I/We,

# CAPITALAND COMMERCIAL TRUST

(Constituted in the Republic of Singapore pursuant to a trust deed dated 6 February 2004 (as amended))

# **PROXY FORM A (EGM)**

NOTE: This Proxy Form A (EGM) is available on the website of the SGX-ST at <a href="https://cct.listedcompany.com/agm\_egm.html">www.sgx.com/securities/company-announcements</a> and on the website of CapitaLand Commercial Trust ("CCT") at <a href="https://cct.listedcompany.com/agm\_egm.html">https://cct.listedcompany.com/agm\_egm.html</a>. Printed copies of this Proxy Form A (EGM) will also be sent to CCT Unitholders.

#### **Personal Data Privacy**

By submitting an instrument appointing the Chairman of the EGM as proxy, the CCT Unitholder accepts and agrees to the personal data privacy terms set out in the Notice of EGM dated 4 September 2020.

Glue all sides firmly. Stapling and spot sealing are disallowed.

(Name),

## IMPORTANT:

- The EGM (as defined below) is being convened, and will be held, by way of electronic means pursuant to the COVID-19 (Temporary Measures)
  (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order
  2020.
- 2. Alternative arrangements relating to attendance at the EGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the EGM in advance of the EGM, addressing of substantial and relevant questions either before or at the EGM, and voting by appointing the Chairman of the EGM as proxy at the EGM, are set out in the Notice of EGM.
- 3. Due to the current COVID-19 restriction orders in Singapore, CCT Unitholders will not be able to attend the EGM in person. If a CCT Unitholder (whether individual or corporate) wishes to exercise his/her/its voting rights at the EGM, he/she/it must appoint the Chairman of the EGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the EGM.
- 4. This Proxy Form A (EGM) is not valid for use by CPFIS Investors / SRS Investors and shall be ineffective for all intents and purposes if used or purported to be used by them. If a CPFIS Investor or SRS Investor wishes to appoint the Chairman of the EGM as proxy, he/she should approach his/her respective CPF Agent Banks or SRS Agent Banks to submit his/her votes by **5.00 p.m.** on **Thursday, 17 September 2020**, being 7 working days before the date of the EGM.
- 5. All capitalised terms used in this Proxy Form A (EGM) which are not otherwise defined herein shall bear the same meanings ascribed to them in the scheme document dated 4 September 2020 issued by the CCT Manager to CCT Unitholders.
- 6. Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of the Chairman of the EGM as a CCT Unitholder's proxy to attend, speak and vote on his/her/its behalf at the EGM.

of			(NRIC/F	Passport/Co	ompany Registr	ation Number) (Address)
being Extrao EGM t	a unitholder/unitholders of CCT ordinary General Meeting ("EGM" to be convened and held by way and at any adjournment thereof	as my/our proxy to a of electronic means o	ttend, speak and	vote for me	e/us on my/ou	nairman of the
	irect the Chairman of the EGM as Amendments Resolution to be pr				rom voting on,	the CCT Trust
No.	Extraordinary Resolution		For*	Against*	Abstain*	
1.	To approve the CCT Trust Deed Amendments					
pleas <b>In the</b>	stain from voting on the CCT Trust Deed a e indicate the number of CCT Units that the e absence of specific directions in respe ur proxy for the CCT Trust Deed Amend	ne Chairman of the EGM as yect of the CCT Trust Deed A	our proxy is directed to mendments Resolutio	o vote "For" o	r "Against" or to ab	ostain from voting.
Dated this day of		2020		Total Number of CCT Units Held		
Signat	ure(s) of CCT Unitholder(s)/Com	nmon Seal of Corporate	CCT Unitholder			

IMPORTANT: PLEASE READ NOTES TO THIS PROXY FORM A (EGM) ON THE REVERSE PAGE



Postage will be paid by addressee. For posting in Singapore only.

