TRANS-CHINA AUTOMOTIVE HOLDINGS LIMITED
(Company Registration Number: 306871)
(Incorporated in the Cayman Islands)
(the "**Company**")

9 April 2024

Dear Shareholders,

We are pleased to enclose printed copies of the Notice and Proxy Form of the Annual General Meeting (the "**AGM**") of the Company to be held at Singapore Business Federation, 160 Robinson Rd, #06-01 SBF Center, Singapore 068914 on Wednesday, 24 April 2024 at 10.00 a.m. The Annual Report 2023 and the appendix to shareholders in relation to the proposed renewal of the share purchase mandate (the "**Appendix**") are available on our corporate website at the URL: https://tca-auto.com and SGXNet at the URL: https://www.sgx.com/securities/company-announcements. You will need an internet browser and a PDF reader to view the Annual Report 2023 and the Appendix.

In line with our continuing effort to protect our environment, we are implementing the use of electronic communications and we will send shareholders printed copies of the Annual Report 2023 and the Appendix only upon request. If you wish to obtain a printed copy of the Annual Report 2023 and the Appendix, please complete the Request Form below and return it to us no later than 19 April 2024. The printed copy will be mailed to you within 14 working days upon receiving your request.

Yours sincerely
For and on behalf of
Trans-China Automotive Holdings Limited

Siau Kuei Lian
Company Secretary

Glue all sides firmly. Do not staple or spot seal.

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REQUEST FORM

Instructions: Please tick (√) accordingly and fill in your details below. We regret that incomplete or improperly completed request forms will not be processed. **Please download, complete and sign this Request Form and send it by email to** shareregistry@incorp.asia **or by post.**

☐ Please send me a printed copy of the Annual Report 2023 and the Appendix.

Name(s) of Shareholder(s): _____

NRIC/Passport/Company registration No: _____

The shares are held by me/us under or through:

☐ CDP

☐ Physical Scrip

Address: _____

_____

Signature(s):_____ Date:_____

Note:

By completing, signing and returning the Request Form to Trans-China Automotive Holdings Limited, you agree and acknowledge that Trans-China Automotive Holdings Limited and/or its service provider may collect, use and/or disclose your personal data, as contained in your Request Form, or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

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TRANS-CHINA AUTOMOTIVE HOLDINGS LIMITED
c/o In.Corp Corporate Services Pte. Ltd.
30 Cecil Street
#19-08 Prudential Tower
Singapore 049712

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