

2023 Annual General Meeting

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Shareholders are asked to refer to the Guidance Notes to the AGM to be held on 28 April 2023 enclosed in this AGM Booklet for further information.

NOTIFICATION TO SHAREHOLDERS

PSC CORPORATION LTD.

(Incorporated in the Republic of Singapore)

Company Registration No. 197400888M

12 April 2023

Dear Shareholders,

2023 Annual General Meeting

PSC Corporation Ltd.'s ("**PSC**") 2023 Annual General Meeting ("**AGM**") is scheduled to be held at 348 Jalan Boon Lay, Singapore 619529 on Friday, 28 April 2023 at 4.00 p.m., Singapore time.

The Notice of AGM, the Proxy Form, Annual Report for the financial year 2022 ("**Annual Report**") and Circular to Shareholders in relation to Renewal of the Share Buy-Back Mandate ("**Circular**") have been made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. A copy of the Annual Report is also available on the corporate website at the URL <https://www.psccorporation.com> under "Investor Relations" tab.

Shareholders who wish to receive a printed copy of the Annual Report and Circular are required to complete the Request Form and return it to us at the specified address provided by PSC, no later than 5.00 p.m. on 19 April 2023.

By completing, signing and returning the Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data, as contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

If you have any question in relation to the agenda items set out in the enclosed Notice of AGM, you will have to submit the questions in advance via email at corpcomms@psccorporation.com, no later than 5.00 p.m. on 18 April 2023.

Yours faithfully,

For and on behalf of PSC Corporation Ltd.

Siau Kuei Lian

Company Secretary

REQUEST FORM

TO: The Share Registrar
PSC Corporation Ltd. ("Company")
c/o M & C Services Private Limited
112 Robinson Road
#05-01
Singapore 068902

**NB. Please tick accordingly and return this form to us no later than 5.00 p.m. on 19 April 2023.
Please take note that incomplete or incorrectly completed forms will not be processed.**

☐ Please send to me/us the Annual Report 2022.

☐ Please send to me/us the Circular to Shareholders dated 12 April 2023.

The shares are held by me/us under or through *(please tick)*:

☐ CDP Securities Account

☐ CPF Investment Scheme/Supplementary Retirement Scheme Account

☐ Physical Scrip(s)

By completing, signing and returning this Request Form, I/we agree and acknowledge that the Company may collect, use and disclose my/our personal data, as contained in this Request Form or which is otherwise collected from me/us (or my/your authorised representative(s)), for the purpose of processing and effecting this request.

Name(s) of Shareholder(s): _____

NRIC/Passport/Company Registration Number(s): _____
[last 4 digits]

Address: _____

Signature(s): _____ Date: _____



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Glue all sides firmly. Stapling & spot sealing is disallowed.

Glue all sides firmly. Stapling & spot sealing is disallowed.

2ND fold here

BUSINESS REPLY SERVICE
PERMIT NO. 09509



The Company Secretary
PSC Corporation Ltd.
c/o M & C Services Private Limited
112 Robinson Road
#05-01
Singapore 068902

Postage will
be paid by
addressee.
For posting in
Singapore only.



3rd fold here and glue all sides firmly overleaf. Stapling & spot sealing is disallowed.

PSC CORPORATION LTD.

(Company Registration No. 197400888M)

(Incorporated in the Republic of Singapore)

NOTICE OF ANNUAL GENERAL MEETING (the “Notice”)

NOTICE IS HEREBY GIVEN that the Forty-Ninth Annual General Meeting (“AGM”) of PSC Corporation Ltd. (the “Company”) will be held at 348 Jalan Boon Lay, Singapore 619529 on Friday, 28 April 2023 at 4.00 p.m. (Singapore time):

This Notice has been made available on SGXNet at the URL <http://www.sgx.com/securities/company-announcements>. A printed copy of this Notice will be despatched to shareholders.

AS ORDINARY BUSINESS

1. To receive and adopt the Directors’ Statement and the Audited Financial Statements of the Company and the Group for the financial year ended 31 December 2022 together with the Auditors’ Report thereon.