# BUSINESS REPLY SERVICE PERMIT NO. 07718

# <u> Կովիվովոկոլկոկնիկ</u>

# CAPITALAND COMMERCIAL TRUST MANAGEMENT LIMITED

(as manager of CapitaLand Commercial Trust)
c/o Boardroom Corporate & Advisory Services Pte. Ltd.
50 Raffles Place
#32-01 Singapore Land Tower
Singapore 048623

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## NOTES TO PROXY FORM A (EGM):

- 1. Due to the current COVID-19 restriction orders in Singapore, CCT Unitholders will not be able to attend the EGM in person. If a CCT Unitholder (whether individual or corporate) wishes to exercise his/her/its voting rights at the EGM, he/she/it must appoint the Chairman of the EGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the EGM. This Proxy Form A (EGM) is available on the website of the SGX-ST at www.sgx.com/securities/company-announcements and on the website of CCT at https://cct.listedcompany.com/agm\_egm.html.
  - In appointing the Chairman of the EGM as proxy, a CCT Unitholder must give specific instructions as to voting, or abstention from voting, in respect of the CCT Trust Deed Amendments Resolution in this Proxy Form A (EGM), failing which the appointment of the Chairman of the EGM as proxy for the CCT Trust Deed Amendments Resolution will be treated as invalid.
- 2. This Proxy Form A (EGM) is not valid for use by CPFIS Investors / SRS Investors and shall be ineffective for all intents and purposes if used or purported to be used by them. If a CPFIS Investor or SRS Investor wishes to appoint the Chairman of the EGM as proxy, he/she should approach his/her respective CPF Agent Banks or SRS Agent Banks to submit his/her votes by **5.00 p.m.** on **Thursday, 17 September 2020**, being 7 working days before the date of the EGM.
- 3. The Chairman of the EGM, as proxy, need not be a CCT Unitholder.
- 4. A CCT Unitholder should insert the total number of CCT Units held. If the CCT Unitholder has CCT Units entered against the CCT Unitholder's name in the Depository Register maintained by The Central Depository (Pte) Limited ("CDP"), that number of CCT Units should be inserted. If the CCT Unitholder has CCT Units registered in the CCT Unitholder's name in the Register of CCT Unitholders, that number of CCT Units should be inserted. If the CCT Unitholder has CCT Units entered against or registered in the CCT Unitholder's name in both the Depository Register and the Register of CCT Unitholders, the CCT Unitholder should insert the aggregate number of CCT Units. If no number of CCT Units is inserted, this Proxy Form A (EGM) will be deemed to relate to all the CCT Units held by the CCT Unitholder.
- 5. This Proxy Form A (EGM) appointing the Chairman of the EGM as proxy must be submitted to CCT's Unit Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., in the following manner:
  - (a) if submitted electronically, be submitted via email to CCT's Unit Registrar at CCT2020@boardroomlimited.com; or
  - (b) if submitted by post, be lodged at the office of CCT's Unit Registrar, Boardroom Corporate & Advisory Services Pte. Ltd. at 50 Raffles Place, #32-01, Singapore Land Tower, Singapore 048623,
  - in either case, by 2.00 p.m. on Sunday, 27 September 2020, being 48 hours before the time fixed for the EGM.

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A CCT Unitholder who wishes to submit this Proxy Form A (EGM) must complete and sign this Proxy Form A (EGM), before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the COVID-19 restriction orders in Singapore and the related safe distancing measures which may make it difficult for CCT Unitholders to submit completed proxy forms by post, CCT Unitholders are strongly encouraged to submit completed proxy forms electronically via email.

- 6. This Proxy Form A (EGM) must be executed under the hand of the appointor or his/her attorney duly authorised in writing. Where this Proxy Form A (EGM) is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or a duly authorised officer.
- 7. Where this Proxy Form A (EGM) is signed by an attorney on behalf of the appointor, the power of attorney or other authority (if any) under which it is signed or a notarially certified copy thereof must (failing previous registration with the CCT Manager), if this Proxy Form A (EGM) is submitted by post, be lodged with this Proxy Form A (EGM), or if this Proxy Form A (EGM) is submitted electronically via email, be emailed with this Proxy Form A (EGM) may be treated as invalid.
- 8. Any reference to a time of day is made by reference to Singapore time.

## General

The CCT Manager shall be entitled to reject any Proxy Form A (EGM) which is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified on and/or attached to this Proxy Form A (EGM) (including any related attachment). In addition, in the case of CCT Unitholders whose CCT Units are entered against their names in the Depository Register, the CCT Manager may reject any Proxy Form A (EGM) if the CCT Unitholder, being the appointor, is not shown to have CCT Units entered against the CCT Unitholder's name in the Depository Register as at 48 hours before the time appointed for holding the EGM, as certified by CDP to the CCT Manager.