



**MEMIONTEC**  
Membrane Ionexchange Technology

**Memiontec Holdings Ltd.**  
(the "Company")

10 April 2025

Dear Shareholder,

As part of our efforts to protect our environment, we have gone paperless with our Annual Report for the financial year ended 31 December 2024 ("**Annual Report 2024**"). From the date of this letter, you have full access to the Annual Report 2024 by visiting our corporate website or the SGXNet.

*How to Access:*

The Annual Report 2024 may be accessed at the Company's corporate website at the URL [www.memiontec.com/announcements](http://www.memiontec.com/announcements) by clicking on the hyperlink titled "Annual Report 2024". The Annual Report 2024 is also available on the SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.

You will need an internet browser and PDF reader to view the Annual Report 2024.

Printed copies of the Notice of Annual General Meeting and Proxy Form for the upcoming Annual General Meeting of the Company, to be held at 20 Woodlands Link #07-12/13, Singapore 738733 on Friday, 25 April 2025 at 3.00 p.m. (Singapore Time), have been sent together with this letter.

If you still wish to receive a printed copy of the Annual Report 2024, please complete the Request Form below and submit it either (i) via email to [irmr@memiontec.com](mailto:irmr@memiontec.com), or (ii) by post to 20 Woodlands Link #04-30/31 Singapore 738733, in either case, no later than Friday, 18 April 2025.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our agents or service providers may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully

For and on behalf of **Memiontec Holdings Ltd.**

Tay Kiat Seng

Executive Director and Chief Executive Officer

**REQUEST FORM**

To: Memiontec Holdings Ltd. (the "**Company**")  
20 Woodlands Link #04-30/31 Singapore 738733

**Note: Please tick accordingly. Incomplete or incorrectly completed requests will not be processed.**

☐ I/We wish to receive a printed copy of the Annual Report 2024.

The shares are held by me/us under or through:

☐ CDP Securities Account No.

☐ CPF/SRS Account

☐ Physical Scrips

Name(s) of Shareholder(s): \_\_\_\_\_

NRIC/Passport Number(s)/Company Registration No.: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Signature(s): \_\_\_\_\_ Date: \_\_\_\_\_

**PERSONAL DATA PRIVACY:**

By submitting the Request Form, the Shareholder consents to the collection, use and disclosure of the Shareholder's personal data by the Company (or its agents or service providers) for the purpose of the processing and administration by the Company (or its agents or service providers) of the Shareholder's request for a printed copy of the Annual Report 2024, and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines.



*First fold*

Affix  
Postage  
Stamp

**Memiontec Holdings Ltd.**

20 Woodlands Link

#04-30/31

Singapore 738733

*Second fold*



**MEMIONTEC**  
Membrane Ionexchange Technology

**MEMIONTEC HOLDINGS LTD.**  
(Incorporated in the Republic of Singapore)  
(Company Registration Number 201305845W)

**NOTICE OF ANNUAL GENERAL MEETING**

NOTICE IS HEREBY GIVEN that the Annual General Meeting ("**AGM**") of **Memiontec Holdings Ltd.** (the "**Company**") will be held at 20 Woodlands Link #07-12/13, Singapore 738733 on Friday, 25 April 2025 at 3.00 p.m. (Singapore Time) for the following purposes:

