



聯明集團有限公司  
LIAN BENG GROUP LTD

(Incorporated in the Republic of Singapore)  
(Company Registration Number: 199802527Z)

## NOTICE OF EXTRAORDINARY GENERAL MEETING

*Unless otherwise defined, all capitalised terms herein shall bear the same meaning as used in the circular dated 4 September 2020 issued by Lian Beng Group Ltd (the “Circular”).*

**NOTICE IS HEREBY GIVEN** that an Extraordinary General Meeting (“EGM”) of the Company will be held by electronic means, on 28 September 2020 at 12.30 p.m. (or as soon thereafter following the conclusion or adjournment of the AGM to be held at 11.30 a.m. on the same day by electronic means) for the purpose of considering and, if thought fit, passing with or without modifications, the following resolution:

### SPECIAL RESOLUTION

#### THE PROPOSED ADOPTION OF THE NEW CONSTITUTION OF THE COMPANY

That:-

- (a) the New Constitution submitted to this meeting and reproduced in its entirety in Appendix 1 to this Circular dated 4 September 2020 to Shareholders in relation to the Proposed Adoption of New Constitution be approved and adopted as the Constitution of the Company in substitution for, and to the exclusion of, the Existing Constitution; and
- (b) the Directors and any of them be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they and/or he may consider expedient or necessary to give effect to this Resolution.

BY ORDER OF THE BOARD

**Wee Woon Hong**  
**Srikanth Rayaprolu**  
Company Secretaries  
Singapore

4 September 2020

#### **Explanatory Note:**

The proposed Special Resolution above, if passed, will approve the adoption of the New Constitution in substitution for, and to the exclusion of, the Company’s Existing Constitution. The New Constitution will replace the Existing Constitution and incorporate amendments to take into account, amongst others, the changes to the Companies Act, Cap. 50 (“**Companies Act**”) introduced pursuant to the Companies (Amendment) Act 2014 and the Companies (Amendment) Act 2017, and the prevailing Listing Manual. The Company is also taking the opportunity to incorporate certain other general changes. Please refer to the Circular dated 4 September 2020 to Shareholders in relation to the Proposed Adoption of New Constitution for more details.

#### Notes on the alternative arrangements for the forthcoming EGM:

- (i) This forthcoming EGM is convened and is to be held by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. This Notice is published on the SGX website (<https://www.sgx.com/securities/meeting-schedules>). **Printed copies of this Notice will not be mailed to members (i.e. shareholders) of the Company.**
- (ii) In view of the COVID-19 restrictions imposed by the Government of Singapore, **members will not be able to attend the forthcoming EGM in person.** A member (whether individual or corporate) who wishes to exercise his/her/its voting rights at the forthcoming EGM must appoint the Chairman of the EGM as his/her/its proxy to vote on his/her/its behalf at the EGM. A member should specifically indicate how the member wishes to vote for or vote against (or abstain from voting on) the resolutions.
- (iii) A member who wishes to watch and observe the proceedings of the EGM through a live webcast (comprising both video (audio-visual) and audio-only feeds) via their mobile phones, tablets or computers are to submit their request, with their full name (as per CDP/Script-based records), identification number (e.g. NRIC/Passport Number/FIN), shareholding type(s) (e.g. CDP/Script-based), email address and contact number (to enable the Company and/or its agents and service providers to authenticate their status as member) to the Company from **11 September 2020 to 12.30 p.m. on 25 September 2020** (i.e. not less than 72 hours before the time appointed for holding the above EGM), via <https://online.meetings.vision/lianbeng-registration>.

Upon successful authentication, each such member will receive an email reply by **12 p.m. on 27 September 2020**. The email reply will contain instructions to access the live webcast of the EGM proceedings. Only authenticated members are permitted to access and attend the EGM proceedings. Members who have pre-registered by the deadline of 12.30 p.m. on 25 September 2020 but have not received an email reply by 12 p.m. on 27 September 2020, please contact the Company's Share Registrar, M & C Services Private Limited at (65) 6228-0505 or (65) 6228-0517 between 12 p.m. and 6.00 pm on 27 September 2020 or between 9.00 am and 10.30 am on 28 September 2020.

On the day of the EGM, before an authenticated and pre-registered member may access the live webcast and attend the EGM (by electronic means), the member's identity is required to be verified by the Company's Share Registrar. Members are encouraged to log on (to access to the live webcast of the EGM proceedings) early to avoid possible bottlenecks and potential delays. We seek your kind understanding and cooperation. Members may log on from **11.30 a.m. on Monday, 28 September 2020**.

