**Singapore Exchange Limited** 

Company Registration No. 199904940D (Incorporated in the Republic of Singapore)

**NOTICE IS HEREBY GIVEN** that the Twenty-Third Annual General Meeting of Singapore Exchange Limited (the "Company") will be held at Raffles City Convention Centre, Level 4, Fairmont Ballroom, 80 Bras Basah Road, Singapore 189560 on Thursday, 6 October 2022 at 10.30 a.m. (Singapore time) to transact the following business:

#### **ROUTINE BUSINESS**

**Ordinary Resolution 1** To receive and adopt the Directors' Statement and Audited Financial Statements for the financial

year ended 30 June 2022 and the Auditor's Report thereon.

Ordinary Resolution 2 To declare a final tax exempt dividend of 8 cents per share for the financial year ended

30 June 2022 ("Final Dividend"). (FY2021: 8 cents per share)

To re-elect the following Directors who will be retiring by rotation under Article 97 of the Constitution of the Company and who, being eligible, offer themselves for re-election:

Ordinary Resolution 3(a) • Dr Beh Swan Gin;

Ordinary Resolution 3(b) 

Ms Chew Gek Khim; and

Ordinary Resolution 3(c) 

Ms Lim Sok Hui.

To re-elect the following Directors who will cease to hold office in accordance with Article 103 of the Constitution of the Company and who, being eligible, offer themselves for re-election:

Ordinary Resolution 4(a) • Mr Koh Boon Hwee; and

Ordinary Resolution 4(b) 

Mr Tsien Samuel Nag.

**Ordinary Resolution 5** To approve the sum of S\$930,000 to be paid to the Chairman as director's fees for the financial

year ending 30 June 2023. (Same as for FY2022: S\$930,000 for Chairman)

**Ordinary Resolution 6** To approve the sum of up to S\$1,600,000 to be paid to all Directors (other than the Chief

Executive Officer) as directors' fees for the financial year ending 30 June 2023. (Same as for FY2022: up to S\$1,600,000 for all Directors other than the Chief Executive Officer)

**Ordinary Resolution 7**To re-appoint KPMG LLP as Auditor of the Company and to authorise the Directors to fix

its remuneration.

### **SPECIAL BUSINESS**

To consider and, if thought fit, to pass with or without modifications, the following resolutions, which will be proposed as Ordinary Resolutions:

**Ordinary Resolution 8** That authority be and is hereby given to the Directors to allot and issue from time to time such number of new ordinary shares of the Company as may be required to be allotted and issued

pursuant to the Singapore Exchange Limited Scrip Dividend Scheme.

**Ordinary Resolution 9** That authority be and is hereby given to the Directors to:

(a) (i) issue shares of the Company ("shares") whether by way of rights, bonus or otherwise; and/or

(ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and

(b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force,

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#### provided that:

- (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 50 per cent. of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a pro rata basis to shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) does not exceed 10 per cent. of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the Singapore Exchange Securities Trading Limited ("SGX-ST")) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the percentage of issued shares shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time this Resolution is passed, after adjusting for:
  - (i) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time this Resolution is passed; and
  - (ii) any subsequent bonus issue or consolidation or subdivision of shares,
  - and, in sub-paragraph (1) above and this sub-paragraph (2), "subsidiary holdings" has the meaning given to it in the Listing Manual of the SGX-ST;
- in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the Monetary Authority of Singapore) and the Constitution for the time being of the Company; and
- (4) (unless revoked or varied by the Company in general meeting) the authority conferred by this Resolution shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held, whichever is the earlier.

#### Ordinary Resolution 10

#### That:

- (a) for the purposes of Sections 76C and 76E of the Companies Act 1967 (the "Companies Act"), the exercise by the Directors of all the powers of the Company to purchase or otherwise acquire issued ordinary shares of the Company ("Shares") not exceeding in aggregate the Maximum Percentage (as hereafter defined), at such price or prices as may be determined by the Directors from time to time up to the Maximum Price (as hereafter defined), whether by way of:
  - (i) market purchase(s) on the Singapore Exchange Securities Trading Limited ("SGX-ST") and/or any other securities exchange on which the Shares may for the time being be listed and quoted ("Other Exchange"); and/or
  - (ii) off-market purchase(s) (if effected otherwise than on the SGX-ST or, as the case may be, Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act,

and otherwise in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be, Other Exchange, as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the "Share Purchase Mandate"):