(Resolution 1)

2. To declare a final dividend (tax-exempt one-tier) of S\$0.01 per ordinary share for the financial year ended 31 December 2022. (2021: S\$0.005)

(Resolution 2)

3. To re-elect the following Directors, who are retiring pursuant to Regulation 87 and Regulation 93 of the Constitution of the Company:

(i) Dr Goi Seng Hui – Regulation 87

(Resolution 3)

(ii) Mr Goi Kok Ming (Wei Guoming) – Regulation 87

(Resolution 4)

(iii) Mr Lim Swee Say – Regulation 93

(Resolution 5)

(iv) Ms Yui Vivien – Regulation 93

(Resolution 6)

[See Explanatory Note (1)]

4. To approve the payment of Directors’ fees of up to S\$302,501 for the financial year ending 31 December 2023 to be paid semi-annually in arrears. (FY2022: S\$310,001)

(Resolution 7)

[See Explanatory Note (2)]

5. To re-appoint Messrs KPMG LLP as Auditors of the Company and to authorise the Directors of the Company to fix their remuneration.

(Resolution 8)

AS SPECIAL BUSINESS

To consider and, if thought fit, to pass, with or without any modifications, the following resolution which will be proposed as Ordinary Resolution:

6. Authority to issue new shares

That authority be and is hereby given to the Directors of the Company to:

(a) (i) issue new shares in the capital of the Company (“**shares**”) whether by way of rights, bonus or otherwise; and/or

(ii) make or grant offers, agreements or options (collectively, “**Instruments**”) that might or would require shares to be issued, including but not limited to the creation and issue of (as well as adjustments to) warrants, debentures or other instruments convertible into shares,

on a *pro rata* basis to shareholders of the Company, at any time and upon such terms and conditions and for such purposes and to such persons as the Directors of the Company may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Resolution may have ceased to be in force) issue shares in pursuance of any Instrument made or granted by the Directors of the Company while this Resolution was in force,

(“Share Issue Mandate”)

provided that:

- (1) the aggregate number of shares to be issued pursuant to this Resolution (including shares to be issued in pursuance of the Instruments made or granted pursuant to this Resolution) and Instruments to be issued pursuant to this Resolution shall not exceed 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below), of which the aggregate number of shares and Instruments to be issued other than on a *pro-rata* basis to existing shareholders of the Company shall not exceed 20% of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below);
- (2) (subject to such manner of calculation and adjustments as may be prescribed by the SGX-ST) for the purpose of determining the aggregate number of shares and Instruments that may be issued under sub-paragraph (1) above, the percentage of issued shares and Instruments shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time of the passing of this Resolution, after adjusting for:
 - (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share options, provided the options or awards were granted in compliance with Part 4 VIII of Chapter 8 of the Listing Manual of the SGX-ST; and
 - (b) any subsequent bonus issue, consolidation or subdivision of shares,

and, in sub-paragraph (1) above and this sub-paragraph (2), “subsidiary holdings” has the meaning given to it in the Listing Manual of the SGX-ST;

Adjustments in accordance with 6(2)(a) or 6(2)(b) above are only to be made in respect of new shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of passing of the Share Issue Mandate.

- (3) in exercising the authority conferred by this Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Constitution for the time being of the Company; and
- (4) (unless revoked or varied by the Company in a general meeting) the authority conferred by this Resolution shall continue in force (i) until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required by law to be held; or (ii) in the case of shares to be issued in pursuance of the Instruments, made or granted pursuant to this Resolution, until the issuance of such shares in accordance with the terms of the Instruments, whichever is the earlier.

