



## **FREQUENTLY ASKED QUESTIONS: AGM: 22 APRIL 2020 AT 10:00AM**

### **1. Who is entitled to participate in the AGM?**

All shareholders of Tuan Sing Holdings Limited are entitled to participate in the Annual General Meeting (“AGM”). We encourage all shareholders to **participate in the live webcast of the AGM** proceedings at 10:00 am on 22 April 2020.

### **2. Why is the AGM being held via webcast?**

This is undertaken to comply with the Infectious Diseases (Measures to Prevent Spread of COVID-19) Regulations 2020 and the updated guidance issued jointly by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation on the conduct of general meetings

### **3. How can I participate in the AGM?**

Shareholders who wish to participate in the AGM are to proceed as follows:

- (a) Shareholders who wish to submit their votes must first register at <https://www.tuansing.com/agm.aspx>. This link will be operational from 15 April 2020 onwards.
- (b) Please note that registrations must be completed on or before 19 April 2020 for us to verify shareholders’ status.
- (c) Following verification, authenticated shareholders will receive notification and a unique link which they can click on to access the webcast of the AGM proceedings by 21 April 2020. Please contact [ir@tuansing.com](mailto:ir@tuansing.com) if you have not received the link by 21 April 2020.
- (d) Shareholders may then watch the AGM proceedings through a live webcast via their mobile phones, tablets or computers.

### **4. Can I share with others the unique link to access the live webcast?**

Only shareholders are entitled to participate in the AGM, hence they should not share the unique link with others.

### **5. Are shareholders who hold shares via a securities sub-account in a depository agent (e.g. a nominees’ company) entitled to watch the webcast?**

- (a) Yes. Shareholders are advised to indicate in the pre-registration form that they hold shares via a depository agent (“DA”) and should inform their DA as soon as possible. The DA will need to submit the list of shareholders to the Company’s share registrar 72 hours before the AGM.
- (b) We may not be able to authenticate the shareholder status if we do not receive the relevant information from the DA.



**6. How do I submit my Proxy Form?**

- (a) All shareholders who wish to vote at the AGM must submit their Proxy Forms in advance.
- (b) Shareholders who had submitted their Proxy Form before the Company's SGXNet announcement on 13 April 2020 are not required to re-submit the Proxy Form. The votes of such shareholders as specified in the submitted Proxy Forms will be counted. Shareholders who did not specify their votes in the submitted Proxy Form are advised to re-submit the Proxy Form specifying their votes for the respective resolutions and appointing Chairman of the AGM as their proxy.
- (c) The Proxy Form is as set out in the Company's Annual Report and may also be downloaded from the Company's website at [www.tuansing.com](http://www.tuansing.com).
- (d) Shareholders must submit the completed Proxy Forms by mail to 9 Oxley Rise, #03-02 The Oxley, Singapore 238697 or by electronic mail to [proxyform@tuansing.com](mailto:proxyform@tuansing.com) by **19 April 2020 at 10:00 am**.

**7. How do shareholders vote?**

- (a) Pursuant to the Company's Constitution, only shareholders present in person or by proxy or by attorney are entitled to vote at the AGM.
- (b) For the purpose of the forthcoming AGM on 22 April 2020, shareholders who wish to vote must submit their Proxy Forms in advance specifying their votes for the respective resolutions and appointing the Chairman of the AGM as their proxy.
- (c) In relation to submission of Proxy Forms by shareholders, please refer to Question 6 for more information.

**8. Are shareholders entitled to vote online?**

- (a) The Constitution of the Company provides for voting in absentia subject to the provisions of the Companies Act and such security measures as may be approved and implemented by the directors of the Company.
- (b) However, for the purpose of the poll voting at the forthcoming AGM on 22 April 2020, shareholders will need to submit their votes by appointing Chairman of the AGM as proxy to vote on their behalf.
- (c) In relation to submission of Proxy Forms by shareholders, please refer to Question 6 for more information.

**9. What should I do if I have questions to ask?**

Shareholders may submit questions related to the AGM via electronic mail at [SHquestions@tuansing.com](mailto:SHquestions@tuansing.com) by **19 April 2020 at 10:00 am**. The Company will endeavour to address substantial questions from shareholders during the live webcast of the AGM proceedings. The responses will also be uploaded on the SGXNet and the Company's website after the AGM.