRS investors, who wish to participate in the AGM via webcast or audio feed should contact their relevant intermediaries (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible in order for the necessary arrangements to be made for their participation in the AGM.

### Voting by proxy

- 4. Shareholders or their corporate representatives may only exercise their voting rights at the AGM via proxy voting.
- 5. Shareholders or their corporate representatives who wish to vote on any or all of the resolutions at the AGM must appoint the Chairman of the Meeting as their proxy to do so on their behalf.

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- 6. The duly executed proxy form must be deposited at 137 Telok Ayer Street #03-07 Singapore 068602 or sent by email to <u>tih-agm@complete-corp.com.sg</u> not less than 72 hours before the time appointed for the holding of the AGM.
- 7. Proxy forms submitted previously pursuant to the original AGM notice dated 1 April 2020 for the AGM originally scheduled on 22 April 2020 will still be valid for the deferred AGM.
- 8. The voting results for each of the resolution tabled at the AGM will be shown live during the webcast.

## **Submission of questions prior to the AGM**

- 9. Shareholders or their representatives may submit questions related to the resolutions to be tabled at the AGM via the following AGM pre-registration website <a href="https://complete-corp.com.sg/tih-agm/">https://complete-corp.com.sg/tih-agm/</a> by 10 a.m. on 9 June 2020 so that they may be addressed during the AGM proceedings.
- 10. The Company shall only address relevant and substantial questions (as may be determined by the Company in its sole discretion) received. The Company will publish the minutes of the AGM on SGXnet and the Company's website within one month after the date of AGM.

## **Important reminder**

11. Due to the constantly evolving COVID-19 situation, the Company may be required to change its AGM arrangements at short notice. Shareholders or their corporate representatives are advised to regularly check the Company's website or announcements released on SGXnet for updates on the AGM. Further, in light of the current COVID-19 measures, which may make it difficult for Shareholders or their corporate representatives to submit completed proxy forms by post, shareholders or their corporate representatives are strongly encouraged to submit completed proxy forms electronically via email.

#### BY ORDER OF THE BOARD

Lee Hock Heng Company Secretary

22 May 2020