

# CapitaLand Limited

(Registration Number: 198900036N)

(Incorporated in the Republic of Singapore)

## NOTICE OF ANNUAL GENERAL MEETING

NOTICE IS HEREBY GIVEN that the annual general meeting of CapitaLand Limited (the "Company") will be held at The Star Theatre, Level 5, The Star Performing Arts Centre, 1 Vista Exchange Green, Singapore 138617 on Friday, 12 April 2019 at 10.00 a.m. ("AGM") to transact the following business:

### ORDINARY BUSINESS

1. To receive and adopt the Directors' Statement, Audited Financial Statements and the Auditors' Report for the year ended 31 December 2018. (Ordinary Resolution 1)
2. To declare a first and final dividend of S\$0.12 per share for the year ended 31 December 2018. (Ordinary Resolution 2)
3. To approve payment of Directors' fees by the Company to the non-executive Directors of S\$2,433,642 for the year ended 31 December 2018 (2017: S\$2,256,534) comprising:
  - (a) S\$1,827,551 to be paid in cash (2017: S\$1,672,796); and
  - (b) S\$606,091 to be paid in the form of share awards under the CapitaLand Restricted Share Plan 2010, with any residual balance to be paid in cash (2017: S\$583,738).
4. To re-elect the following Directors, who are retiring by rotation pursuant to article 94 of the Constitution of the Company and who, being eligible, offer themselves for re-election:
  - (a) Mr Ng Kee Choe (Ordinary Resolution 4(a))
  - (b) Mr Stephen Lee Ching Yen (Ordinary Resolution 4(b))
  - (c) Dr Philip Nalliah Pillai (Ordinary Resolution 4(c))

# NOTICE OF ANNUAL GENERAL MEETING

## ORDINARY BUSINESS *(continued)*

5. To re-elect Mr Lee Chee Koon, who is retiring pursuant to article 100 of the Constitution of the Company and who, being eligible, offers himself for re-election. (Ordinary Resolution 5)
6. To re-appoint KPMG LLP as Auditors of the Company and to authorise the Directors to fix their remuneration. (Ordinary Resolution 6)

## SPECIAL BUSINESS

To consider and, if thought fit, to pass with or without any modification, the following resolutions as Ordinary Resolutions:

7. That pursuant to Section 161 of the Companies Act, Chapter 50 of Singapore and Rule 806 of the Listing Manual of the Singapore Exchange Securities Trading Limited ("SGX-ST"), authority be and is hereby given to the Directors of the Company to: (Ordinary Resolution 7)
  - (a)
    - (i) issue shares of the Company ("shares") whether by way of rights, bonus or otherwise; and/or
    - (ii) make or grant offers, agreements or options (collectively, "Instruments") that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) securities, warrants, debentures or other instruments convertible into shares,  
  
at any time and upon such terms and conditions and for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and
  - (b) issue shares in pursuance of any Instrument made or granted by the Directors while this Resolution was in force (notwithstanding the authority conferred by this Resolution may have ceased to be in force),

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

provided that:

- (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) shall not exceed fifty per cent. (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares to be issued other than on a *pro rata* basis to shareholders of the Company (including shares to be issued in pursuance of Instruments made or granted pursuant to this Resolution) shall not exceed ten per cent. (10%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of issued shares (excluding treasury shares and subsidiary holdings) shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time this Resolution is passed, after adjusting for:
  - (i) any new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this Resolution is passed; and
  - (ii) any subsequent bonus issue, consolidation or subdivision of shares,

and, in sub-paragraph (1) above and this sub-paragraph (2), “subsidiary holdings” has the meaning given to it in the Listing Manual of the SGX-ST;

