

CHARISMA ENERGY SERVICES LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration No.: 199706776D)



6 February 2026

Dear Shareholder

**NOTIFICATION AND REQUEST FORM
NOTICE TO EXTRAORDINARY GENERAL MEETING
PROXY FORM OF THE EXTRAORDINARY GENERAL MEETING**

We are pleased to attach the notice of the extraordinary general meeting to be held at 51 Cuppage Road, #03-03, Singapore 229469 on 2 March 2026 at 10:00 a.m. to seek shareholders' approval on the following resolutions:

- (a) the Proposed Diversification; and
- (b) the Proposed Change of Name

(collectively, the "Proposals").

and the proxy form in relation to the above extraordinary general meeting for your reference and further necessary actions.

In line with the Company's corporate social responsibility initiatives and environmental sustainability efforts and pursuant to the Company's Constitution, we are implementing the use of electronic communications for purposes of serving notices to shareholders of the Company and encourage our shareholders to support our sustainability efforts and embrace e-communication.

In this regard, the circular to shareholders in relation to the Proposals (the "**Circular**") will be available for download from SGXNet website from the date of this letter.

We sincerely hope that you will join our sustainability efforts and embrace electronic communications. However, if you still wish to receive printed copies of the Circular, please submit a request via email to enquiries@charismaenergy.com or to complete the Request Form below and return it to the Company at 1 Sims Lane, #06-11 One Sims Lane, Singapore 387355.

By submitting the request via email or completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and on behalf of
Charisma Energy Services Limited

Zhan Aijuan (Ms)
Company Secretary

REQUEST FORM

To Charisma Energy Services Limited

Address 1 Sims Lane

#06-11 One Sims Lane

Singapore 387355

Please send me a copy of the printed Circular for the extraordinary general meeting to be held on 2 March 2026.

Name of Shareholder: _____

Number of Shares Held: _____

NRIC/Passport/Co. Registration No.: _____

Mailing Address: _____

Signature: _____ Date: _____

Note: This request is valid for the Circular for the extraordinary general meeting to be held on 2 March 2026.