**AS ORDINARY BUSINESS**

1. To receive and adopt the Audited Financial Statements of the Company for the financial year ended 31 December 2024, together with the Directors' Statement and the Independent Auditor's Report thereon. **(Resolution 1)**
2. To re-elect the following Directors of the Company retiring pursuant to the Constitution of the Company and who, being eligible, offer themselves for re-election as a Director of the Company:
  - (a) Mr Hor Siew Fu (Retiring under Regulation 96) **(Resolution 2)**
  - (b) Mr Ling Chung Yee, Roy (Retiring under Regulation 100) **(Resolution 3)**[See Explanatory Note (i)]
3. To appoint Mr Chua Siong Kiat pursuant to Regulation 99 of the Constitution of the Company and who, being eligible, offered himself for election. **(Resolution 4)**  
[See Explanatory Note (ii)]
4. To note the retirement of Mr Yap Chee Wee.  
Mr Yap Chee Wee, upon his retirement at the conclusion of the AGM, shall cease to be the Chairman of the Nominating Committee, as well as a member of the Audit Committee and Remuneration Committee.
5. To note the retirement of Ms Soelistyo Dewi Soegiharto.  
Ms Soelistyo Dewi Soegiharto, upon her retirement at the conclusion of the AGM, shall cease to be the Managing Director of the Company.
6. To approve the payment of Directors' fees of up to S\$150,000 (FY2024: up to S\$150,000) for the financial year ending 31 December 2025, to be paid half yearly in arrears. **(Resolution 5)**
7. To re-appoint PKF-CAP LLP as the Auditors of the Company for the financial year ending 31 December 2025 and to authorise the Directors of the Company to fix their remuneration. **(Resolution 6)**
8. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

## AS SPECIAL BUSINESS

To consider and if thought fit, to pass the following resolutions as Ordinary Resolutions, with or without any modifications:

### Ordinary Resolutions

#### 9. Authority to allot and issue shares

"That pursuant to Section 161 of the Companies Act 1967 of Singapore ("**Companies Act**"), the Constitution of the Company and Rule 806 of the Singapore Exchange Securities Trading Limited ("**SGX-ST**") Listing Manual Section B: Rules of Catalist ("**Catalist Rules**"), the Directors of the Company be and are hereby authorised and empowered to:

- (a) (i) allot and issue shares in the Company ("**Shares**") whether by way of rights, bonus or otherwise; and/or
- (ii) make or grant offers, agreements or options (collectively, "**Instruments**") that might or would require Shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) options, warrants, debentures or other instruments convertible into Shares,

at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue Shares in pursuance of any Instruments made or granted by the Directors of the Company while this Resolution was in force,

(the "**Share Issue Mandate**")

provided that:

- (1) the aggregate number of Shares (including Shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution) and Instruments to be issued pursuant to this Resolution shall not exceed one hundred per centum (100%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of Shares and Instruments to be issued other than on a pro-rata basis to existing shareholders of the Company shall not exceed fifty per centum (50%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation as may be prescribed by SGX-ST) for the purpose of determining the aggregate number of Shares and Instruments that may be issued under sub-paragraph (1) above, the percentage of issued Shares and Instruments shall be based on the number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time of the passing of this Resolution, after adjusting for:
  - (i) new Shares arising from the conversion or exercise of the Instruments or any convertible securities;
  - (ii) new Shares arising from exercising share options or vesting of share awards, provided the share options or share awards were granted in compliance with Part VIII of Chapter 8 of the Catalist Rules; and
  - (iii) any subsequent bonus issue, consolidation or subdivision of Shares.

Adjustments in accordance with sub-paragraph (2)(i) or sub-paragraph (2)(ii) above are only to be made in respect of new Shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of the passing of this Resolution;

- (3) in exercising the Share Issue Mandate conferred by this Resolution, the Company shall comply with the provision of the Catalist Rules for the time being in force (unless such compliance has been waived by SGX-ST), all applicable legal requirements under the Companies Act and the Constitution of the Company; and
- (4) unless revoked or varied by the Company in a general meeting, the Share Issue Mandate shall continue in force until: (i) the conclusion of the next AGM of the Company or the date by which the next AGM of the Company is required by law to be held, whichever is earlier; or (ii) in the case of shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution, until the issuance of such shares in accordance with the terms of the Instruments."

[See Explanatory Note (iii)]

**(Resolution 7)**

10. **Authority to offer and grant awards and allot and issue shares under the Memiontec Performance Share Plan**

"That, pursuant to Section 161 of the Companies Act, the Directors of the Company be and are hereby authorised and empowered to offer and grant awards ("**Awards**") in accordance with the provisions of the Memiontec Performance Share Plan (the "**PSP**") and to allot and issue from time to time such number of fully paid-up new Shares as may be required to be allotted and delivered pursuant to the vesting of the Awards granted by the Company under the PSP, whether granted during the subsistence of this authority or otherwise, provided always that the aggregate number of Shares to be issued pursuant to the PSP, when aggregated with the total number of new Shares allotted and issued and/or Shares to be allotted and issued delivered and/or to be delivered pursuant to Awards already granted under the PSP, and the aggregate number of Shares over which options or awards are granted under any share option schemes or share schemes of the Company, shall not exceed fifteen per centum (15%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company from time to time and that such authority shall, unless revoked or varied by the Company in a general meeting, continue in force until the conclusion of the next AGM of the Company or the date by which the next AGM of the Company is required by law to be held, whichever is earlier."