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- (b) unless varied or revoked by the Company in general meeting, the authority conferred on the Directors pursuant to the Share Purchase Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:
  - (i) the date on which the next Annual General Meeting of the Company is held;
  - (ii) the date by which the next Annual General Meeting of the Company is required by law to be held; and
  - (iii) the date on which purchases and acquisitions of Shares pursuant to the Share Purchase Mandate are carried out to the full extent mandated;
- (c) in this Resolution:

"Average Closing Price" means the average of the closing market prices of a Share over the five consecutive trading days on which the Shares are transacted on the SGX-ST or, as the case may be, Other Exchange, immediately preceding the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase, and deemed to be adjusted, in accordance with the listing rules of the SGX-ST, for any corporate action that occurs during the relevant five-day period and the date of the market purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the off-market purchase;

"date of the making of the offer" means the date on which the Company makes an offer for the purchase or acquisition of Shares from holders of Shares stating therein the relevant terms of the equal access scheme for effecting the off-market purchase;

"Maximum Percentage" means that number of issued Shares representing 10 per cent. of the total number of issued Shares as at the date of the passing of this Resolution (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the SGX-ST)); and

"Maximum Price" in relation to a Share to be purchased or acquired, means the purchase price (excluding brokerage, commission, applicable goods and services tax and other related expenses) which shall not exceed, whether pursuant to a market purchase or an off-market purchase, 105 per cent. of the Average Closing Price of the Shares; and

(d) the Directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they and/or he/she may consider expedient or necessary or in the interests of the Company to give effect to the transactions contemplated and/or authorised by this Resolution.

#### By Order of the Board

Ding Hui Yun (Ms)
Seah Kim Ming Glenn (Mr)
Company Secretaries
Singapore Exchange Limited
12 September 2022

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#### **EXPLANATORY NOTES**

#### **Routine Business**

**Ordinary Resolutions 3(a), 3(b) and 3(c)** are to re-elect Dr Beh Swan Gin, Ms Chew Gek Khim and Ms Lim Sok Hui who will be retiring by rotation under Article 97 of the Constitution of the Company.

**Ordinary Resolutions 4(a) and 4(b)** are to re-elect Mr Koh Boon Hwee and Mr Tsien Samuel Nag who will cease to hold office under Article 103 of the Constitution of the Company.

Dr Beh Swan Gin will, upon re-election, continue to serve as Lead Independent Director and Chairman of the Nominating & Governance Committee. Upon the conclusion of the Twenty-Third Annual General Meeting, Dr Beh will step down as a member of the Risk Management Committee and will be appointed as a member of the Remuneration & Staff Development Committee. Ms Chew Gek Khim will, upon re-election, continue to serve as a member of the Nominating & Governance Committee and a member of the Remuneration & Staff Development Committee. Ms Lim Sok Hui will, upon re-election, continue to serve as the Chairman of the Risk Management Committee. Mr Koh Boon Hwee will, upon re-election, continue to serve as a member of the Audit Committee. Upon the conclusion of the Twenty-Third Annual General Meeting, Mr Koh will be appointed as a member of the Nominating & Governance Committee and a member of the Remuneration & Staff Development Committee. Mr Tsien Samuel Nag will, upon re-election, continue to serve as a member of the Risk Management Committee. Detailed information on these Directors (including information as set out in Appendix 7.4.1 of the Listing Manual of the Singapore Exchange Securities Trading Limited) can be found under "Board of Directors" and "Supplemental Information on Directors Seeking Re-election at the 2022 AGM" in the Company's Annual Report 2022.

Dr Beh, Ms Chew and Mr Koh are each considered an independent Director. Ms Lim and Mr Tsien are each considered a non-executive non-independent Director.

Mr Kevin Kwok is also retiring from office by rotation but has decided not to offer himself for re-election.

**Ordinary Resolution 5** is to seek approval for the payment of S\$930,000 to the Chairman as director's fees for undertaking duties and responsibilities as Chairman of the Board for the financial year ending 30 June 2023 ("FY2023") (which is the same as that approved for the preceding financial year ended 30 June 2022).