[See Explanatory Note (3)]

(Resolution 9)

7. **Renewal of Share Buy-Back Mandate**

- (a) for the purposes of Sections 76C and 76E of the Companies Act, the exercise by the Directors of all the powers of the Company to purchase or otherwise acquire Shares, not exceeding the Maximum Percentage (as defined below), at such price or prices as may be determined by the Directors from time to time up to the Maximum Price (as defined below), whether by way of:
 - (i) On-Market Share Purchase, transacted on the SGX-ST; and/or
 - (ii) Off-Market Share Purchase in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act, and otherwise be in accordance with all other laws and regulations and rules of the SGX-ST or, as the case may be

(the “**Share Buy-Back Mandate**”);

- (b) unless varied or revoked by Shareholders in a general meeting, the authority conferred on the Directors pursuant to the Share Buy-Back Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earlier of:
 - (i) the date on which the next AGM of the Company is held or required by law to be held;
 - (ii) the date on which the purchases or acquisitions of Shares pursuant to the proposed Share Buy-Back Mandate are carried out to the full extent mandated; or
 - (iii) the date on which the authority conferred by the proposed Share Buy-Back Mandate is revoked or varied by the Shareholders in a general meeting;
- (c) in this Resolution:

“**Average Closing Price**” means the average of the closing market prices of the Shares over the last five (5) Market Days, on which transactions in the Shares were recorded, immediately preceding the date of making the On-Market Share Purchase by the Company, or as the case may be, the date of the making of an offer pursuant to the Off-Market Share Purchase, and deemed to be adjusted for any corporate action that occurs during the relevant five (5) days period and the day on which the purchases were made;

“**date of the making of the offer**” means the date on which the Company announces its intention to make an offer for an Off-Market Share Purchase, stating the purchase price (which shall not be more than five per cent (5%) above the Average Closing Price of the Shares, excluding related expenses) for each Share and the relevant terms of the equal access scheme for effecting the Off-Market Share Purchase;

“**Maximum Percentage**” means the number of issued Shares representing ten per cent (10%) of the issued Shares as at the date of the passing of this Resolution (excluding treasury shares and subsidiary holdings);

“**Maximum Price**” in relation to a Share to be purchased or acquired, means the purchase price (excluding brokerage, commission, stamp duties, applicable goods and services tax and other related expenses) which shall not exceed more than five per cent (5%) of the Average Closing Price of the Share (in the case of an On-Market Share Purchase or an Off-Market Share Purchase); and

- (d) the Directors and/or any of them be and are hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as they and/or he/she may consider expedient or necessary to give effect to the transactions contemplated and/or authorised by this Resolution.

(Resolution 10)

By Order of the Board

Siau Kuei Lian
Company Secretary
Singapore

12 April 2023

Explanatory Notes:

- (1) (i) **Resolution 3**, Dr Goi Seng Hui will, upon re-election as a Director of the Company, remain as Executive Chairman of the Company. Please refer to page 60 to page 65 of the Corporate Governance Report in the Annual Report 2022 for the detailed information as required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
- (ii) **Resolution 4**, Mr Goi Kok Ming (Wei Guoming) will, upon re-election as a Director of the Company, remain as Non-Executive and Non-Independent Director of the Company, Member of the Nominating Committee, Remuneration Committee and Audit and Risk Committee. Please refer to page 60 to page 65 of the Corporate Governance Report in the Annual Report 2022 for the detailed information as required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
- (iii) **Resolution 5**, Mr Lim Swee Say will, upon re-election as a Director of the Company, remain as Independent Director of the Company, Chairman of the Remuneration Committee and Member of the Audit and Risk Committee and will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. There are no relationships (including immediate family relationships) between Mr Lim Swee Say and the other Directors of the Company, the Company, its related corporations, its substantial shareholders or its officers, which may affect his independence. Please refer to page 60 to page 65 of the Corporate Governance Report in the Annual Report 2022 for the detailed information as required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
- (iv) **Resolution 6**, Ms Yui Vivien will, upon re-election as a Director of the Company, remain as Independent Director of the Company and Member of the Remuneration Committee and will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. There are no relationships (including immediate family relationships) between Ms Yui Vivien and the other Directors of the Company, the Company, its related corporations, its substantial shareholders or its officers, which may affect her independence. Please refer to page 60 to page 65 of the Corporate Governance Report in the Annual Report 2022 for the detailed information as required pursuant to Rule 720(6) of the Listing Manual of the SGX-ST.
- (2) **Resolution 7**, is to allow the Company to pay Directors' fees to all Directors in arrears on a semi-annual basis for the financial year ending 31 December 2023. In the event that the amount of the Directors' fee proposed is insufficient, approval will be sought at the next year's Annual General Meeting for payments to meet the shortfall.
- (3) **Resolution 9**, if passed, will empower the Directors of the Company from the date of this Annual General Meeting until the date of the next Annual General Meeting of the Company, or the date by which the next Annual General Meeting of the Company is required by law to be held or such authority is varied or revoked by the Company in a general meeting, whichever is the earlier, to issue shares, make or grant Instruments convertible into shares and to issue shares pursuant to such Instruments, up to a number not exceeding, in total, 50% of the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company, of which up to 20% may be issued other than on a *pro-rata* basis to existing shareholders of the Company.