[See Explanatory Note (iv)]

**(Resolution 8)**

By Order of the Board  
**Memiontec Holdings Ltd.**

Tay Kiat Seng  
Executive Director and Chief Executive Officer  
10 April 2025

**Explanatory Notes:**

- (i) Mr Hor Siew Fu will, upon re-election as a Director of the Company, remain as an Independent Director of the Company, Chairman of the Board and the Audit Committee, as well as a member of the Nominating Committee and the Remuneration Committee of the Company. There are no relationships (including immediate family relationships) between Mr Hor Siew Fu and the other Directors of the Company, the Company, its related corporations, its substantial shareholders or its officers, which may affect his independence. Mr Hor Siew Fu is considered by the Board of Directors of the Company to be independent for the purpose of Rule 704(7) of the Catalist Rules.

Mr Ling Chung Yee, Roy will, upon re-election as a Director of the Company, remain as an Independent Director of the Company, Chairman of the Remuneration Committee and the Nominating Committee, as well as a member of the Audit Committee of the Company. There are no relationships (including immediate family relationships) between Mr Ling Chung Yee, Roy and the other Directors of the Company, the Company, its related corporations, its substantial shareholders or its officers, which may affect his independence. Mr Ling Chung Yee, Roy is considered by the Board of Directors of the Company to be independent for the purpose of Rule 704(7) of the Catalist Rules.

Detailed information on each of the abovementioned Directors of the Company as required pursuant to Rule 720(5) of the Catalist Rules can be found in the Annual Report 2024 under the section entitled "Disclosure of Information on Directors Seeking Re-election".

- (ii) Mr Chua Siong Kiat, if elected as a Director of the Company, will be appointed as a Non-Executive Non-Independent Director of the Company, and shall be a member of the Audit Committee and the Remuneration Committee. Further information relating to Mr Chua Siong Kiat, as required under Rule 720(5) of the Catalist Rules can be found in the Annual Report 2024 under the section entitled "Additional Information on Appointment of Non-Executive Non-Independent Director".
- (iii) The Ordinary Resolution 7, if passed, will empower the Directors of the Company from the date of this AGM of the Company until the date of the next AGM of the Company, or the date by which the next AGM of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to issue Shares, make or grant Instruments convertible into Shares and to issue Shares pursuant to such Instruments, up to a number not exceeding, in total, one hundred per centum (100%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company, of which up to fifty per centum (50%) may be issued other than on a pro-rata basis to existing shareholders of the Company.
- For the purpose of determining the aggregate number of Shares that may be issued, the percentage of issued Shares in the capital of the Company (excluding treasury shares and subsidiary holdings) will be calculated based on the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time this Ordinary Resolution is passed after adjusting for new Shares arising from the conversion or exercise of the Instruments or any convertible securities or the exercise of share options or the vesting of share awards which were issued and outstanding or subsisting at the time when this Ordinary Resolution is passed and any subsequent bonus issue, consolidation or subdivision of Shares.
- (iv) The Ordinary Resolution 8, if passed, will empower the Directors of the Company, effective until the conclusion of the next AGM of the Company, or the date by which the next AGM of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to allot and issue Shares in the Company pursuant to the vesting of the Awards granted by the Company under the PSP, when aggregated with the total number of new Shares allotted and issued and/or Shares to be allotted and issued delivered and/or to be delivered pursuant to Awards already granted under the PSP, and the aggregate number of Shares over which options or awards are granted under any share option schemes or share schemes of the Company, up to a number not exceeding in aggregate (for the entire duration of the PSP) fifteen per centum (15%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) in the capital of the Company from time to time.