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
  - (4) (unless revoked or varied by the Company in general meeting) the authority conferred by this Resolution shall continue in force until (i) the conclusion of the next annual general meeting of the Company, or (ii) the date by which the next annual general meeting of the Company is required by law to be held, whichever is the earlier.
8. That authority be and is hereby given to the Directors (Ordinary Resolution 8) of the Company to:
- (a) grant awards in accordance with the provisions of the CapitaLand Performance Share Plan 2010 (the "PSP") and/or the CapitaLand Restricted Share Plan 2010 (the "RSP"); and
  - (b) allot and issue from time to time such number of shares of the Company as may be required to be issued pursuant to the vesting of awards granted or to be granted under the PSP and/or the RSP,

provided that the aggregate number of shares to be issued, when aggregated with existing shares (including treasury shares and cash equivalents) delivered and/or to be delivered pursuant to the PSP, the RSP and all shares, options or awards granted under any other share schemes of the Company then in force, shall not exceed five per cent. (5%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the Singapore Exchange Securities Trading Limited)) from time to time.

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

9. That: (Ordinary Resolution 9)

(a) for the purposes of Sections 76C and 76E of the Companies Act, Chapter 50 of Singapore (the “Companies Act”), the exercise by the Directors of the Company (the “Directors”) of all the powers of the Company to purchase or otherwise acquire shares of the Company not exceeding in aggregate the Maximum Limit (as hereafter defined), at such price or prices as may be determined by the Directors from time to time up to the Maximum Price (as hereafter defined), whether by way of:

(i) market purchase(s) (“Market Purchase(s)”) on the Singapore Exchange Securities Trading Limited (“SGX-ST”) and/or any other stock exchange on which the shares may for the time being be listed and quoted (the “Other Exchange”); and/or

(ii) off-market purchase(s) (“Off-Market Purchase(s)”) (if effected otherwise than on the SGX-ST or, as the case may be, the Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act,

and otherwise in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be, the Other Exchange, as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the “Share Purchase Mandate”);

(b) unless varied or revoked by the Company in general meeting, the authority conferred on the Directors pursuant to the Share Purchase Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

- (i) the date on which the next annual general meeting of the Company is held;
  - (ii) the date by which the next annual general meeting of the Company is required by law to be held; and
  - (iii) the date on which purchases and acquisitions of shares pursuant to the Share Purchase Mandate are carried out to the full extent mandated;
- (c) in this Resolution:

“Average Closing Price” means the average of the last dealt prices of a share for the five consecutive market days on which the shares are transacted on the SGX-ST, or, as the case may be, the Other Exchange, immediately preceding the date of the Market Purchase by the Company, or, as the case may be, the date of the making of the offer pursuant to the Off-Market Purchase, and deemed to be adjusted in accordance with the listing rules of the SGX-ST for any corporate action which occurs after the relevant five-day period;

“date of the making of the offer” means the date on which the Company makes an offer for the purchase or acquisition of shares from holders of shares, stating therein the purchase price (which shall not be more than the Maximum Price) for each share and the relevant terms of the equal access scheme for effecting the Off-Market Purchase;

“Maximum Limit” means that number of shares representing two per cent. (2%) of the issued shares as at the date of the passing of this Resolution (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the SGX-ST)); and

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

“Maximum Price” in relation to a share to be purchased or acquired, means the purchase price (excluding brokerage, stamp duty, commission, applicable goods and services tax and other related expenses) which shall not exceed, in the case of both a Market Purchase and an Off-Market Purchase, one hundred and five per cent. (105%) of the Average Closing Price of the shares; and

- (d) the Directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they and/or he may consider expedient or necessary to give effect to the transactions contemplated and/or authorised by this Resolution.

10. That:

(Ordinary Resolution 10)

- (a) a new performance share plan to be known as the “CapitaLand Performance Share Plan 2020” (the “CapitaLand PSP 2020”), the rules of which, for the purpose of identification, have been subscribed to by the Company Secretary, under which awards (“PSP Awards”) of fully paid ordinary shares of the Company (“Shares”), their equivalent cash value or combinations thereof will be granted, free of payment, to selected employees (including executive directors) of the Company, its subsidiaries and associated companies, details of which are set out in the Company’s Letter to Shareholders dated 18 March 2019, be and is hereby approved;
- (b) the Directors of the Company be and are hereby authorised:
  - (i) to establish and administer the CapitaLand PSP 2020; and