The sum of \$\$930,000 does not include any director's fees payable for serving as Chairman or member of any Board committee(s). However, there will be no other emoluments or separate attendance fees payable to the Chairman. In arriving at the proposed Chairman's fee of \$\$930,000, the Company took into account:

- (a) the significant leadership role played by the Chairman on the Board, and in providing clear oversight and guidance to management;
- (b) the amount of time the Chairman spends on Company matters, including providing input and guidance on strategy and supporting management in engaging with a wide range of other stakeholders such as partners, governments and regulators, as well as travelling to visit with industry global peers; and
- (c) comparable benchmarks from other large listed companies and peers in the financial industry in Singapore that have chairmen with similar roles and responsibilities, as well as benchmarks from global bourses.

Additional information on the role of the Chairman can be found under "Corporate Governance" in the Company's Annual Report 2022.

The Company's current policy is to pay approximately three-quarters of the Chairman's fee of \$\$930,000 in cash and approximately one-quarter in SGX shares in the form of a share award granted under the SGX Restricted Share Plan for the Chairman who, on the date of grant of the share award, has served for at least 12 months. All fees payable for serving as Chairman or member of any Board committee(s) will be paid entirely in cash. The actual number of shares to be awarded will be determined by reference to the volume-weighted average price of a share on the Singapore Exchange Securities Trading Limited over the 14 trading days immediately following the date of the Annual General Meeting at which the Chairman's fee is approved, rounded down to the nearest share. The award will consist of fully paid shares, with no performance conditions attached and no vesting period imposed, but there will be a moratorium on the sale of such shares for a period of up to one year after the grant of the award (this will be lifted if the Chairman steps down from the Board before the end of the moratorium period).

The Company announced on 18 August 2022 that as part of the Board renewal process, Mr Kwa Chong Seng will step down as Chairman on 31 December 2022, with Mr Koh Boon Hwee succeeding him as Chairman with effect from 1 January 2023. As Mr Kwa will step down before the end of FY2023 and Mr Koh will not have served for at least 12 months prior to the date of grant of the share award, Mr Kwa and Mr Koh will each receive their respective Chairman's fee for FY2023 entirely in cash (calculated on a pro-rated basis). For more information on the change in Chairman, please see the news release released by the Company on 18 August 2022 titled "Appointment of New Chairman in 2023", which is available on SGXNet at the URL https://www.sgx.com/securities/company-announcements.

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**Ordinary Resolution 6** is to seek approval for the payment of up to S\$1,600,000 to all Directors (other than the Chief Executive Officer) as directors' fees for the financial year ending 30 June 2023 ("FY2023") (which is the same as that approved for the preceding financial year ended 30 June 2022 ("FY2022")). The fee structure for the non-executive Directors (including the Chairman) remains unchanged from the fee structure for FY2022.

The directors' fees are calculated based on, among other things, the number of Directors expected to hold office during the course of that year.

Approximately three-quarters of the basic fee for the non-executive Directors for FY2023 will be paid in cash and approximately one-quarter will be delivered in SGX shares in the form of a share award to be granted under the SGX Restricted Share Plan for the non-executive Directors (other than Dr Beh Swan Gin and Ms Lim Sok Hui) who, on the date of grant of the share awards, have served for at least 12 months. All fees payable for serving as Lead Independent Director and/or as Chairman or member of any Board committee(s) will be paid entirely in cash. The actual number of shares to be awarded will be determined by reference to the volume-weighted average price of a share on the Singapore Exchange Securities Trading Limited over the 14 trading days immediately following the date of the Twenty-Third Annual General Meeting, rounded down to the nearest share. The award will consist of fully paid shares, with no performance conditions attached and no vesting period imposed, but it is subject to a selling moratorium whereby each non-executive Director is required to hold the equivalent of one year's basic retainer fees for his or her tenure as a Director and this will be lifted if the non-executive Director steps down from the Board before the end of the moratorium period.