#### Notes:

1. The Annual General Meeting ("AGM") will be held at 20 Woodlands Link #07-12/13, Singapore 738733 on Friday, 25 April 2025 at 3.00 p.m. (Singapore Time) for the purpose of considering and if thought fit, passing, with or without any modification, the Ordinary Resolutions set out in this Notice of AGM. **There will be no option for Shareholders to participate virtually.**
2. No printed copies of the Annual Report 2024 will be sent to Shareholders. Shareholders may request for printed copies of the Annual Report 2024 by completing and returning the Request Form (sent to them by post together with printed copies of this Notice of AGM and the accompanying Proxy Form) no later than Friday, 18 April 2025. In addition, this Notice of AGM, the Annual Report 2024, the Proxy Form, and the Request Form may be accessed at the Company's corporate website at the URL [www.memiontec.com/announcements](http://www.memiontec.com/announcements), and are also available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.
3. Arrangements relating to attendance at the AGM, submission of comments, queries and/or questions to the Chairman of the Meeting in advance of the AGM, addressing of substantial and relevant comments, queries and/or questions before the AGM, and voting by appointing proxy(ies) (including the Chairman of the Meeting), are set out in this Notice of AGM. Please refer to the section titled "Key dates/deadlines" below for the relevant steps and details for Shareholders to participate at the AGM.
4. **There will be no option for Shareholders to participate virtually at the AGM. A Shareholder (whether individual or corporate) must vote live at the AGM or must appoint proxy(ies) (including the Chairman of the Meeting), to attend, speak and vote on his/her/its behalf at the AGM if such Shareholder wishes to exercise his/her/its voting rights at the AGM.** The Proxy Form may be accessed at the Company's corporate website at the URL [www.memiontec.com/announcements](http://www.memiontec.com/announcements), and is also available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements>. Where a member (whether individual or corporate) appoints proxy(ies) (including the Chairman of the Meeting), he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the proxy(ies) will vote or abstain from voting at his/her discretion.

Only Shareholders or their appointed proxy(ies) who have been successfully verified will be entitled to attend the AGM.

5. Duly appointed proxy(ies), including the Chairman of the Meeting acting as proxy, need not be a member of the Company.
6. The Proxy Form must be submitted to the Company in the following manner:
  - (a) if submitted by post, be lodged at the registered address of the Company at 20 Woodlands Link #04-30/31 Singapore 738733; or
  - (b) if submitted by way of electronic means, be submitted via email to the Company at [irmr@memiontec.com](mailto:irmr@memiontec.com),

in either case, by 3.00 p.m. on Tuesday, 22 April 2025 (being not less than seventy-two (72) hours before the time fixed for the AGM). **Members are strongly encouraged to submit the completed Proxy Forms by way of electronic means via email.**

The proxy form must be under the hand of the appointor or of his/her attorney duly authorised in writing and where such proxy form is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or a duly authorised officer. Where the proxy form is signed on behalf of the appointor by an attorney, the power of attorney (or other authority) or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the proxy form, failing which the proxy form may be treated as invalid.

A Shareholder (who is not a relevant intermediary) entitled to attend, speak and vote at a meeting of the Company is entitled to appoint not more than two (2) proxies to attend, speak and vote on his/her/its behalf. A proxy need not be a Shareholder. Where a Shareholder appoints two (2) proxies, the appointments shall be invalid unless he/she/it specifies the number of shares to be represented by each proxy.

A Shareholder who is a relevant intermediary is entitled to appoint more than two (2) proxies to attend and vote at the AGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such Shareholder. Where such Shareholder appoints two (2) or more proxies, the appointments shall be invalid unless such Shareholder specifies the number of shares to be represented by each proxy.

SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective SRS operators or relevant intermediaries to submit their votes and/or questions relating to the resolutions tabled for approval at the AGM by Monday, 14 April 2025 at 5.00 p.m. (being seven (7) working days before the AGM).

