



GKE CORPORATION LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration Number: 200001941G)

**LETTER TO SHAREHOLDERS ON ALTERNATIVE ARRANGEMENTS FOR THE
EXTRAORDINARY GENERAL MEETING OF THE COMPANY TO BE HELD ON 11 MAY 2022**

Dear shareholders of GKE Corporation Limited (the “**Company**”),

This letter is circulated together with and forms part of the Company’s Notice of Extraordinary General Meeting dated 26 April 2022 (“**Notice of EGM**”) in respect of the upcoming Extraordinary General Meeting (“**EGM**”) of the Company scheduled to be held on Wednesday, 11 May 2022 at 10:00am.

The EGM is an important event in the Company’s corporate calendar. Normally, we would arrange our shareholders of the Company (“**Shareholders**”) to attend the EGM physically as it is an opportunity for the board of directors of the Company (the “**Board**”) and management of the Company to meet and engage with Shareholders directly.

This year we are faced with an unprecedented situation due to the COVID-19 outbreak. We wish to highlight the following updates on the COVID-19 outbreak which has affected our EGM preparation:

- 1) the implementation by the Singapore Government on 3 April 2020 of an elevated set of safe distancing measures as “circuit breakers” to pre-empt the trend of increasing local transmission of COVID-19;
- 2) the COVID-19 (Temporary Measures) Act 2020 (“**COVID-19 Act**”) which was passed by Parliament on 7 April 2020 which enables the Minister of Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- 3) the COVID-19 (Temporary Measures) Act 2020 (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 published on 13 April 2020 (“**COVID-19 Order**”) which was gazetted on 13 April 2020 and is deemed to have come into operation on 27 March 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
- 4) the Joint Statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation (“**SGX RegCo**”) which was issued on 13 April 2020, and subsequently updated on 27 April 2020 and 1 October 2020, providing a checklist (which provides further guidance on the COVID-19 Act and the COVID-19 Order) (“**Checklist**”) to guide listed and non-listed entities on the conduct of general meetings during the period when elevated safe distancing measures are in place; and

- 5) the COVID-19 Order was amended on 6 April 2021 to extend the alternative meeting arrangements beyond 30 June 2021 (their previous expiry date), until revoked or amended by Ministry of Law. Accordingly, until such time, issuers including the Company may continue to utilize the Checklist to guide entities on the conduct of their general meetings. On 4 February 2022, the SGX RegCo has announced that the Regulator's Column issued on 16 December 2021 in relation to the expectation of SGX RegCo for the conduct of general meetings be formed as part of the Checklist.

In light of the above developments and the evolving COVID-19 situation, the Company wishes to inform Shareholders that the Company will be conducting the EGM by way of electronic means pursuant to First Schedule of the COVID-19 Order, and the physical location for the EGM is purely to facilitate the conduct of the EGM by way of electronic means. The Company will arrange for (i) a "live" webcast of the EGM, which allows Shareholders to view the proceedings of the EGM contemporaneously ("**LIVE WEBCAST**"); and (ii) a "live" audio-only means, which allows Shareholders to observe the proceedings of the EGM contemporaneously ("**LIVE AUDIO STREAM**"). Shareholders can **ONLY** participate in the EGM via LIVE WEBCAST or LIVE AUDIO STREAM (collectively, the "**electronic means**").

PRE-REGISTRATION OF EGM

1. For Shareholders who would like to view the proceedings of the EGM via LIVE WEBCAST or listen to the proceedings of the EGM through LIVE AUDIO STREAM, Shareholders will need to pre-register online at <https://conveneagm.sg/gke2022egm> ("**GKE EGM Website**") to create an account, no later than 10:00 a.m. on 9 May 2022 (being not less than forty-eight (48) hours before the time appointed for holding the EGM) (the "**Registration Deadline**") to enable the Company to verify the Shareholders' status.
2. Authenticated Shareholders will receive an email confirmation on their authentication status by 10.00 a.m. on 10 May 2022 which contains a link to access the LIVE WEBCAST to view the proceedings of the EGM (via smartphones, tablets or laptop/computers); and LIVE AUDIO STREAM of the EGM proceedings using the account created.
3. Shareholders **MUST NOT** forward the abovementioned link to other persons who are not Shareholders and who are not entitled to attend the EGM. This is also to avoid any technical disruptions or overload to the LIVE WEBCAST and the LIVE AUDIO STREAM.
4. Shareholders, who would have been able to be appointed as proxies by relevant intermediaries, such as CPF or SRS investors, should approach their respective agents, such as CPF Agent Banks or SRS Operators to participate in the EGM via electronic means.
5. Shareholders who register by the Registration Deadline but do not receive an email response by 10.00 a.m. on 10 May 2022 may contact the Company at support@conveneagm.com for assistance.