- (iv) Members will not be allowed to ask questions during the live webcast of the EGM. Members who may have questions relating to each resolution to be tabled for approval at the EGM are to submit their questions by email, together with their full name (as per CDP/Script-based records), identification number (e.g. NRIC/Passport Number/FIN), shareholding type(s) (e.g. CDP/Script-based), email address, and contact number (to enable the Company and/or its agents and service providers to authenticate their status as members) to the Company by **12.30 p.m. on 25 September 2020** (that is not less than 72 hours before the time fixed for holding the forthcoming EGM) to [egm@lianbenggroup.com.sg](mailto:egm@lianbenggroup.com.sg). The Company will endeavour to address all relevant and substantial questions (as may be determined by the Company in its sole discretion) received.
- (v) CPF and SRS investors including persons who hold shares through relevant intermediaries (as defined in section 181 of the Companies Act, Cap. 50) who wish to appoint the Chairman of the EGM as proxy should approach their respective CPF Agent Banks, SRS Operators or relevant intermediaries to submit their votes and/or questions relating to each resolution to be tabled for approval at the EGM, by **5.00 p.m. on 17 September 2020**. As a recap, only the chairman of the forthcoming EGM may be appointed as proxy.
- (vi) If the member is a corporation, the instrument appointing the proxy must be under seal or the hand of an officer or attorney duly authorised.
- (vii) The instrument appointing a proxy must either be deposited at the office of the Company's Share Registrar (i.e. M & C Services Private Limited), at 112 Robinson Road, #05-01, Singapore 068902, or submitted to the Company's Share Registrar by email to [gpc@mncsingapore.com](mailto:gpc@mncsingapore.com), by **12.30 p.m. on 26 September 2020** (that is, not less than 48 hours before the time appointed for holding the above EGM). Members are strongly encouraged to submit the completed and signed PDF copies of their proxy forms to the Company via email.
- (viii) A Depositor's name must appear on the Depository Register maintained by The Central Depository (Pte) Limited as at 72 hours before the time fixed for holding the forthcoming EGM in order for the Depositor to be entitled to access the live webcast and attend and vote via proxy at the forthcoming EGM.

- (ix) The Company will publish the minutes of the EGM via the SGXNet platform and the Company's website within one month after the date of EGM.
- (x) As the COVID-19 situation continues to evolve, members are advised to read the Government of Singapore's "COVID-19: Advisories for Various Sectors" (<https://www.gov.sg/article/covid-19-sector-specific-advisories>) including the health advisories issued by the Ministry of Health. The Company will monitor the situation and reserves the right to take further measures as appropriate in order to comply with the various government and regulatory advisories. Any changes to the manner of conduct of the forthcoming EGM will be announced by the Company on the SGXNet platform.

Summary of key dates and times Dates and times (Deadlines/Opening Time)	Actions
<b>By Thursday, 17 September 2020, 5.00 p.m.</b>	For CPF and SRS investors including persons who hold shares through relevant intermediaries (as defined in section 181 of the Companies Act, Cap. 50) who wish to appoint the Chairman of the EGM as proxy to approach their respective CPF Agent Bank, SRS Operators or relevant intermediaries to submit their votes and/or questions relating to each resolution to be tabled for approval at the EGM.
<b>By Friday, 25 September 2020, 12.30 p.m.</b>	For Members:  (a) who have questions relating to the business of the EGM to email their questions to <a href="mailto:egm@lianbenggroup.com.sg">egm@lianbenggroup.com.sg</a> .  (b) submit the necessary information required for authentication via <a href="https://online.meetings.vision/lianbeng-registration">https://online.meetings.vision/lianbeng-registration</a> should they wish to access the live webcast and attend the EGM.
<b>By Saturday, 26 September 2020, 12.30 p.m.</b>	For Members to (i) deposit the completed and signed proxy forms either to the Company's Share Registrar at 112 Robinson Road, #05-01, Singapore 068902, or (ii) email to the Company's Share Registrar to <a href="mailto:gpc@mncsingapore.com">gpc@mncsingapore.com</a> .  In view of the COVID-19 situation, members are strongly encouraged to submit their completed and signed PDF copies of their proxy forms electronically via email to <a href="mailto:gpc@mncsingapore.com">gpc@mncsingapore.com</a> .
<b>By Sunday, 27 September 2020, 12 p.m.</b>	For members who have been successfully authenticated to receive an email reply with instructions to access the live webcast of the EGM (" <b>Confirmation Email</b> "); and for members who have pre-registered but have not received any Confirmation Email by this time, please contact the Company's Share Registrar, M & C Services Private Limited at (65) 6228-0505 or (65) 6228-0517 between 12 p.m. and 6.00 pm on 27 September 2020 or between 9.00 am and 10.30 am on 28 September 2020.
<b>Monday, 28 September 2020, 11.30 a.m.</b>	When pre-registered members may log on for the Share Registrar to verify their identity and access to the live webcast to the EGM (that is scheduled to commence at 12.30 p.m. on Monday, 28 September 2020, or as soon thereafter following the conclusion or adjournment of the AGM to be held at 11.30 a.m. on the same day by electronic means) using the instructions received in the Confirmation Email.

#### Personal data privacy:

By attending, speaking, proposing, seconding and/or voting at the EGM and/or by a member of the Company submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and/or vote at the EGM and/or any adjournment thereof, the person/member (i) understands and accepts that photographs, images, audio and/or video recordings and transcripts of the EGM may be taken and/or made by the Company (and/or its agents and service providers), (ii) consents to the collection, use and disclosure of the person's/member's and its proxy(ies)'s or representative(s)'s personal data by the Company (and/or its agents and service providers) for legal, regulatory, compliance, corporate policies, procedures and administration, corporate actions, corporate communications and investor relations purposes and for the purposes of the processing, administration and record keeping by the Company (and/or its agents and service providers) of proxies and representatives appointed for the EGM (including any adjournment thereof) and the preparation, compilation, recording, keeping of the attendance lists, transcripts, minutes and other documents relating to the EGM (including any adjournment thereof), and in order for the Company (and/or its agents and service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines and for publication and/or use in the Company's Circular, corporate brochures, newsletters, publications, materials and/or corporate website by the Company (and/or its agents and service providers) (collectively, the "**Purposes**"), (iii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (and/or its agents and service providers), the member has obtained the prior express consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (and/or its agents and service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iv) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.