#### Personal Data Privacy:

By (a) submitting an instrument appointing a proxy or proxies to vote at the AGM and/or any adjournment thereof, or (b) submitting any question prior to the AGM in accordance with this Notice of AGM, a member of the Company consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the following purposes:

- (i) processing and administration by the Company (or its agents or service providers) of proxy forms appointing the Chairman of the Meeting as a proxy for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, proxy lists, minutes and other documents relating to the AGM (including any adjournment thereof);
- (ii) addressing substantial and relevant questions from members received by the Company and if necessary, following up with the relevant members in relation to such questions; and
- (iii) enabling the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines by the relevant authorities.

Photographic, sound and/or video recordings of the AGM may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared of the AGM. Accordingly, the personal data of a member of the Company (such as his name, his presence at the AGM and any questions he may raise or motions he propose/second) may be recorded by the Company for such purpose.

#### Key dates/deadlines:

Key Dates	Events and Information
<b>5.00 p.m. on Monday, 14 April 2025</b>	Deadline for SRS investors, including persons who hold Shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), who wish to appoint the Chairman of the Meeting as proxy to approach their respective SRS operators or relevant intermediaries to submit their votes and/or questions related to the resolutions to be tabled for approval at the AGM.
<b>3.00 p.m. on Friday, 18 April 2025</b>	<p>Deadline for members to submit comments, queries and/or questions in advance of the AGM of the Company.</p> <p>Members may submit comments, queries and/or questions in advance of the AGM of the Company in the following manner:</p> <ul style="list-style-type: none"> <li>(a) if submitted by post, be lodged at the registered address of the Company at 20 Woodlands Link #04-30/31 Singapore 738733; or</li> <li>(b) if submitted by way of electronic means, be submitted via email to the Company at <a href="mailto:irmr@memiontec.com">irmr@memiontec.com</a>.</li> </ul> <p>Members may alternatively submit question(s) live at the AGM.</p>
<b>3.00 p.m. on Sunday, 20 April 2025</b>	The Company will endeavour to address all substantial and relevant questions, comments and/or queries received from Shareholders relating to the resolutions in the Notice of AGM prior to the AGM, by publishing its responses to the questions on the Company's corporate website at the URL <a href="http://www.memiontec.com/announcements">www.memiontec.com/announcements</a> and SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> . The Company will also address any subsequent clarifications sought, or follow-up questions in respect of such substantial and relevant questions during the AGM. Where substantially similar questions are received, the Company will consolidate such questions and consequently not all questions may be individually addressed.



Key Dates	Events and Information
<b>3.00 p.m. on Tuesday, 22 April 2025</b>	<p>Deadline for members to submit Proxy Forms to appoint proxy(ies) (including the Chairman of the Meeting) to attend, submit question(s) and vote at the AGM of the Company.</p> <p>The Proxy Form must be submitted to the Company in the following manner:</p> <ul style="list-style-type: none"> <li>(a) if submitted by post, be lodged at the registered address of the Company at 20 Woodlands Link #04-30/31 Singapore 738733; or</li> <li>(a) if submitted by way of electronic means, be submitted via email to the Company at <a href="mailto:irmr@memiontec.com">irmr@memiontec.com</a>.</li> </ul> <p><b>Members are strongly encouraged to submit the completed Proxy Forms by way of electronic means via email.</b></p>
<b>3.00 p.m. on Friday, 25 April 2025</b>	Members and (where applicable) duly appointed proxies and representatives may participate at the AGM at 20 Woodlands Link #07-12/13, Singapore 738733. There will be no option for Shareholders to participate virtually.
<b>By Sunday, 25 May 2025</b>	The Company will publish the minutes of AGM on the Company's corporate website at the URL <a href="http://www.memiontec.com/announcements">www.memiontec.com/announcements</a> and on SGXNet at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a> within one (1) month after the AGM.

This notice has been reviewed by the Company's sponsor, ZICO Capital Pte. Ltd. (the "**Sponsor**").

This notice has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") and the SGX-ST assumes no responsibility for the contents of this notice including the correctness of any of the statements or opinions made or reports contained in this notice.

The contact person for the Sponsor is Ms. Karen Soh, ZICO Capital Pte. Ltd., at 77 Robinson Road, #06-03 Robinson 77, Singapore 068896, telephone (65) 6636 4201.