For determining the aggregate number of shares that may be issued, the percentage of issued shares in the capital of the Company will be calculated based on the total number of issued shares (excluding treasury shares and subsidiary holdings) in the capital of the Company at the time this Resolution is passed after adjusting for (a) new shares arising from the conversion or exercise of any convertible securities or share options or vesting of share awards which are outstanding or subsisting at the time this proposed Ordinary Resolution is passed, and (b) any subsequent bonus issue, consolidation or subdivision of shares. For the avoidance of doubt, any consolidation or subdivision of shares of the Company will require shareholders' approval.

Notes:

1. A member of the Company (other than a Relevant Intermediary*) entitled to attend and vote at the Annual General Meeting (the "**AGM**") is entitled to appoint not more than two (2) proxies to attend and vote in his/her stead. A proxy need not be a member of the Company.
2. Where a member (other than a Relevant Intermediary*) appoints two (2) proxies, he/she shall specify the proportion of his/her shareholding to be represented by each proxy in the instrument appointing the proxies.
3. A Relevant Intermediary may appoint more than two (2) proxies, but each proxy must be appointed to exercise the rights attached to a different share or shares held by him/her (which number and class of shares shall be specified.)
4. A member of the Company which is a corporation is entitled to appoint its authorised representative or proxy to vote on its behalf. The appointment of proxy must be executed under seal or the hand of its duly authorised officer or attorney in writing.
5. The instrument appointing a proxy must be deposited at the office of the Company's Share Registrar, **M & C Services Private Limited at 112 Robinson Road, #05-01 Singapore 068902** by mail or email to gpe@mncsingapore.com by 4.00 p.m. on 25 April 2023.
6. An investor who holds shares under the Central Provident Fund Investment Scheme ("**CPF Investors**") and/or the Supplementary Retirement Scheme ("**SRS Investors**") (as may be applicable) may attend and cast his/her vote(s) at the AGM in person. CPF and SRS Investors who are unable to attend the AGM but would like to appoint the proxy should approach their respective CPF/SRS Approved Nominees (CPF Agent Banks or SRS Operators) to submit their votes at least seven (7) working days before the AGM, i.e. by 5.00 p.m. on 18 April 2023.

* "Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967.

PERSONAL DATA PRIVACY

By submitting an instrument appointing a proxy/(ies) and/or representative(s) to attend, speak and vote at the Annual General Meeting and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents or service providers) for the purpose of the processing, administration and analysis by the Company (or its agents or service providers) of proxies and representatives appointed for the Annual General Meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, proxy lists, minutes and other documents relating to the Annual General Meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "**Purposes**"), (ii) warrants that where the member discloses the personal data of the member's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the member has obtained the prior consent of such proxy(ies) and/or representative(s) for the collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the member will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the member's breach of warranty.

NOTICE OF RECORD AND DIVIDEND PAYMENT DATE FOR ORDINARY DIVIDEND

NOTICE IS HEREBY GIVEN that subject to the approval of the shareholders of PSC Corporation Ltd. (the "**Company**") for the Dividend being obtained at the Annual General Meeting ("**AGM**"), the Register of Members and Transfer Books of the Company will be closed on 1 June 2023 for the purpose of determining the shareholders' entitlements to the proposed Dividend.

Duly completed registrable transfers of shares received by the Company's Share Registrar, M & C Services Private Limited of 112 Robinson Road, #05-01 Singapore 068902 up to 5.00 p.m. on 31 May 2023 will be registered to determine members' entitlements to the said Dividend. Subject to the aforesaid, members whose Securities Account with The Central Depository (Pte) Limited are credited with shares of the Company at 5.00 p.m. on 31 May 2023 will be entitled to the proposed Dividend.

