

# PROXY FORM

## KHONG GUAN LIMITED

(Company Registration Number: 196000096G)  
(Incorporated in the Republic of Singapore)

## PROXY FORM EXTRAORDINARY GENERAL MEETING

(Please read the notes overleaf before completing this Proxy Form)

### IMPORTANT:

1. An investor who holds shares under the Central Provident Fund Investment Scheme (“**CPF Investor**”) and/or the Supplementary Retirement Scheme (“**SRS Investor**”) (as may be applicable) who wishes to vote at the EGM should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least seven (7) working days before the date of the EGM (i.e., by **11:00 a.m.** on **9 February 2024**).
2. This Proxy Form is not valid for use by CPF and SRS Investors and shall be ineffective for all intents and purposes if used or purported to be used by them.

### PERSONAL DATA PRIVACY

By submitting this proxy form, the member of the Company accepts and agrees to the personal data privacy terms as set out in the Company's Notice of EGM dated 5 February 2024.

\*I/We, \_\_\_\_\_ (Name), \_\_\_\_\_ (\*NRIC/ Passport/ Company Registration No.) of \_\_\_\_\_ (Address) being a \*member/ members of KHONG GUAN LIMITED (the “**Company**”), hereby appoint(s):

Name	Address	NRIC/ Passport No.	Proportion of Shareholdings	
			No. of Shares	%

and/or (delete as appropriate)

Name	Address	NRIC/ Passport No.	Proportion of Shareholdings	
			No. of Shares	%

or failing him/ her/ them, the Chairman of the Extraordinary General Meeting (“**EGM**” or the “**Meeting**”) of the Company, as \*my/our proxy(ies) to attend, speak and vote for \*me/ us on \*my/ our behalf at the EGM to be held at 2 MacTaggart Road #04-01, Khong Guan Building, Singapore 368078 on Wednesday, 21 February 2024 at 11:00 a.m. and at any adjournment thereof.

\*I/ We direct \*my/ our proxy(ies) to vote for or against or to abstain from voting on the resolution(s) to be proposed at the EGM as indicated hereunder. If no specific direction as to voting is given or in the event of any other matter arising at the EGM and at any adjournment thereof, the proxy(ies) (except for the Chairman of the EGM) will vote or abstain from voting at his/ her/ their discretion, as \*he/ she/ they will on any other matter arising at the EGM and at any adjournment thereof; or (ii) the appointment of Chairman of the EGM as proxy for the resolution(s) will be treated as invalid at the EGM and at any adjournment thereof.

The sole resolution put to the vote at the EGM shall be decided by way of poll. If you wish to exercise all your votes “For” or “Against”, or “Abstain” the relevant Resolution(s), please mark an “X” in the appropriate box provided. Alternatively, please indicate the number of votes “For”, “Against” or “Abstain” the Resolution(s) in the boxes provided as appropriate. If you mark an “X” in the abstain box for a particular Resolution(s), you are directing your proxy(ies) not to vote on the Resolution(s).

No.	Ordinary Resolution(s)	For	Against	Abstain
1.	To approve the Proposed Appointment of Auditors			

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Signature(s) of Member(s)/ Common Seal of Corporate Members(s)

\* Delete where inapplicable

Total no. of Shares in:	No. of Shares
(a) Depository Register	
(b) Register of Members	

**IMPORTANT: PLEASE READ NOTES FOR PROXY FORM OVERLEAF.**



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# PROXY FORM

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## NOTES:

1. Please insert the total number of Shares held by you. If you have Shares entered against your name in the Depository Register (maintained by CDP), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members (maintained by or on behalf of the Company), you should insert that number of Shares. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy(ies) and/or representative(s) (the "**Proxy Form**") shall be deemed to relate to all the Shares held by you (in both the Depository Register and the Register of Members).
2. A proxy need not be a member of the Company.
3. A member (whether individual or corporate) can choose to appoint the Chairman of the EGM as his/ her/ its proxy, but this is not mandatory. The Chairman of the EGM, as proxy, need not be a member of the Company. If a member wishes to appoint the Chairman of the EGM as proxy, such member (whether individual or corporate) must give specific instructions as to voting for, voting against, or abstentions from voting on, each resolution in the instrument appointing the Chairman of the EGM as proxy. If no specific direction as to voting or abstentions from voting in respect of a resolution in the form of proxy, the appointment of the Chairman of the EGM as proxy for that resolution will be treated as invalid.
4. CPF Investors and SRS Investors who wish to vote at the EGM should approach their respective agent banks to submit their votes at least seven (7) working days before the date of the EGM (i.e., by **11:00 a.m. on 9 February 2024**). CPF Investors and SRS Investors should not directly appoint the Chairman as proxy to direct the vote.
5. A member who is a Relevant Intermediary\* is entitled to appoint more than two (2) proxies to attend, speak and vote at the EGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member appoints more than two (2) proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument appointing a proxy or proxies. A proxy need not be a member of the Company.

\*A **Relevant Intermediary** is:

- (a) banking corporation licensed under the Banking Act 1970 of Singapore, or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity;
  - (b) a person holding a capital markets services licence to provide custodial services for securities under the Securities and Futures Act 2001 of Singapore, and who holds shares in that capacity; or
  - (c) the CPF Board established by the Central Provident Fund Act 1953 of Singapore, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the CPF, if the CPF Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.
6. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative to attend the EGM, in accordance with Section 179 of the Companies Act 1967 of Singapore ("**Companies Act**").
  7. The Proxy Form must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing a proxy(ies) and/or representative(s) is executed by a corporation, it must be executed either under its seal, executed as a deed in accordance with the Companies Act or under the hand of an attorney or an officer duly authorised, or in some other manner approved by the Directors. Where the instrument appointing a proxy(ies) and/or representative(s) is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the Proxy Form at the Company's Share Registrar, B.A.C.S. Private Limited at 77 Robinson Road #06-03, Robinson 77, Singapore 068896.
  8. The Proxy Form must be submitted to the Company in the following manner:
    - (a) if submitted by post, be deposited at the office of the Company's Share Registrar, B.A.C.S. Private Limited at 77 Robinson Road #06-03, Robinson 77, Singapore 068896; or
    - (b) if submitted electronically, be submitted via email to the Company's Share Registrar, B.A.C.S. Private Limited at [main@zicoholdings.com](mailto:main@zicoholdings.com),

in either case, not later than **11.00 a.m. on 19 February 2024** (being forty-eight (48) hours before the time fixed for the EGM) and in default the Proxy Form for the EGM shall not be treated as valid.

9. The completion and return of the Proxy Form by a member do not preclude such member from attending, speaking and voting in person at the EGM if such member subsequently decides to do so. The appointment of the proxy(ies) for the EGM will be deemed to be revoked if the member attends the EGM in person and in such event, the Company reserves the right to refuse to admit any person or persons appointed under the relevant Proxy Form to the EGM.

## General:

The Company shall be entitled to reject the Proxy Form if it is incomplete, improperly completed or illegible, or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the Proxy Form. In addition, in the case of Shares entered in the Depository Register, the Company may reject any Proxy Form lodged if the member, being the appointor, is not shown to have Shares entered against his name in the Depository Register as at seventy-two (72) hours before the time appointed for holding the EGM as certified by CDP to the Company.

## Personal Data Privacy:

By submitting this Proxy Form, the member accepts and agrees to the personal data privacy terms set out in the Notice of EGM dated 5 February 2024.