



SASSEUR REAL ESTATE INVESTMENT TRUST
(a real estate investment trust constituted on 30 October 2017
under the laws of the Republic of Singapore)

ANNUAL GENERAL MEETING (“AGM”) TO BE HELD ON 21 April 2022

1. **Background:** Sasseur Asset Management Pte. Ltd., (the “**Manager**”) as Manager of Sasseur Real Estate Investment Trust (“**Sasseur REIT**”), refers to:
 - (i) the Notice of Annual General Meeting dated 30 March 2022, which is published on Sasseur REIT’s website at <https://www.sasseurreit.com/> and on SGXNet (“**Notice of AGM**”);
 - (ii) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for the conduct of general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means; and
 - (iii) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which was gazetted on 13 April 2020, and the Joint Statement by Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore, and Singapore Exchange Regulation in relation to Guidance on the Conduct of General Meetings Amid Evolving COVID19 Situation issued on 1 October 2020, which set out the alternative arrangements in respect of, inter alia, general meetings of real estate investment trusts.
2. **Date, time and conduct of AGM:** The Manager wishes to announce that pursuant to the Order, its AGM will be convened and held by way of electronic means, on **Thursday, 21 April 2022 at 3.00 p.m. (Singapore time)**.

The Chairman of the Meeting, Mr Cheng Heng Tan, and the Chief Executive Officer, Ms Tan Hong Lye, Cecilia, will conduct the proceedings of the AGM and address substantial and relevant questions which holders of units of Sasseur REIT (“**Units**”, and the holders of Units, the “**Unitholders**”) have submitted in advance.
3. **Notice of AGM and proxy form:** The Notice of AGM and proxy form will be sent to Unitholders by electronic means via publication on Sasseur REIT’s website at the URL www.sasseurreit.com/ and made available on the SGX-ST’s website at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will also be sent to Unitholders.
4. **No personal attendance at AGM:** Unitholders will not be able to attend the AGM in person.
5. **Alternative arrangements for participation at the AGM:** Unitholders may participate at the AGM by:
 - (i) observing and/or listening to the AGM proceedings via “live” audio-and-video webcast or “live” audio-only feed;
 - (ii) submitting questions in advance of the AGM; and



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- (iii) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out in the Appendix to this announcement.

6. Persons who hold Units through relevant intermediaries:

- (i) Unitholders and investors holding Units through Central Provident Fund (“**CPF**”) or Supplementary Retirement Schedule (“**SRS**”) (“**CPF/SRS Investors**”) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via “live” audio-and-video webcast or “live” audio-only feed; and (ii) submitting questions in advance of the AGM, should follow the steps for pre-registration and pre-submission of questions set out in the **Appendix**. CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **8 April 2022**.
- (ii) Investors holding Units through relevant intermediaries (“**Investors**”) (other than CPF/SRS Investors) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via “live” audio-and-video webcast or “live” audio-only feed; (ii) submitting questions in advance of the AGM; and/or (iii) appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM, **should instead approach his/her relevant intermediary as soon as possible in order to make the necessary arrangements.**

A “relevant intermediary” means:

- (a) a banking corporation licensed under the Banking Act, Chapter 19 of Singapore or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds Units in that capacity;
- (b) a person holding a capital markets services licence to provide custodial services for securities under the Securities and Futures Act, Chapter 289 of Singapore and who holds Units in that capacity; or
- (c) the Central Provident Fund Board (“**CPF Board**”) established by the Central Provident Fund Act, Chapter 36 of Singapore, in respect of Units purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the CPF Board holds those Units in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.



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7. **Key dates/deadlines:** In summary, the key dates/deadlines which Unitholders should take note of are set out in the table below:

Key Dates	Actions
8 April 2022 (Friday)	Deadline for CPF/SRS investors who wish to appoint the Chairman of the Meeting as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
3.00 p.m. on 18 April 2022 (Monday)	Deadline to: <ul style="list-style-type: none"> • pre-register at https://complete-corp.com/sasseur-agm/ for “live” audio-and-video webcast or “live” audio-only feed of the AGM proceedings; • submit questions in advance; and • submit proxy forms.
3.00 p.m. on 20 April 2022 (Wednesday)	Authenticated persons who pre-registered for the “live” audio-and-video webcast or “live” audio-only feed of the AGM proceedings will receive an email which will contain user ID and password details, as well as the link to access the “live” audio-and-video webcast and a toll-free telephone number to access the “live” audio-only feed of the AGM proceedings (the “ Confirmation Email ”). Unitholders who do not receive the Confirmation Email by 3.00 p.m. on 20 April 2022, but have registered by the 18 April 2022 deadline should contact the Proxy Processing Agent, Complete Corporate Services Pte Ltd, via email at sasseur-agm@complete-corp.com
Date and time of AGM 3.00 p.m. on 21 April 2022 (Thursday)	<ul style="list-style-type: none"> • Click on the link in the Confirmation Email and enter the user ID and password to access the “live” audio-and-video webcast of the AGM proceedings; or • Call the toll-free telephone number in the Confirmation Email to access the “live” audio-only feed of the AGM proceedings.

8. **Annual Report 2021:** Sasseur REIT’s Annual Report has been published on Sasseur REIT’s website at the URL www.sasseurreit.com/ and made available on the SGX-ST’s website at the URL <https://www.sgx.com/securities/company-announcements>.
9. **Further information:** For more information, Unitholders can refer to Sasseur REIT’s website at the URL <https://investor.sasseurreit.com/newsroom.html> or contact our hotline at +65 6360 0290.
10. **Important reminder:** Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change our arrangements for the AGM at short notice. Unitholders should check Sasseur REIT’s website at the URL <https://investor.sasseurreit.com/newsroom.html> for the latest updates on the status of the AGM.



