



OLIVE TREE
ESTATES

(Incorporated in the Republic of Singapore)
(Company Registration No. 200713878D)

LETTER TO SHAREHOLDERS ON AGM PROCEDURES

Dear Shareholders,

The Annual General Meeting ("**AGM**" or the "**Meeting**") of Olive Tree Estates Limited (the "**Company**") for the financial year ended 31 December 2024 ("**FY2024**") will be held in a wholly physical format, at 114 Lavender Street, #18-01 CT Hub 2, Singapore 338729 on Wednesday, 23 April 2025 at 10.00 a.m.. There will be no option for shareholders to participate virtually.

We are pleased to enclose printed copies of the Notice of AGM and Proxy Form for the Company's upcoming AGM (collectively, the "**AGM Documents**"). The AGM Documents, together with this letter, will be published on the Company's corporate website at the URL <https://www.olivetreeestates.com/investors/agm/>, and on SGX's website at the URL <https://www.sgx.com/securities/company-announcements>. The Annual Report for FY2024 will be published on the Company's website at the URL <https://www.olivetreeestates.com/investors/agm/>, and on SGX's website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of the Annual Report will NOT be sent to shareholders.

We would like to bring the following matters to your attention:

Instructions to Shareholders for AGM

Shareholders may participate in the AGM by:

- (a) attending the AGM in person;
- (b) submitting questions relating to the business of the AGM to the Company prior to the AGM, or to the Chairman of the Meeting at the AGM; and/or
- (c) voting at the AGM (i) themselves; or (ii) through duly appointed proxy(ies).

Members may ask questions relating to the business of the AGM at the Meeting, or submit questions via email to agm@olivetreeestates.com in advance of the AGM by 10 April 2025 (5.00 p.m.). When submitting the questions, please provide the Company with the following details, for verification purposes:-

- (i) Full Name;
- (ii) NRIC/Passport Number;
- (iii) Current Address;
- (iv) Contact Number; and
- (v) Number of Shares Held

Please also indicate the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

The Company will endeavour to address the substantial and relevant questions prior to and/or at the AGM. If addressed prior to the AGM, the responses to questions from members will be posted on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>, and the Company's corporate website at the URL <https://www.olivetreeestates.com/investors/aggm/> by 17 April 2025, and if answered during the AGM, will be included in the minutes of the AGM which will be published on SGX website and Company's corporate website within one month after the date of the AGM.

Where substantially similar questions are received, the Company will consolidate such questions and consequently, not all questions may be individually addressed.

CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 10 April 2025, being seven (7) working days prior to the date of the AGM.

The instrument appointing a proxy or proxies must be submitted to the Company in the following manner:

- a) if submitted by post, be lodged with the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632; or
- b) if submitted electronically, be submitted via email to the Company at aggm@olivetreeestates.com.

in either case not less than seventy-two (72) hours before the time appointed for the AGM.

Softcopies of Annual Report for FY2024

The Company's Annual Report will be available for download from the Company's corporate website at the URL <https://www.olivetreeestates.com/investors/aggm/>, and from the SGX website at the URL <https://www.sgx.com/securities/company-announcements> from the date of this letter. Any Shareholder who wishes to request for a printed copy of the Annual Report should email their request to aggm@olivetreeestates.com no later than 10 April 2025 (5.00 p.m.) and provide: (a) their full name (for individuals) / company name (for corporates), (b) NRIC or Passport Number (for individuals) / Company Registration Number (for corporates), and (c) mailing address.

Yours faithfully

For and on behalf of

OLIVE TREE ESTATES LIMITED

Long Chee Tim, Daniel

Executive Director and Chief Executive Officer

28 March 2025

This letter has been reviewed by the Company's sponsor, RHT Capital Pte. Ltd. (the "Sponsor"). It has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "Exchange") and the Exchange assumes no responsibility for the contents of this document, including the correctness of any of the statements or opinions made or reports contained in this document.

The contact person for the Sponsor is Mr. Mah How Soon at 36 Robinson Road, #10-06 City House, Singapore 068877, Email: sponsor@rhtgoc.com.