**MEMIONTEC HOLDINGS LTD.**  
(Company Registration No.: 201305845W)  
(Incorporated in the Republic of Singapore)

**PROXY FORM**

(Please see notes overleaf before  
completing this Proxy Form)

**IMPORTANT**

1. The Annual General Meeting ("AGM") is being convened, and will be held at 20 Woodlands Link #07-12/13, Singapore 738733. **There will be no option for shareholders to participate virtually.**
2. The Notice of AGM is also accessible (a) via publication on the Company's website at the URL [www.memiontec.com/announcements](http://www.memiontec.com/announcements); and (b) via publication on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
3. Arrangements relating to attendance at the AGM, submission of comments, queries and/or questions to the Chairman of the Meeting in advance of and live at the AGM, addressing of substantial and relevant comments, queries and/or questions before the AGM, and voting by appointing proxy(ies) (including the Chairman of the Meeting), are set out in the Notice of AGM.
4. A member (whether individual or corporate) must vote live at the AGM or must appoint proxy(ies) (including the Chairman of the Meeting) to attend, speak and vote on his/her/ its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.
5. SRS investors, including persons who hold Shares through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), who wish to appoint the Chairman of the Meeting as proxy should approach their respective SRS Operators or relevant intermediaries to submit their votes by Monday, 14 April 2025 at 5.00 p.m. (that is, at least seven (7) working days before the date of the AGM).
6. By submitting this proxy form, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM.
7. Please read the notes overleaf which contain instructions on, inter alia, the appointment of proxy(ies) (including the Chairman of the Meeting) as a member's proxy to attend, speak and vote on his/her/its behalf at the AGM.

\*I/We, \_\_\_\_\_, \_\_\_\_\_  
(Name) (NRIC/Passport/Company Registration Number\*)

of \_\_\_\_\_ (Address)  
being a shareholder/shareholders\* of **MEMIONTEC HOLDINGS LTD.** (the "**Company**"), hereby appoint:

Name	Address	NRIC/Passport Number	Proportion of Shareholdings (Ordinary Shares)	
			No. of Shares	%

and/or \*(please delete as appropriate)

Name	Address	NRIC/Passport Number	Proportion of Shareholdings (Ordinary Shares)	
			No. of Shares	%

or failing him/her/them\*, the Chairman of the Meeting as my/our\* proxy/proxies\* to vote for me/us\* on my/our\* behalf at the AGM to be convened and held at 20 Woodlands Link #07-12/13, Singapore 738733 on Friday, 25 April 2025 at 3.00 p.m. (Singapore Time) and at any adjournment thereof in the following manner:

\*Delete as appropriate.

Ordinary Resolutions		For#	Against#	Abstain#
<b>Ordinary Business</b>				
1.	Adoption of the Audited Financial Statements of the Company for the financial year ended 31 December 2024, together with the Directors' Statement and the Independent Auditor's Report thereon			
2.	Re-election of Mr Hor Siew Fu as a Director of the Company			
3.	Re-election of Mr Ling Chung Yee, Roy as a Director of the Company			
4.	Appointment of Mr Chua Siong Kiat as a Director of the Company			
5.	Payment of Directors' fees of up to S\$150,000 for the financial year ending 31 December 2025, to be paid half yearly in arrears (FY2024: up to S\$150,000)			
6.	Re-appointment of PKF-CAP LLP as Auditors of the Company and authority to Directors of the Company to fix their remuneration			
<b>Special Business</b>				
7.	Authority to allot and issue shares			
8.	Authority to offer and grant awards and allot and issue shares under the Memiontec Performance Share Plan			

# Voting will be conducted by poll. If you wish to appoint proxy(ies) or appoint the Chairman of the Meeting as your proxy to cast all your votes "For" or "Against" a resolution, please tick with "✓" in the "For" or "Against" box in respect of that resolution. Alternatively, please indicate the number of votes "For" or "Against" in the "For" or "Against" box in respect of that resolution. If you wish to appoint proxy(ies) or appoint the Chairman of the Meeting as your proxy to abstain from voting on a resolution, please tick with "✓" in the "Abstain" box in respect of that resolution. Alternatively, please indicate the number of shares that your proxy(ies) or the Chairman of the Meeting, as your proxy, is directed to abstain from voting in the "Abstain" box in respect of that resolution. **In the absence of specific directions in respect of a resolution, the proxy(ies) will vote or abstain from voting at his/her discretion.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2025.

