TOP GLOBAL LIMITED

(Company Registration No. 198003719Z) (Incorporated in the Republic of Singapore)

## PROXY FORM ANNUAL GENERAL MEETING

## IMPORTANT

- 1. The Annual General Meeting ("AGM" or the "Meeting") is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Alternative arrangements relating to, among others, attendance, submission of questions in advance and/or voting by proxy at the AGM are set out in this proxy form which has been uploaded on SGXNet and the Company's website on the same day. The announcement and this proxy form may also be accessed at the URL <u>http://ir.topglobal.com.sg/events/event-details/fy2019agm</u>.
- 2. A member will not be able to attend the AGM in person. If a member (whether individual or corporate) wishes to exercise his/her/its voting rights at the AGM, he/she/it must appoint the Chairman of the Meeting as his/her/its proxy to vote on his/her/its behalf at the AGM. In appointing the Chairman of the Meeting as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
- 3. Members who hold shares through the relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 (including CPF investors, SRS investors and holders under depository agents) and who wish to appoint the Chairman of the Meeting as proxy should approach their respective relevant intermediaries (including CPF agent banks, SRS approved banks or depository agents) to submit their votes by 5.00 p.m. on 15 June 2020.
- By submitting an instrument appointing the Chairman of the Meeting as proxy, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 10 June 2020.
  Please read the notes overleaf which contain instructions on, inter alia, the appointment of the Chairman of the Meeting as a member's proxy to vote on his/her/ its behalf at the AGM.

This form of proxy has been made available on SGXNet and the Company's website and may be accessed at the URL <u>http://ir.topglobal.com.sg/events/event-details/fy2019agm</u>. A printed copy of this proxy form will be despatched to members.

I/We \_\_\_\_\_\_ NRIC/Passport No. \_\_\_\_\_

of \_\_\_\_\_

\_\_\_\_\_ (Address)

being a member/members **TOP GLOBAL LIMITED** (the "Company"), hereby appoint **Chairman of the Meeting**, as my/our proxy to vote for me/us on my/our behalf at the Annual General Meeting ("AGM" or the "Meeting") of the Company to be held by way of electronic means via live audio-visual webcast or live audio-only stream on Friday, 26 June 2020 at 10.00 a.m. (Singapore time) and at any adjournment thereof.

(Voting will be conducted by poll. If you wish the Chairman of the Meeting as your proxy to cast all your votes for or against a resolution to be proposed at the Meeting, please indicate with a " $\sqrt{}$ " in the space provided under "For" or "Against". If you wish the Chairman of the Meeting as your proxy to abstain from voting on a resolution to be proposed at the Meeting, please indicate with a " $\sqrt{}$ " in the space provided under "Abstain". Alternatively, please indicate the number of shares that the Chairman of the Meeting as your proxy is directed to vote "For" or "Against" or to abstain from voting. In the absence of specific directions, the appointment of the Chairman of the Meeting as your proxy will be treated as invalid.)

No.	Resolutions Relating To:	VOTING		ABSTAIN
		FOR	AGAINST	FROM VOTING
1.	Audited Financial Statements, Directors' Statement and Independent Auditor's Report for the financial year ended 31 December 2019			
2.	Re-election of Ms Chang Shyre Gwo as Director of the Company			
3.	Re-election of Dr Lam Lee G as Director of the Company			
4.	Directors' fees for the financial year ended 31 December 2019			
5.	Re-appointment of Nexia TS Public Accounting Corporation as Auditors of the Company			
6.	Authority to allot and issue shares pursuant to Section 161 of the Singapore Companies Act (Cap. 50)			
7.	Authority to offer and grant options and to allot and issue shares pursuant to the Top Global Share Option Scheme 2011			
8.	Authority to renew the Share Purchase Mandate			

Note: Please note that the short descriptions given above of the Resolutions to be passed do not in any way whatsoever reflect the intent and purpose of the Resolutions. The short descriptions have been inserted for convenience only. Shareholders are encouraged to refer to the Notice of Annual General Meeting for the full purpose and intent of the Resolutions to be passed.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

Signature(s) of	Member(s)/	
Common Seal	of Corporate	Shareholder

Total No. of SharesNo. of SharesIn CDP RegisterIn Register of Members

IMPORTANT: Please read notes overleaf

## IMPORTANT NOTES TO PROXY FORM :

- Please insert the total number of Shares held by you. If you have Shares entered against your name in the depository register (as defined in Section 81SF of the Securities and Futures Act, Chapter 289), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members, you should insert that number of Shares. If you have Shares registered in your name in the depository register and Shares registered in your name in the Register of Members, you should insert that number of Shares. If you have Shares entered against your name in the depository register and registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the depository register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy or proxies shall be deemed to relate to all the Shares held by you.
- 2. A member will not be able to vote through the live audio-visual webcast or live audio-only stream. A member is only allowed to vote through submission of proxy form. If a member (whether individual or corporate) wishes to exercise his/her/its voting rights at the AGM, he/ she/it must appoint the Chairman of the Meeting as his/her/its proxy to vote on his/her/its behalf at the AGM. In appointing the Chairman of the Meeting as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.
- 3. The Chairman of the Meeting, as a proxy, need not be a member of the Company.
- 4. The instrument appointing the Chairman of the Meeting as proxy must be submitted to the Company in the following manner by **10.00 a.m. on 24 June 2020**:
  - (a) if submitted by post, be lodged at the office of the Company's Share Registrar, Tricor Barbinder Share Registration Services, at 80 Robinson Road #11-02, Singapore 068898; or
  - (b) if submitted via email to the Company's Share Registrar at sg.is.proxy@sg.tricorglobal.com.

A member who wishes to submit an instrument of proxy may also **download**, **complete and sign the proxy form**, before submitting it by post to the address provided above, or scanning and sending it by email to the email address provided above.

In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.

5. The instrument appointing the Chairman of the Meeting as proxy must be under the hand of the appointor or of his attorney duly authorised in writing and where such instrument is executed by a corporation, it must be executed either under its seal or under the hand of an officer or attorney duly authorised.

Where an instrument appointing the Chairman of the Meeting as proxy is submitted by email, it must be authorised in the following manner:

- (a) by way of the affixation of an electronic signature by the appointor or his duly authorised attorney or, as the case may be, an officer or duly authorised attorney of a corporation; or
- (b) by way of the appointor or his duly authorised attorney or, as the case may be, an officer or duly authorised attorney of a corporation signing the instrument under hand and submitting a scanned copy of the signed instrument by email.

Where an instrument appointing the Chairman of the Meeting as proxy is signed or, as the case may be, authorised on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument appointing the Chairman of the Meeting as proxy, failing which the instrument may be treated as invalid.

6. The Company shall be entitled to reject the instrument appointing the Chairman of the Meeting as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the Chairman of the Meeting as proxy (including any related attachment) (such as in the case where the appointor submits more than one instrument appointing the Chairman of the Meeting as proxy). In addition, in the case of members whose shares are entered against their names in the depository register, the Company may reject any instrument appointing the Chairman of the Meeting as proxy lodged if such members are not shown to have shares entered against their names in the depository register as at 72 hours before the time appointed for the AGM, as certified by The Central Depository (Pte) Limited to the Company.

## PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 10 June 2020.

Affix postage stamp here

**TOP GLOBAL LIMITED** c/o Tricor Barbinder Share Registration Services 80 Robinson Road

#11-02 Singapore 068898