The following persons will receive all of their directors' fees for FY2023 in cash (calculated on a pro-rated basis): (i) Mr Kevin Kwok, who is retiring from office by rotation at the Twenty-Third Annual General Meeting but has decided not to offer himself for re-election, (ii) Mr Koh Boon Hwee and Mr Tsien Samuel Nag, who were appointed to the Board on 15 March 2022 and 1 May 2022 respectively and will not have served for at least 12 months prior to the date of grant of the share awards, (iii) Mr Kwa Chong Seng, who steps down as Chairman and Director on 31 December 2022, (iv) any other non-executive Director who is appointed as an additional Director during the course of FY2023 in accordance with Article 103 of the Constitution of the Company, and (v) any non-executive Director who steps down before the date of grant of the share awards. The directors' fees for FY2023 for Dr Beh Swan Gin and Ms Lim Sok Hui will be paid in cash to their respective employers, Public Service Division, Prime Minister's Office and DBS Bank Ltd.

The exact amount of director's fees received by each non-executive Director for FY2022 is disclosed in full in the Company's Annual Report 2022.

### **Special Business**

**Ordinary Resolution 8** is to empower the Directors, should they choose to apply the Singapore Exchange Limited Scrip Dividend Scheme (the "Scrip Dividend Scheme") to a qualifying dividend, to issue such number of new ordinary shares of the Company as may be required to be issued pursuant to the Scrip Dividend Scheme to members who, in respect of a qualifying dividend, have elected to receive scrip in lieu of the cash amount of that qualifying dividend.

The Company announced the adoption of the Scrip Dividend Scheme on 13 September 2021. The terms and conditions of the Scrip Dividend Scheme are set out in the Scrip Dividend Scheme Statement appended to the Company's announcement, which is available on SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

The Company will, in compliance with Rule 863 of the Listing Manual of the Singapore Exchange Securities Trading Limited, announce whether the Scrip Dividend Scheme is to apply to a particular dividend promptly after the decision is taken and in any event, no later than the market day following the record date for that particular dividend.

**Ordinary Resolution 9** is to empower the Directors to issue shares and to make or grant instruments (such as warrants or debentures) convertible into shares, and to issue shares in pursuance of such instruments, up to a number not exceeding 50 per cent. of the total number of issued shares (excluding treasury shares and subsidiary holdings), with a sub-limit of 10 per cent. for issues other than on a *pro rata* basis to shareholders. The sub-limit of 10 per cent. for non *pro rata* issues is lower than the 20 per cent. sub-limit allowed under the Listing Manual of the SGX-ST. The Company believes that the lower limit sought for the issue of shares made on a non *pro rata* basis to shareholders is adequate for the time being and will review this limit annually. For the purpose of determining the aggregate number of shares that may be issued, the percentage of issued shares shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time that Ordinary Resolution 9 is passed, after adjusting for (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which were issued and are outstanding or subsisting at the time that Ordinary Resolution 9 is passed, and (b) any subsequent bonus issue or consolidation or subdivision of shares. As at 16 August 2022, the Company had 3,657,865 treasury shares and no subsidiary holdings.

**Ordinary Resolution 10** is to renew the mandate to allow the Company to purchase or otherwise acquire Shares, on the terms and subject to the conditions set out in the Resolution.

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The Company may use internal or external sources of funds or a combination of both to finance its purchase or acquisition of its Shares. The amount of financing required for the Company to purchase or acquire its Shares, and the impact on the Company's financial position, cannot be ascertained as at the date of this Notice as these will depend on whether the Shares are purchased or acquired out of capital and/or retained profits of the Company, the number of Shares purchased or acquired, the consideration paid for such Shares and whether the Shares purchased or acquired are held as treasury shares or cancelled.

Based on the existing issued Shares (excluding treasury shares) as at 16 August 2022 (the "Latest Practicable Date"), and assuming that on or prior to the Twenty-Third Annual General Meeting (i) no further Shares are issued or repurchased, or held by the Company as treasury shares, and (ii) no Shares are held as subsidiary holdings, the purchase by the Company of up to the maximum limit of 10 per cent. of its issued Shares (excluding treasury shares) will result in the purchase or acquisition of 106,798,453 Shares.