**Total number of Shares Held**

\_\_\_\_\_  
Signature(s) of Shareholder(s) or  
Common Seal of Corporate Shareholder

**IMPORTANT: PLEASE READ NOTES OVERLEAF BEFORE COMPLETING THIS PROXY FORM**



#### Notes:

1. Except for a member who is a relevant intermediary as defined under Section 181(6) of the Companies Act 1967 of Singapore ("**Companies Act**"), a member of the Company entitled to attend, speak and vote at the Annual General Meeting of the Company ("**AGM**") is entitled to appoint not more than two (2) proxies to attend, speak and vote in his/her/its stead. Such proxy need not be a member of the Company.
2. Where a member of the Company appoints two (2) proxies, he/she/it shall specify the proportion of his/her/its shareholding (expressed as a percentage of the whole) to be represented by each such proxy.
3. Pursuant to Section 181(1C) of the Companies Act, a member who is a relevant intermediary is entitled to appoint more than two (2) proxies to attend, speak and vote at the meeting, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member appoints more than two (2) proxies, the number and class of shares in relation to which each proxy has been appointed shall be specified in the proxy form.
4. A member can appoint the Chairman of the AGM as his/her/its proxy, but this is not mandatory.
5. Members who wish to appoint proxy(ies) to attend, speak and vote at the AGM on their behalf must complete and submit this proxy form in accordance with the instructions hereof by Tuesday, 22 April 2025 at 3.00 p.m. (being not less than seventy-two (72) hours before the time fixed for the AGM).
6. The instrument appointing a proxy or proxies must be under the hand of the appointor or his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or duly authorised officer.
7. A corporation which is a member of the Company may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the AGM, in accordance with its constitution and Section 179 of the Companies Act.
8. A member should insert the total number of shares held in this proxy form. If the member has shares entered against his/her/its name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore), he/she/it should insert that number of shares. If the member has shares registered in his/her/its name in the Register of Members of the Company, he/she/it should insert the number of shares. If the member has shares entered against his/her/its name in the Depository Register and shares registered in his/her/its name in the Register of Members of the Company, he/she/it should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member of the Company.
9. This duly executed proxy form together with the power of attorney or other authority (if any) under which it is signed, or notorially certified copy thereof, must be sent by email to [irmr@memiontec.com](mailto:irmr@memiontec.com) or by post to the registered address of the Company at 20 Woodlands Link #04-30/31 Singapore 738733 by 3.00 p.m. on Tuesday, 22 April 2025 (being not less than seventy-two (72) hours before the time fixed for the AGM).  
  
This proxy form is also made available on SGXNet at <https://www.sgx.com/securities/company-announcements> and the Company's corporate website at [www.memiontec.com/announcements](http://www.memiontec.com/announcements). A member of the Company who wishes to submit a proxy form must complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.
10. The Company shall be entitled to reject the instrument appointing a proxy or proxies if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing a proxy or proxies. In addition, in the case of members of the Company whose shares are entered against their names in the Depository Register, the Company may reject any instrument appointing a proxy or proxies lodged if such members are not shown to have shares entered against their names in the Depository Register seventy-two (72) hours before the time fixed for the AGM as certified by The Central Depository (Pte) Limited to the Company.
11. For investors who hold shares in the capital of the Company under the Supplementary Retirement Scheme ("**SRS Investors**"), this proxy form is not valid for their use and shall be ineffective for all intents and purposes if used or purported to be used by them. SRS Investors who wish to exercise their votes should approach their SRS operators by Monday, 14 April 2025 at 5.00 p.m. (being seven (7) working days before the AGM).

#### Personal data privacy:

By submitting an instrument appointing a proxy(ies) and/or representative(s) to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing and administration by the Company (or its agents or service providers) of proxies and representatives appointed for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.