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

- (ii) to modify and/or alter the CapitaLand PSP 2020 at any time and from time to time, provided that such modification and/or alteration is effected in accordance with the provisions of the CapitaLand PSP 2020, and to do all such acts and to enter into all such transactions and arrangements as may be necessary or expedient in order to give full effect to the CapitaLand PSP 2020;
- (c) the Directors of the Company be and are hereby authorised to grant PSP Awards in accordance with the provisions of the CapitaLand PSP 2020 from and after 1 April 2020 and to allot and issue from time to time such number of fully paid Shares as may be required to be delivered pursuant to the vesting of PSP Awards under the CapitaLand PSP 2020, provided that the aggregate number of new Shares allotted and issued and/or to be allotted and issued, when aggregated with existing Shares (including treasury shares and cash equivalents) delivered and/or to be delivered, pursuant to the CapitaLand PSP 2020, the CapitaLand RSP 2020 (as defined in Ordinary Resolution 11 below), and all Shares, options or awards granted under any other share schemes of the Company then in force (for the avoidance of doubt, excluding any share schemes which have expired or terminated), shall not exceed five per cent. (5%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the Singapore Exchange Securities Trading Limited)) from time to time; and
- (d) the existing performance share plan known as the “CapitaLand Performance Share Plan 2010” which is due to expire on 15 April 2020 (the “existing PSP”) be and is hereby terminated with effect from 1 April 2020, provided that such termination shall be without prejudice to the rights of holders of awards outstanding under the existing PSP as at the date of such termination.



# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

11. That: (Ordinary Resolution 11)
- (a) a new restricted share plan to be known as the “CapitaLand Restricted Share Plan 2020” (the “CapitaLand RSP 2020”), the rules of which, for the purpose of identification, have been subscribed to by the Company Secretary, under which awards (“RSP Awards”) of fully paid ordinary shares of the Company (“Shares”), their equivalent cash value or combinations thereof will be granted, free of payment, to selected employees (including executive directors) and non-executive directors of the Company, its subsidiaries and associated companies, details of which are set out in the Company’s Letter to Shareholders dated 18 March 2019, be and is hereby approved;
  - (b) the Directors of the Company be and are hereby authorised:
    - (i) to establish and administer the CapitaLand RSP 2020; and
    - (ii) to modify and/or alter the CapitaLand RSP 2020 at any time and from time to time, provided that such modification and/or alteration is effected in accordance with the provisions of the CapitaLand RSP 2020, and to do all such acts and to enter into all such transactions and arrangements as may be necessary or expedient in order to give full effect to the CapitaLand RSP 2020;

# NOTICE OF ANNUAL GENERAL MEETING

## SPECIAL BUSINESS *(continued)*

- (c) the Directors of the Company be and are hereby authorised to grant RSP Awards in accordance with the provisions of the CapitaLand RSP 2020 from and after 1 April 2020 and to allot and issue from time to time such number of fully paid Shares as may be required to be delivered pursuant to the vesting of RSP Awards under the CapitaLand RSP 2020, provided that the aggregate number of new Shares allotted and issued and/or to be allotted and issued, when aggregated with existing Shares (including treasury shares and cash equivalents) delivered and/or to be delivered, pursuant to the CapitaLand RSP 2020, the CapitaLand PSP 2020 (as defined in Ordinary Resolution 10 above), and all Shares, options or awards granted under any other share schemes of the Company then in force (for the avoidance of doubt, excluding any share schemes which have expired or terminated), shall not exceed five per cent. (5%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings (as defined in the Listing Manual of the Singapore Exchange Securities Trading Limited)) from time to time; and
- (d) the existing restricted share plan known as the “CapitaLand Restricted Share Plan 2010” which is due to expire on 15 April 2020 (the “existing RSP”) be and is hereby terminated with effect from 1 April 2020, provided that such termination shall be without prejudice to the rights of holders of awards outstanding under the existing RSP as at the date of such termination.