SUBMISSION OF QUESTIONS

1. **Shareholders will not be able to ask questions during the EGM via electronic means, and therefore it is important for Shareholders to submit their questions in advance of the EGM.**
2. Shareholders may submit any questions they may have in advance in relation to any resolution set out in the Notice of EGM **by no later than 11.59 p.m. on 3 May 2022** through GKE EGM Website.

3. The Company shall only address relevant and substantial questions (as may be determined by the Company in its sole discretion) received. The Company will endeavour to address all such questions received by the above deadline by no later than 10.00 a.m. on 7 May 2022, being at least 48 hours prior to the closing date and time for the lodgment of Proxy Forms. The responses from the Board and management of the Company shall thereafter be published on SGXNet and the Company's corporate website at <http://www.gke.com.sg>.
4. Shareholders, who would have been able to be appointed as proxies by relevant intermediaries, such as CPF or SRS investors, should approach their respective agents, such as CPF Agent Banks or SRS Operators, to submit their questions in relation to any resolution set out in the Notice of EGM prior to the EGM and have their substantial queries and relevant comments answered.

PROXY VOTING

1. **Voting at the EGM is by proxy ONLY. Please note that Shareholders will not be able to vote through the LIVE WEBCAST or LIVE AUDIO STREAM and can only vote with their proxy forms which are required to be submitted in accordance with the following paragraphs.**
2. Shareholders who wish to vote on any or all of the resolutions at the EGM must appoint the Chairman of the EGM as their proxy by completing the Proxy Form for the EGM. Shareholders should specifically indicate how they wish to vote for or vote against (or abstain from voting on) the resolutions set out in the Notice of EGM.
3. The instrument appointing the Chairman of the EGM as proxy, together with the power of attorney or other authority (if any) under which it is signed, or a notarial certified copy ("**Proxy Form**") thereof, must:
 - a) if submitted by post, be lodged at the office of the Company at 39 Benoi Road #06-01 Singapore 627725; or
 - b) if submitted electronically, be submitted via email to the Company at enquiry@gkegroup.com.sg.

in either case, **by 10:00a.m. on 9 May 2022** (being not less than forty-eight (48) hours before the time appointed for holding the EGM) and in default the Proxy Form for the EGM shall not be treated as valid.

4. **In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for Shareholders to submit completed Proxy Forms by post, Shareholders are strongly encouraged to submit completed Proxy Forms electronically via email as early as possible, to enable your vote(s) to be counted, and to follow all government guidance and requirements.**
5. CPF or SRS investors who wish to appoint the Chairman of the EGM respectively to act as their proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes to the Company (i) if submitted by post, be lodged at the office of the Company at 39 Benoi Road #06-01 Singapore 627725; or (ii) if submitted electronically, be submitted via email to the Company at enquiry@gkegroup.com.sg, at least seven (7) working days before the EGM (i.e. **by no later than 5.00 p.m. on 27 April 2022**).

In view of the evolving COVID-19 situation, the Company reserves the right to take such further precautionary measures as may be appropriate up to the date of the EGM, including any

precautionary measures required or recommended by the government or any regulatory bodies, in order to curb the spread of COVID-19. Shareholders should continually check for announcements by the Company for updates on the EGM on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

Yours faithfully
For and on behalf of the Board of Directors

Neo Cheow Hui
Chief Executive Officer and Executive Director

Singapore, 25 April 2022

*This announcement has been prepared by the Company and its contents have been reviewed by the Company's Sponsor, RHT Capital Pte. Ltd. ("**Sponsor**") for compliance with the relevant rules of Singapore Exchange Securities Trading Limited ("**SGX-ST**").*

This announcement has not been examined or approved by SGX-ST and SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made or reports contained in this announcement.

The contact person for the Sponsor is Mr Lay Shi Wei - Registered Professional, 6 Raffles Quay, #24-02, Singapore 048580, sponsor@rhtgoc.com