

**SINCAP GROUP LIMITED**  
(the “Company”)  
(Incorporated in the Republic of Singapore)  
Company Registration No. 201005161G

15 April 2024

Dear Shareholder,

We are pleased to enclose printed copies of the Notice of AGM and the Proxy Form for the upcoming annual general meeting of Sincap Group Limited (the “Company”) in respect of financial year ended 31 December 2023 (“FY2023”) to be held at 1 Robinson Road, #21-00 AIA Tower, Singapore 048542 on Tuesday, 30 April 2024 at 1:30 p.m. (Singapore time) (the “AGM”).

In line with the Company’s drive towards sustainable development, we have discontinued the practice of sending printed copies of the Company’s annual reports to shareholders. Our annual report for FY2023 (the “Annual Report 2023”) will be made available on SGXNET at <https://www.sgx.com/securities/company-announcements> from the date of this letter.

You will need an internet browser and PDF reader to view these documents.

We sincerely hope that you will join our sustainability efforts and embrace e-communications.

If you wish to receive printed copies of the Annual Report 2023, please complete the request form below and return it to us, no later than Tuesday, 23 April 2024 at 6:00 p.m. (Singapore time).

We look forward to seeing you at our AGM. The AGM will commence at 1:30 p.m. (Singapore time), you are encouraged to pre-register online at the URL <https://forms.gle/nBcCosFHPxyoFqZN7>. The pre-registration must be completed by Saturday, 27 April 2024 at 1:30 p.m. (Singapore time) for authentication and verification purposes.

Yours faithfully,  
For and on behalf of  
**Sincap Group Limited**

Chu Ming Kin  
Executive Chairman and Chief Executive Officer

**REQUEST FORM**

TO: **SINCAP GROUP LIMITED**

Please send me/us a printed copy of the Annual Report 2023

Name(s) of Shareholder(s): \_\_\_\_\_

NRIC/Passport/UEN number: \_\_\_\_\_

The shares are held by me/us under or through:–

CDP Securities Account

CPF Investment Scheme/SRS Account

Physical Scrips

Address: \_\_\_\_\_

Email: \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**IMPORTANT**

This request is valid for Annual Report 2023 only. Incomplete or improperly completed forms will not be processed.

Personal Data Privacy: Personal data in this request form has the meaning ascribed to it pursuant to the Personal Data Protection Act 2012 of Singapore. By submitting a request form for a copy of the Annual Report 2023, you consent to the collection, use and disclosure of the member’s personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and delivery of the requested documents by the Company (or its agents or service providers), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.

Fold along dotted line

Affix  
Postage  
Stamp

**SINCAP GROUP LIMITED**

33 Ubi Avenue 3, The Vertex  
#02-22, Singapore 408868

Please glue and seal along this edge

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