BY ORDER OF THE BOARD

**MICHELLE KOH**  
Company Secretary

Singapore  
18 March 2019

# NOTICE OF ANNUAL GENERAL MEETING

## Notes

- I (a) A member who is not a relevant intermediary is entitled to appoint not more than two proxies to attend, speak and vote at the AGM. Where such member's Proxy Form appoints more than one proxy, the proportion of the shareholding concerned to be represented by each proxy shall be specified in the Proxy Form.
- (b) A member who is a relevant intermediary is entitled to appoint more than two proxies to attend, speak and vote at the AGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member's Proxy Form appoints more than two proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the Proxy Form.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act, Chapter 50 of Singapore.

- II A proxy need not be a member of the Company.
- III The Proxy Form must be lodged/deposited at the office of the Company's Share Registrar, M & C Services Private Limited, 112 Robinson Road, #05-01, Singapore 068902 no later than 9 April 2019 at 10.00 a.m., being 72 hours before the time fixed for the AGM.

## Personal Data Privacy

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, take-over rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

# NOTICE OF ANNUAL GENERAL MEETING

## EXPLANATORY NOTES

### 1. Ordinary Resolution 3

If approved, the aggregate amount of Directors' fees of S\$2,433,642 will be paid as to S\$1,827,551 in cash, and S\$606,091 in the form of share awards under the RSP with any residual balance to be paid in cash. Directors' fees of the non-executive Directors (including the Chairman) will be paid as to about seventy per cent. (70%) in cash and about thirty per cent. (30%) in the form of share awards under the RSP, save in the case of (i) Ms Euleen Goh Yiu Kiang (who is retiring from the Board at the conclusion of the AGM) and Mr John Powell Morschel (who retired from the Board at the conclusion of the last annual general meeting), both of whom will receive their Directors' fees wholly in cash; and (ii) Mr Gabriel Lim Meng Liang whose Director's fees will be paid fully in cash to a government agency, The Directorship & Consultancy Appointments Council. The actual number of shares to be awarded will be based on the volume-weighted average price of a share of the Company on the SGX-ST over the 14 trading days from (and including) the ex-dividend date following the AGM. The actual number of shares to be awarded will be rounded down to the nearest share, and any residual balance settled in cash. The awards will consist of the grant of fully paid shares, with no performance conditions attached and no vesting periods imposed, although a share retention policy applies. The Directors' fees will only be paid upon approval by the shareholders at the AGM.

### 2. Ordinary Resolutions 4(a), 4(b) and 4(c)

Mr Ng Kee Choe will, upon re-election, continue to serve as Chairman of the Board, the Strategy, Investment and Finance Committee and the Executive Resource and Compensation Committee, respectively, and a Member of the Nominating Committee. He is considered as an independent Director.

Mr Stephen Lee Ching Yen will, upon re-election, continue to serve as Chairman of the Nominating Committee and a Member of the Executive Resource and Compensation Committee. He is considered as an independent Director.

Dr Philip Nalliah Pillai will, upon re-election, continue to serve as a Member of the Audit Committee and the Nominating Committee, respectively. He is considered as an independent Director.

Please refer to the "Supplemental Information" section of the Company's Annual Report 2018 for information relating to Mr Ng, Mr Lee and Dr Pillai as set out in Appendix 7.4.1 of the Listing Manual of the SGX-ST, respectively.

Ms Euleen Goh Yiu Kiang, an independent Director, will also retire by rotation pursuant to article 94 of the Company's Constitution at the AGM. She has given notice to the Company that she is not seeking re-election at the AGM. Her retirement from the Board will take effect upon the conclusion of the AGM. Ms Goh will, upon retirement, cease to be a Member of the Strategy, Investment and Finance Committee and the Risk Committee, respectively.

# NOTICE OF ANNUAL GENERAL MEETING

## EXPLANATORY NOTES *(continued)*

### 3. Ordinary Resolution 5

Mr Lee Chee Koon will, upon re-election, continue to serve as an Executive Non-Independent Director.

Please refer to the "Supplemental Information" section of the Company's Annual Report 2018 for information relating to Mr Lee as set out in Appendix 7.4.1 of the Listing Manual of the SGX-ST.