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The Manager would like to thank all Unitholders for their patience and co-operation in enabling us to hold the AGM with the optimum safe distancing measures amidst the COVID-19 pandemic.

By Order of the Board
Sasseur Asset Management Pte. Ltd.
(Company registration no. 201707259N)
(as Manager of Sasseur Real Estate Investment Trust)

Tan Hong Lye, Cecilia
Chief Executive Officer
30 March 2022

The value of the units in Sasseur REIT ("Units") and the income derived from them may fall as well as rise. Units are not obligations of, deposits in, or guaranteed by, the Manager, DBS Trustee Limited, as trustee of Sasseur REIT, Sasseur Cayman Holding Limited, as sponsor of Sasseur REIT or any of their respective affiliates. An investment in the Units is subject to investment risks, including the possible loss of the principal amount invested. Investors have no right to request that the Manager redeem or purchase their Units while the Units are listed. It is intended that unitholders of Sasseur REIT may only deal in their Units through trading on Singapore Exchange Securities Trading Limited (the "SGX-ST"). Listing of the Units on the SGX-ST does not guarantee a liquid market for the Units. The past performance of Sasseur REIT is not necessarily indicative of the future performance of Sasseur REIT.



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APPENDIX

Steps for pre-registration, pre-submission of questions and voting at AGM:

Unitholders will be able to observe and/or listen to the AGM proceedings through a “live” audio-and-video webcast or “live” audio-only feed by pre-registering, submit questions in advance of the AGM and/or vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration	<p>Unitholders and CPF/SRS investors must pre-register at the pre-registration website at https://complete-corp.com/sasseur-agm/ from now till 3.00 p.m. on 18 April 2022 to enable the Manager to verify their status as Unitholders.</p> <p>Following the verification, authenticated Unitholders will receive an email which will contain user ID and password details, as well as the link to access the “live” audio-and-video webcast and a toll-free telephone number to access the live “live” audio-only feed of the AGM proceedings.</p> <p>Unitholders who do not receive the email by 3.00 p.m. on 20 April 2022, but have registered by the 18 April 2022 deadline should contact the Proxy Processing Agent, Complete Corporate Services Pte Ltd, via email at sasseur-agm@complete-corp.com</p> <p>Investors holding Units through relevant intermediaries (other than CPF/SRS investors) will not be able to pre-register at https://complete-corp.com/sasseur-agm/ for the “live” broadcast of the AGM. Such investors who wish to participate in the “live” broadcast of the AGM should instead approach his/her relevant intermediary as soon as possible in order to make the necessary arrangements.</p>
2.	Pre-submission of questions	<p>Unitholders and Investors will not be able to ask questions “live” at the AGM during the webcast or audio feed, and therefore it is important for Unitholders to pre-register and submit their questions in advance of the AGM.</p> <p>Submission of questions: Unitholders and Investors may submit questions relating to the business of the AGM in advance of the AGM, in the following manner:</p> <p>(a) via the pre-registration website at https://complete-corp.com/sasseur-agm/;</p> <p>(b) by email to sasseur-agm@complete-corp.com; or</p>



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No.	Steps	Details
		<p>(c) by post to 10 Anson Road, #29-07 International Plaza, Singapore 079903.</p> <p>In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult to submit questions by post, Unitholders and Investors are strongly encouraged to submit their questions via the pre-registration website or by email.</p> <p>Deadline to submit questions: All questions must be submitted by 3.00 p.m. on 11 April 2022.</p> <p>Addressing questions: The Manager will endeavour to answer all substantial and relevant questions during the AGM through the “live” audio-and-video webcast or “live” audio-only feed. However, as there may not be sufficient time to address all such questions during the AGM itself, the Manager may also publish responses to questions which the Manager is unable to address during the AGM on Sasseur REIT’s website and on SGXNET prior to the AGM.</p> <p>Minutes of AGM: The Manager will publish the minutes of the AGM on Sasseur REIT’s website and on SGXNET, and the minutes will include the responses to substantial and relevant questions from Unitholders which are addressed during the AGM.</p>
3.	Submission of proxy form to vote	<p>Appointment of Chairman of the Meeting as proxy: Unitholders (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the proxy form.</p> <p>Specific voting instructions to be given: Where Unitholders (whether individual or corporate) appoint the Chairman of the Meeting as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.</p> <p>Submission of proxy forms: Proxy forms must be submitted in the following manner:</p> <p>(a) if submitted by post, be lodged at 10 Anson Road, #29-07 International Plaza, Singapore 079903; or</p> <p>(b) if submitted electronically, be submitted via email to the Manager at sasseur-agm@complete-corp.com,</p> <p>in either case, by 3.00 p.m. on 18 April 2022.</p> <p>A Unitholder who wishes to submit a proxy form via email must first</p>



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		<p>download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.</p> <p>In view of the current Covid-19 situation and the related safe distancing measures which may make it difficult for Unitholders to submit completed proxy forms by post, Unitholders are strongly encouraged to submit completed proxy forms electronically via email.</p> <p>CPF/SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 8 April 2022. Other persons holding Units through other relevant intermediaries who wish to vote should approach his/her relevant intermediary as soon as possible to specify voting instructions.</p>
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