



CAPITALAND COMMERCIAL TRUST

(Constituted in the Republic of Singapore pursuant to a trust deed dated 6 February 2004 (as amended))

9 April 2020

Dear Unitholders of CCT

DEFERRAL OF CAPITALAND COMMERCIAL TRUST (CCT) ANNUAL GENERAL MEETING AND NOTICE OF DESPATCH OF ANNUAL REPORT 2019

CapitaLand Commercial Trust Management Limited, as manager of CCT, would like to inform Unitholders that in light of the COVID-19 situation and in anticipation of legislative amendments in relation to the conduct of general meetings (including holding the meetings by virtual means), we are deferring the holding of our Annual General Meeting (AGM). We have applied to the Singapore Exchange Regulation and the Monetary Authority of Singapore for a two-month extension, as is permitted by the Singapore Exchange Regulation. Therefore, our AGM will not be held in April 2020. We will issue the Notice of AGM and the Proxy Form at a later date when the AGM date is determined. This will likely be after the legislative amendments have been passed, and when the necessary arrangements have been put in place in order to implement the safe distancing measures imposed by Singapore Ministry of Health. We seek Unitholders' understanding in this regard. If any Unitholder has any questions in relation to our AGM, he/she can send enquiries to us through the "Contact Us" page on our website or email ask-us@cct.com.sg.

We would also like to inform Unitholders that we have published our Annual Report 2019 (AR 2019) on our corporate website at <http://cct.listedcompany.com/ar.html>. To access the above-mentioned AR 2019, please click on the "Download" hyperlink under "2019 Annual Report" or view it in "Flipbook" format.

In this communication to you, we have appended the full version of CCT's Message to Unitholders and a Request Form. We would encourage you to read the digital version of AR 2019 but should you wish to receive a printed copy of AR 2019, please let us know by completing the Request Form and returning it to us by **Tuesday, 21 April 2020**.

By completing, signing and submitting the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form, for the purpose of processing and effecting your request for a printed copy of AR 2019.

Thank you.

Yours faithfully
For and on behalf of
CapitaLand Commercial Trust Management Limited
(Registration Number: 200309059W)
as manager of CapitaLand Commercial Trust

LEE JU LIN AUDREY
Company Secretary