### 4. Ordinary Resolution 7

Ordinary Resolution 7, if passed, will empower the Directors to issue shares in the Company and to make or grant instruments (such as securities, warrants or debentures) convertible into shares, and to issue shares in pursuance of such instruments from the date of the AGM until the date of the next annual general meeting of the Company unless such authority is earlier revoked or varied by the shareholders of the Company at a general meeting. The aggregate number of shares which the Directors may issue (including shares to be issued pursuant to convertibles) under this Resolution must not exceed fifty per cent. (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings) with a sub-limit of ten per cent. (10%) for issues other than on a *pro rata* basis. For the purpose of determining the aggregate number of shares that may be issued, the total number of issued shares (excluding treasury shares and subsidiary holdings) will be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) at the time that Ordinary Resolution 7 is passed, after adjusting for (i) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time that Ordinary Resolution 7 is passed, and (ii) any subsequent bonus issue, consolidation or subdivision of shares. As at 28 February 2019, the Company had 111,569,891 treasury shares and no subsidiary holdings. The sub-limit of ten per cent. (10%) for issues other than on a *pro rata* basis is below the twenty per cent. (20%) sub-limit permitted by the Listing Manual of the SGX-ST. The Directors believe that the lower sub-limit of ten per cent. (10%) would sufficiently address the Company's present need to maintain flexibility while taking into account shareholders' concerns against dilution.

# NOTICE OF ANNUAL GENERAL MEETING

## EXPLANATORY NOTES *(continued)*

### 5. Ordinary Resolution 8

Ordinary Resolution 8, if passed, will empower the Directors to grant awards under the PSP and the RSP, and to allot and issue shares pursuant to the vesting of such awards provided that the aggregate number of shares to be issued, when aggregated with existing shares (including treasury shares and cash equivalents) delivered and/or to be delivered pursuant to the PSP, the RSP and all shares, options or awards granted under any other share schemes of the Company then in force, does not exceed five per cent. (5%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time. The maximum level allowable, across the entire duration of the PSP and the RSP, is eight per cent. (8%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Overall Limit"). The Directors believe that the lower level of five per cent. (5%) in Ordinary Resolution 8 is adequate for the Company's current needs. The approval of shareholders may be sought at any subsequent annual general meeting of the Company for another level, including a higher level up to the full extent of the Overall Limit, if then considered appropriate. The Directors also currently do not intend, in any given financial year, to grant awards under the PSP and the RSP which, collectively, would comprise more than one per cent. (1%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Yearly Limit"). Should the Yearly Limit not be fully utilised in any given financial year, the unutilised balance will be carried forward and may be used by the Directors in subsequent years to make grants of awards under the PSP and the RSP.

### 6. Ordinary Resolution 9

Ordinary Resolution 9, if passed, will empower the Directors to exercise the power of the Company to purchase or acquire its shares, until the date of the next annual general meeting of the Company unless such authority is earlier revoked or varied by the shareholders of the Company at a general meeting. The Company intends to use internal sources of funds, external borrowings, or a combination of internal resources and external borrowings, to finance purchases or acquisitions of its shares. The amount of financing required for the Company to purchase or acquire its shares, and the impact on the Company's financial position, cannot be ascertained as at the date of this notice of AGM as these will depend on, *inter alia*, whether the shares are purchased or acquired out of capital and/or profits of the Company, the aggregate number of shares purchased or acquired, and the consideration paid at the relevant time. For illustrative purposes only, the financial effects of an assumed purchase or acquisition by the Company of two per cent. (2%) of its shares (excluding treasury shares and subsidiary holdings) as at 28 February 2019, at a purchase price equivalent to the Maximum Price per share, in the case of both a Market Purchase and an Off-Market Purchase, based on the audited financial statements of the Group and the Company for the financial year ended 31 December 2018 and certain assumptions, are set out in paragraph 2.7 of the Company's Letter to Shareholders dated 18 March 2019.