In the case of both market purchases and off-market purchases by the Company, assuming that the Maximum Price is \$\$10.34 for one Share (being the price equivalent to 5 per cent. above the Average Closing Price of the Shares immediately preceding the Latest Practicable Date), having regard to the Company's share capital and cash and cash equivalents of approximately \$\$427,365,000 and \$\$85,520,000 respectively, the maximum number of Shares the Company is able to purchase or acquire out of capital to be held as treasury shares or to be cancelled for the duration of the proposed Share Purchase Mandate is 8,270,793 Shares representing 0.77 per cent. of the total number of issued Shares (excluding treasury shares) as at the Latest Practicable Date.

In the case of both market purchases and off-market purchases by the Company, assuming that the Maximum Price is \$\$10.34 for one Share (being the price equivalent to 5 per cent. above the Average Closing Price of the Shares immediately preceding the Latest Practicable Date), having regard to the Company's retained profits and cash and cash equivalents of approximately \$\$752,965,000 and \$\$85,520,000 respectively, the maximum number of Shares the Company is able to purchase or acquire out of retained profits to be held as treasury shares or to be cancelled for the duration of the proposed Share Purchase Mandate is 8,270,793 Shares representing 0.77 per cent. of the total number of issued Shares (excluding treasury shares) as at the Latest Practicable Date.

The financial effects of the purchase or acquisition of such Shares by the Company pursuant to the proposed Share Purchase Mandate on the audited financial statements of the Company and the Group for the financial year ended 30 June 2022 based on the assumptions set out above are set out in paragraph 2.7 of the Letter to Shareholders dated 12 September 2022.

### **NOTES**

- (1) The Twenty-Third Annual General Meeting will be held, in a wholly physical format, at Raffles City Convention Centre, Level 4, Fairmont Ballroom, 80 Bras Basah Road, Singapore 189560 on Thursday, 6 October 2022 at 10.30 a.m. (Singapore time), pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. <a href="There will be">There will be</a>
  <a href="moioritime">no option for shareholders to participate virtually</a>. Printed copies of this Notice will be sent by post to members (other than those who have signed up for the electronic service provided by the Company to its members to receive notices of meetings, annual reports and other shareholder communications electronically, for online proxy appointment and for the access and use of an SGX-designated website (collectively, "Electronic Service") and where such service has been made available). This Notice will also be published on the Company's website at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a> and SGXNet at the URL <a href="https://sgx.com/securities/company-announcements">https://sgx.com/securities/company-announcements</a>.
- (2) The Company will be implementing COVID-19 vaccination-differentiated safe management measures at the Twenty-Third Annual General Meeting (i.e., all attendees must be fully vaccinated, recovered from COVID-19 in the past 180 days, or medically ineligible for vaccination) and/or any other safe management measures as may be required or recommended under any regulations, directives, measures or guidelines that may be issued from time to time by any government or regulatory agency in light of the COVID-19 situation in Singapore. Members should check the Company's website at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a> or SGXNet at the URL <a href="https://sgx.com/securities/company-announcements">https://sgx.com/securities/company-announcements</a> for the latest updates.
- (3) Arrangements relating to attendance at the Twenty-Third Annual General Meeting, submission of questions to the Chairman of the Meeting in advance of, or at, the Twenty-Third Annual General Meeting, addressing of substantial and relevant questions in advance of, or at, the Twenty-Third Annual General Meeting, and voting at the Twenty-Third Annual General Meeting by the member or his/her/its duly appointed proxy(ies), are set out in the accompanying Company's announcement dated 12 September 2022. This announcement may be accessed at the Company's website at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a> and SGXNet at the URL <a href="https://sgx.com/securities/company-announcements">https://sgx.com/securities/company-announcements</a>. For convenience, printed copies of the announcement will also be sent by post to members (other than those who have signed up for the Electronic Service and where such service has been made available).

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- (4) Each of the resolutions to be put to the vote of members at the Twenty-Third Annual General Meeting (and at any adjournment thereof) will be voted on by way of a poll.
- (5) (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the Twenty-Third Annual General Meeting. Where such member's form of proxy appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the form of proxy.
  - (b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the Twenty-Third Annual General Meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's form of proxy appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the form of proxy.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

A member can appoint the Chairman of the Meeting as his/her/its proxy, but this is not mandatory.

