

10 July 2024

NOTICE TO SHAREHOLDERS AND REQUEST FORM

Dear Shareholders,

We refer to Civmec Limited's (the "**Company**", and together with its subsidiaries, the "**Group**") announcement dated 27 October 2023 in relation to the proposed change of domicile of the head company of the Group from Civmec Limited (domiciled in Singapore) to Civmec Australia Limited (domiciled in Australia) and subsequent announcements dated 19 June 2024, 21 June 2024, 27 June 2024 and 5 July 2024.

We are pleased to inform you that the Shareholders' Scheme Meeting will be convened by the Company in Singapore at Carlton Hotel Singapore, 76 Bras Basah Road, Singapore 189558 (the "**Physical Shareholders' Scheme Meeting**") and using virtual meeting technology (the "**Virtual Shareholders' Scheme Meeting**") on 1 August 2024 at 10:30 a.m. (Singapore time) to seek Shareholders' approval for the Shareholders' Scheme. In addition, an EGM will be convened by the Company in Singapore at Carlton Hotel Singapore, 76 Bras Basah Road, Singapore 189558 (the "**Physical EGM**", together with the Physical Shareholders' Scheme Meeting, the "**Physical Meetings**" and each a "**Physical Meeting**") and using virtual meeting technology (the "**Virtual EGM**", together with the Virtual Shareholders' Scheme Meeting, the "**Virtual Meetings**" and each a "**Virtual Meeting**") on the same day at 11:00 a.m. (Singapore time) (or as soon thereafter following the conclusion of the Shareholders' Scheme Meeting to be held at 10:30 a.m. (Singapore time) on the same day (or at the adjournment thereof)) to seek Shareholders' approval for the Ancillary Resolutions.

The Company has despatched the circular to Shareholders dated 10 July 2024 in relation to the Shareholders' Scheme and the Ancillary Resolutions (the "**Circular**") by electronic means via publication on the website of the SGX-ST at the URL: www.sgx.com/securities/company-announcements, ASX Online at the URL: <https://www.asx.com.au/markets/company/cvl> and the website of the Company at the URL: <https://www.civmec.com.au/investors/announcements/>.

Please find enclosed the following documents requiring your attention and action:

- (a) Notice of Shareholders' Scheme Meeting;
- (b) Notice of EGM;
- (c) Proxy Form for the Shareholders' Scheme Meeting;
- (d) Proxy Form for the EGM; and
- (e) the Company's announcement dated 10 July 2024 in relation to the electronic despatch of the Circular and conduct of the Shareholders' Scheme Meeting and EGM in hybrid format (the "**Despatch Announcement**").

Please also refer to the enclosed Despatch Announcement for further information relating to, among other things, (a) the arrangements relating to attendance at the Physical Meetings and/or the Virtual Meetings; (b) how Shareholders may appoint proxy(ies) to vote at the Shareholders' Scheme Meeting and/or the EGM; and (c) how Shareholders may submit substantial and relevant questions relating to the resolutions to be tabled for approval at the Shareholders' Scheme Meetings and/or the EGM.

The above documents as well as the Circular will be available for download from the website of the SGX-ST at the URL: www.sgx.com/securities/company-announcements, ASX Online at the URL: <https://www.asx.com.au/markets/company/cvl> and the website of the Company at the URL: <https://www.civmec.com.au/investors/announcements/> from the date of this letter. You will need an internet browser and PDF reader to view these documents. The Company's Circular includes enclosing the Notice and Proxy Form for the Shareholders' Scheme Meeting and the Notice and Proxy Form for the EGM as well as a copy of the Letter to Shareholders, the Shareholders' Scheme and the Shareholders' Scheme Explanatory Statement.

The Circular (including the Shareholders' Scheme Explanatory Statement and the Shareholders' Scheme) will not be sent to any Overseas Shareholders due to the potential restrictions on sending such documents into the relevant overseas jurisdictions. For more information, please refer to Section 3.4 of the Circular. **For the avoidance of doubt, the Shareholders' Scheme is proposed to all Shareholders and applies to all Shareholders, including those Shareholders to whom the Circular has not been and will not be sent.**

We sincerely hope that you will join our sustainability efforts and embrace e-communications.

If you still wish to receive a printed copy of the Circular (enclosing the Notice and Proxy Form for the Shareholders' Scheme Meeting and the Notice and Proxy Form for the EGM), kindly complete the Request Form below and return it to the Company by post or by email no later than 19 July 2024 (Singapore time) to the following address or email address to receive the printed copy of the Circular in time for the upcoming Shareholders' Scheme Meeting and EGM:

Civmec Limited
 9 Raffles Place
 #26-01 Republic Plaza
 Singapore 048619
 E-mail: sg.is.proxy@sg.tricorglobal.com

If we do not receive your Request Form by 19 July 2024 (Singapore time), you will be taken to have indicated that you do not wish to receive a hard copy of our Circular.

By completing, signing and returning the forms to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted forms or which is otherwise collected from you or your authorised representative(s), for the purpose of processing and effecting your request.

Yours faithfully

Chan Lai Yin Company
 Secretary

The information in this letter is qualified in its entirety by, and should be read in conjunction with, the information contained in the Circular. All capitalised terms shall, if not otherwise defined, have the same meanings ascribed to them in the Circular. All references to dates and times in this letter are to Singapore dates and times, unless otherwise indicated.

REQUEST FORM**To: Civmec Limited**

Please send me a printed copy of the Circular (enclosing the Notice and Proxy Form for the Shareholders' Scheme Meeting and the Notice and Proxy Form for the EGM).

Name(s) of Shareholder(s): _____

Company Registration Number (if applicable): _____

Mailing Address: _____

E-mail address: _____

Signature(s): _____ Date: _____

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**AFFIX
STAMP**

The Company Secretary

CIVMEC LIMITED

9 Raffles Place

#26-01 Republic Plaza

Singapore 048619

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