# NOTICE OF ANNUAL GENERAL MEETING

## EXPLANATORY NOTES *(continued)*

### 7. Ordinary Resolution 10

Ordinary Resolution 10, if passed, will (i) approve the adoption of the CapitaLand PSP 2020 to replace, with effect from 1 April 2020, the existing PSP, and (ii) empower the Directors to grant awards under the CapitaLand PSP 2020, and to allot and issue shares pursuant to the vesting of such awards, provided that the aggregate number of shares which may be issued, when aggregated with existing shares (including treasury shares and cash equivalents) delivered and/or to be delivered pursuant to the CapitaLand PSP 2020, the CapitaLand RSP 2020 (as defined in Ordinary Resolution 11) and all shares, options or awards granted under any other share schemes of the Company then in force (for the avoidance of doubt, excluding any share schemes which have expired or terminated), does not exceed five per cent. (5%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time.

The maximum level allowable, across the entire duration of the CapitaLand PSP 2020 and the CapitaLand RSP 2020, is eight per cent. (8%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Total Limit"). The Directors believe that the lower level of five per cent. (5%) in Ordinary Resolution 10 is adequate for the Company's current needs. The approval of shareholders may be sought at any subsequent annual general meeting of the Company for another level, including a higher level up to the full extent of the Total Limit, if then considered appropriate. The Directors also currently do not intend, in any given financial year, to grant awards under the CapitaLand PSP 2020 and the CapitaLand RSP 2020 which, collectively, would comprise more than one per cent. (1%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Annual Limit"). Should the Annual Limit not be fully utilised in any given financial year, the unutilised balance will be carried forward and may be used by the Directors in subsequent years to make grants of awards under the CapitaLand PSP 2020 and the CapitaLand RSP 2020.

As the CapitaLand PSP 2020 is proposed in replacement of the existing PSP (which is proposed to be terminated with effect from 1 April 2020), no awards would be granted under the CapitaLand PSP 2020 prior to 1 April 2020. Upon the termination of the existing PSP, no further awards will be granted under the existing PSP.

Please refer to the Company's Letter to Shareholders dated 18 March 2019 for more details.

# NOTICE OF ANNUAL GENERAL MEETING

## EXPLANATORY NOTES *(continued)*

### 8. Ordinary Resolution 11

Ordinary Resolution 11, if passed, will (i) approve the adoption of the CapitaLand RSP 2020 to replace, with effect from 1 April 2020, the existing RSP, and (ii) empower the Directors to grant awards under the CapitaLand RSP 2020, and to allot and issue shares pursuant to the vesting of such awards, provided that the aggregate number of shares which may be issued, when aggregated with existing shares (including treasury shares and cash equivalents) delivered and/or to be delivered pursuant to the CapitaLand RSP 2020, the CapitaLand PSP 2020 (as defined in Ordinary Resolution 10) and all shares, options or awards granted under any other share schemes of the Company then in force (for the avoidance of doubt, excluding any share schemes which have expired or terminated), does not exceed five per cent. (5%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time.

The maximum level allowable, across the entire duration of the CapitaLand RSP 2020 and the CapitaLand PSP 2020, is eight per cent. (8%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Total Limit"). The Directors believe that the lower level of five per cent. (5%) in Ordinary Resolution 11 is adequate for the Company's current needs. The approval of shareholders may be sought at any subsequent annual general meeting of the Company for another level, including a higher level up to the full extent of the Total Limit, if then considered appropriate. The Directors also currently do not intend, in any given financial year, to grant awards under the CapitaLand RSP 2020 and the CapitaLand PSP 2020 which, collectively, would comprise more than one per cent. (1%) of the total number of issued shares of the Company (excluding treasury shares and subsidiary holdings) from time to time (the "Annual Limit"). Should the Annual Limit not be fully utilised in any given financial year, the unutilised balance will be carried forward and may be used by the Directors in subsequent years to make grants of awards under the CapitaLand RSP 2020 and the CapitaLand PSP 2020.

As the CapitaLand RSP 2020 is proposed in replacement of the existing RSP (which is proposed to be terminated with effect from 1 April 2020), no awards would be granted under the CapitaLand RSP 2020 prior to 1 April 2020. Upon the termination of the existing RSP, no further awards will be granted under the existing RSP.

Please refer to the Company's Letter to Shareholders dated 18 March 2019 for more details.