Printed copies of the accompanying proxy form for the Twenty-Third Annual General Meeting will be sent by post to members (other than those who have signed up for the Electronic Service and where such service has been made available). The proxy form may also be accessed at the Company's website at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a> and SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

- (6) A proxy need not be a member of the Company.
- (7) Completion and return of the instrument appointing a proxy(ies) by a member will not prevent him/her from attending, speaking and voting at the Twenty-Third Annual General Meeting if he/she so wishes. The appointment of the proxy(ies) for the Twenty-Third Annual General Meeting will be deemed to be revoked if the member attends the Twenty-Third Annual General Meeting in person and in such event, the Company reserves the right to refuse to admit any person or persons appointed under the relevant instrument appointing a proxy(ies) to the Twenty-Third Annual General Meeting.
- (8) The instrument appointing a proxy(ies) must be submitted to the Company in the following manner:
  - (a) if submitted by post, be lodged at the office of the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632;
  - (b) if submitted electronically via email, be submitted to the Company's Share Registrar at <a href="mailto:sgxagm2022@boardroomlimited.com">sgxagm2022@boardroomlimited.com</a>; or
  - (c) if submitted electronically via the SGX-designated website for online proxy appointments (for members who have signed up for the Electronic Service and where such service has been made available), be submitted via the online proxy appointment process through the Electronic Service,

in each case not less than 72 hours before the time appointed for holding the Twenty-Third Annual General Meeting.

A member who has not signed up for the Electronic Service and who wishes to submit an instrument appointing a proxy(ies) can either use the printed copy of the proxy form which is sent to him/her/it by post or download a copy of the proxy form from the Company's website at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a> or SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>, and complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

- (9) CPFIS/SRS investors who hold SGX shares through CPF Agent Banks/SRS Operators:
  - (a) may vote at the Twenty-Third Annual General Meeting if they are appointed as proxies by their respective CPF Agent Banks/SRS Operators, and should contact their respective CPF Agent Banks/SRS Operators if they have any queries regarding their appointment as proxies; or
  - (b) may appoint the Chairman of the Meeting as proxy to vote on their behalf at the Twenty-Third Annual General Meeting, in which case they should approach their CPF Agent Banks/SRS Operators to submit their votes by 5.00 p.m. on 26 September 2022.

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- (10) The Company's Annual Report 2022 and the Letter to Shareholders dated 12 September 2022 (in relation to the proposed renewal of the share purchase mandate) have been published and may be accessed at the Company's website as follows:
  - (a) the Company's Annual Report 2022 may be accessed at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a>; and
  - (b) the Letter to Shareholders dated 12 September 2022 may be accessed at the URL <a href="https://investorrelations.sgx.com/financial-information/annual-reports">https://investorrelations.sgx.com/financial-information/annual-reports</a>.

The above documents will also be made available on SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.

A member who has not signed up for the Electronic Service and who wishes to request for a printed copy of the Company's Annual Report 2022 and the Letter to Shareholders dated 12 September 2022 may do so by completing and returning the Request Form which is sent to him/her/it by post, by 21 September 2022.

#### **PERSONAL DATA PRIVACY**

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the Twenty-Third Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Twenty-Third Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the Twenty-Third Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

### **NOTICE OF BOOKS CLOSURE**

**NOTICE IS ALSO HEREBY GIVEN** that, subject to the approval of shareholders for the Final Dividend being obtained at the Twenty-Third Annual General Meeting, the Transfer Books and Register of Members of the Company will be closed from 5.00 p.m. on Friday, 14 October 2022 up to (and including) Monday, 17 October 2022 for the preparation of dividend warrants. Duly completed registrable transfers of ordinary shares of the Company received by the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at 1 Harbourfront Avenue, Keppel Bay Tower #14-07, Singapore 098632 up to 5.00 p.m. on Friday, 14 October 2022 will be registered to determine shareholders' entitlements to the proposed Final Dividend. Shareholders whose Securities Accounts with The Central Depository (Pte) Limited are credited with ordinary shares of the Company at 5.00 p.m. on Friday, 14 October 2022 will be entitled to the proposed Final Dividend. Payment of the Final Dividend, if approved by shareholders at the Twenty-Third Annual General Meeting, will be made on Friday, 21 October 2022.