

The board of directors (the "Board") of Trek 2000 International Ltd (the "Company") refers to:

- (a) the Company's Notice of Annual General Meeting dated 4 April 2022 ("**Notice of AGM**") in respect of the Company's Annual General Meeting (the "**AGM**") scheduled to be held on 26 April 2022 at 9.00 a.m. by way of electronic means.
- (b) The COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 and the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the "Order") issued by the Minister for Law ("MinLaw") on 13 April 2020 provides legal certainty to enable issuers to make alternative arrangements to hold general meetings where personal attendance is required under written law or legal instruments (such as a company's constitution). The Order was amended on 14 April 2020, 24 April 2020 and 29 September 2020.
- (c) The joint statement had been issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation ("SGX RegCo") which included a checklist to provide additional guidance for listed and non-listed entities on the manner in which general meetings are to be conducted during the Applicable Period (as defined below) stipulated in the Order (the "Checklist").
- (d) the Order was amended on 6 April 2021 to extend the alternative meeting arrangements beyond 30 June 2021 (the "Applicable Period"), until revoked or amended by MinLaw. Accordingly, until such time, issuers including the Company may continue to utilise the Checklist to guide entities on the conduct of their general meetings. On 4 February 2022, the SGX RegCo has announced that the Regulator's Column issued on 16 December 2021 in relation to the expectation of SGX RegCo for the conduct of general meetings be formed part of the Checklist.

In light of the above developments, the Company is arranging for a live webcast of the AGM proceedings (the "Live AGM Webcast") which will take place on 26 April 2022 at 9.00 a.m. in place of the original scheduled physical meeting. Members will be able to watch the AGM proceedings through the Live AGM Webcast, and the Company will not accept any physical attendance by members. Any member seeking to attend the AGM physically in person will be turned away.

#### PARTICIPATION AT THE AGM

Members may watch the AGM proceedings through the Live AGM Webcast. To do so, members will need to register at <u>https://on.skr.ma/trek2000-agm</u> (the "Registration Link") anytime from 9.00 a.m. on 5 April 2020 to 9.00 a.m. on 23 April 2022 (the "Registration Date"), providing their *full name and identification number* to enable the Company to verify their status.

Upon successful registration, each such members or its corporate representative will receive a confirmation email by 9.00 a.m. on 24 April 2022. The email will contain instructions to verify your email address. Each authenticated and verified members or its corporate representative will be able to access the live webcast or live audio feed of the AGM proceedings using the account information created during the registration process on the Registration Link.



Members must not forward the abovementioned link to other persons who are not members of the Company and who are not entitled to attend the AGM. This is also to avoid any technical disruptions or overload to the Live AGM Webcast.

Members who register during the Registration Date but do not receive an email response by 9.00 a.m. on 24 April 2022 may contact the Company by emailing to **fy2021agm@trek2000.com.sg** for assistance.

#### SUBMISSION OF PROXY FORMS TO VOTE

Members who wish to vote on any or all of the resolutions at the AGM may submit a proxy form to appoint the Chairman of the AGM to cast votes on their behalf.

The proxy form (a copy of which is also attached hereto), duly completed and signed, must be submitted via one of the following means:

- (a) During registration on the Registration Link, <u>https://on.skr.ma/trek2000-agm</u>, by no later than 9.00 a.m. on 23 April 2022;
- (b) By mail to the Company's registered office at 30 Loyang Way, #07-13/14/15, Singapore 508769 by no later than 9.00 a.m. on 23 April 2022; or
- (c) By email to fy2021agm@trek2000.com.sg\_by no later than 9.00 a.m. on 23 April 2022.

Central Provident Fund ("**CPF**") or Supplemental Retirement Scheme ("**SRS**") investors who wish to vote should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on Thursday, 14 April 2022 in order to allow sufficient time for their respective relevant intermediaries to in turn submit a proxy form to appoint the Chairman of the AGM to vote on their behalf by the cut-off date.

Please note that members will not be able to vote through the live webcast and can only vote with their proxy forms which are required to be submitted in accordance with the foregoing paragraphs.

#### SUBMISSION OF QUESTIONS

Members may submit questions relating to the items on the agenda of the AGM, via either of the following methods:

- (a) During registration on the Registration Link, <u>https://on.skr.ma/trek2000-agm;</u>
- (b) By mail, to the Company's registered office at 30 Loyang Way, #07-13/14/15, Singapore 508769 by no later than 9.00 a.m. on 23 April 2022; or
- (c) By email to fy2021agm@trek2000.com.sg.

All mails and emails should include their full name and identification number for authentication purposes. All questions must be submitted by 9.00 a.m. on 23 April 2022.



The Company will endeavour to address the substantial and relevant questions posted by authenticated members before the AGM. The responses to such questions from members will be posted on the SGXNet by 26 April 2022 or addressed at the AGM.

The minutes of the AGM shall be published on SGXNET within one (1) month after the date of AGM.

# 2021 ANNUAL REPORT AND CIRCULAR IN RELATION TO THE PROPOSED RENEWAL OF THE SHARE BUY-BACK MANDATE

The annual report for the financial year ended 31 December 2021 ("**2021 Annual Report")** and the Circular to Shareholders dated 4 April 2022 in relation to the Proposed Renewal of Share Buy-Back Mandate (the "**Circular**") have been published on SGXNET.

Printed copies of the 2021 Annual Report, the Circular, the Notice of AGM and Proxy Form will not be sent to members and members are required to access the documents through SGXNET. Members who are not able to download these documents may request for a copy from the Company at email address: **fy2021agm@trek2000.com.sg**.

Due to the constantly evolving COVID-19 situation, the Company may be required to change its AGM arrangements at short notice. Member are advised to regularly check the announcements released on SGXNET for updates on the AGM. Further, in light of the current COVID-19 measures, which may make it difficult for members s to submit completed proxy forms by post, members are strongly encouraged to submit requests for a hard copy of proxy form as well as to submit completed proxy forms electronically via email.

BY ORDER OF THE BOARD

Tan Joon Yong Wayne Deputy Chairman and Executive Director

4 April 2022



## **APPENDIX**

## Summary of Key Dates/Deadlines

S/No.	Key Dates	Actions
1	9.00 a.m. on 5 April 2022 (Tuesday) till 9.00 a.m. on 23 April 2022 (Saturday)	Shareholders who wish to participate in the Live AGM Webcast will need to pre-register at URL: <u>https://on.skr.ma/trek2000-agm</u>
2	5.00 p.m. on 14 April 2022 (Thursday)	CPF Investors or SRS Investors who wish to vote shall approach their respective CPF Agent Banks or SRS Operators to submit their votes.
3	9.00 a.m. on 23 April 2022 (Saturday)	Deadline for shareholders to pre-register for the Live AGM Webcast. Deadline for shareholders to submit their proxy forms for voting. Deadline for shareholders to submit questions in advance.
4	9.00 a.m. on 24 April 2022 (Sunday)	Shareholders who pre-register for the Live AGM Webcast will receive a returned email, which will contain instructions on how to access the Live AGM Webcast (" <b>Confirmation Email</b> "). Shareholders who pre-register but did not receive the Confirmation Email may email to the Company at <u>fy2021agm@trek2000.com.sg</u> for assistance.
5	9.00 a.m. on 26 April 2022 (Tuesday)	Authenticated shareholders may access the Live AGM Webcast by following the instructions in the Confirmation Email.