The proposed payment of the Dividend, if approved by the Shareholders at the AGM will be paid on 16 June 2023.

PSC CORPORATION LTD.

(Incorporated in the Republic of Singapore)
Company Registration No. 197400888M

PROXY FORM

(PLEASE SEE NOTES OVERLEAF BEFORE COMPLETING THIS FORM)

This form of proxy has been made available on SGXNet at the URL
<http://www.sgx.com/securities/company-announcements>.

IMPORTANT

- For CPF/SRS Investors who have used their CPF/SRS moneys to buy shares in PSC Corporation Ltd., this form of proxy is not valid for use and shall be ineffective for all intents and purposes if used or purported to be used by them. CPF/SRS Investors should contact their respective Agent Banks/SRS Operators if they have any queries regarding their appointment as proxies.
- By submitting an instrument appointing the proxy, the member accepts and agrees to the personal data privacy terms set out in the Notice of the Annual General Meeting dated 12 April 2023.

I/We, _____ NRIC/Passport/Co Reg No.: _____
of _____ (Address)
being a member/members of PSC Corporation Ltd. (the "**Company**"), hereby appoint:

Name	NRIC/Passport No.*	Proportion of Shareholdings	
		No. of Shares	%
Address			

and/or*

Name	NRIC/Passport No.*	Proportion of Shareholdings	
		No. of Shares	%
Address			

as my/our* proxy/proxies* to attend and vote for me/us* on my/our* behalf at the Forty-Ninth AGM of the Company to be held at 348 Jalan Boon Lay, Singapore 619529 on Friday, 28 April 2023 at 4.00 p.m. and at any adjournment thereof.

I/We* direct my/our* proxy/proxies* to vote "for" or "against" the Resolutions proposed at the AGM as indicated hereunder. If no specific direction as to voting is given or in the event of any other matter arising at the AGM and at any adjournment thereof, the proxy/proxies* will vote or abstain from voting at his/her/their* discretion. **If no person is named in the above boxes, the Chairman of the AGM shall be my/our* proxy to vote for or against the Resolutions to be proposed at the AGM as indicated hereunder, for me/us* and on my/our* behalf at the AGM and at any adjournment thereof.**

(Voting will be conducted by poll. Please indicate your vote "For" or "Against" with a tick [✓] within the box provided. Alternatively, please insert the relevant number of shares "For" or "Against" in the "For" or "Against" box provided in respect of that resolution. If you wish your proxy/proxies to abstain from voting on a resolution, please indicate with an "X" in the "Abstain" box provided in respect of that resolution. Alternatively, please insert the relevant number of shares in the "Abstain" box provided in respect of that resolution. In any other case, the proxy/proxies may vote or abstain as the proxy/proxies deem(s) fit on any of the below resolutions if no voting instruction is specified, and on any other matter arising at the AGM and at any adjournment thereof.)

	Ordinary Resolutions	No. of votes "For"	No. of votes "Against"	No. of votes "Abstain"
	Ordinary Business			
1.	Adoption of Directors' Statement, Audited Financial Statements and Auditors' Report			
2.	Approval of a final dividend			
3.	Re-election of Dr Goi Seng Hui as Director			
4.	Re-election of Mr Goi Kok Ming (Wei Guoming) as Director			
5.	Re-election of Mr Lim Swee Say as Director			
6.	Re-election of Ms Yui Vivien as Director			
7.	Approval of payment of Directors' fees of up to S\$302,501 in respect of financial year ending 31 December 2023 to be paid semi-annually in arrears			
8.	Re-appointment of Messrs KPMG LLP as Auditors and authorisation for Directors to fix their remuneration			
	Special Business			
9.	Authority for Directors to allot and issue shares and make or grant Instruments convertible into shares			
10.	Renewal of Share Buy-Back Mandate			

Dated this _____ day of _____ 2023

Total number of Shares held

Signature of Members or Common Seal

Name of Member

IMPORTANT: PLEASE READ NOTES OVERLEAF

Notes:

1. Please insert the total number of Shares in the Company (the “**Shares**”) held by you. If you have Shares entered against your name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act 2001), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members, you should insert that number of Shares. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy or proxies shall be deemed to relate to all the Shares held by you. Unless a lesser number of shares is specified by the member on the form itself, the instrument appointing a proxy/proxies shall be deemed to relate to all the shares held by the member in the account for which this form was issued.
2. A member of the Company (other than a Relevant Intermediary*), entitled to attend and vote at a meeting of the Company is entitled to appoint one (1) or two (2) proxies to attend and vote in his/her stead. A proxy need not be a member of the Company. Where a member (other than a Relevant Intermediary*) appoints two (2) proxies, the appointments shall be invalid unless he/she specifies the proportion of his/her shareholding (expressed as a percentage of the whole) to be represented by each proxy.
3. A Relevant Intermediary may appoint more than two (2) proxies, but each proxy must be appointed to exercise the rights attached to a different share or shares held by him/her (which number or class of shares shall be specified).
4. Subject to note 8, completion and return of this instrument appointing a proxy shall not preclude a member from attending and voting at the AGM. Any appointment of a proxy or proxies shall be deemed to be revoked if a member attends the AGM in person, and in such event, the Company reserves the right to refuse to admit any person or persons appointed under the instrument of proxy to the AGM.
5. The instrument appointing a proxy or proxies must:
 - (a) if sent personally or by post, be lodged at the office of the Company’s Share Registrar, M & C Services Private Limited, 112 Robinson Road, #05-01 Singapore 068902; or
 - (b) if submitted by email, be received by M & C Services Private Limited at gpe@mncsingapore.com,in either case, by no later than 4.00 p.m. on 25 April 2023, and in default the instrument of proxy shall not be treated as valid.
6. The instrument appointing a proxy or proxies must be under the hand of the appointor or of his/her attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its seal or under the hand of an officer or attorney duly authorised. Where the instrument appointing a proxy or proxies is executed by an attorney on behalf of the appointor, the letter or power of attorney or a duly certified copy thereof must be lodged with the instrument.
7. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the AGM, in accordance with Section 179 of the Companies Act 1967, and the person so authorised shall upon production of a copy of such resolution certified by a director of the corporation to be a true copy, be entitled to exercise the powers on behalf of the corporation so represented as the corporation could exercise in person if it were an individual.
8. An investor who holds shares under the Central Provident Fund Investment Scheme (“**CPF Investors**”) and/or the Supplementary Retirement Scheme (“**SRS Investors**”) (as may be applicable) may attend and cast his/her vote(s) at the AGM in person. CPF and SRS Investors who are unable to attend the AGM but would like to appoint the proxy should approach their respective CPF/SRS Approved Nominees (CPF Agent Banks or SRS Operators) to submit their votes at least seven (7) working days before the AGM, i.e. by 5.00 p.m. on 18 April 2023.

*A Relevant Intermediary is:

- (a) A banking corporation licensed under the Banking Act 1970 or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity;
- (b) A person holding a capital markets services licence to provide custodial services for securities under the Securities and Futures Act 2001 and who holds shares in that capacity; or
- (c) The Central Provident Fund Board established by the Central Provident Fund Act 1953, in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.



(Incorporated in the Republic of Singapore)
Company Registration No. 197400888M

GUIDANCE NOTES TO ANNUAL GENERAL MEETING TO BE HELD ON 28 APRIL 2023

1. **Date, time and conduct of the Annual General Meeting ("AGM"):** PSC Corporation Ltd. ("PSC" or the "Company") is pleased to announce that the AGM will be held at 348 Jalan Boon Lay, Singapore 619529 on **Friday, 28 April 2023 at 4.00 p.m.** (Singapore time) to transact the business set out in the AGM Notice.
2. **Notices of AGM and proxy forms:** The Notice of AGM and the Proxy Form have been made available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>. **Printed copies** of the Notice of AGM and the Proxy Form will be despatched to Shareholders.
3. **Shareholders who wish to submit proxy forms:** Shareholders who wish to submit proxy forms for the AGM are to take note that if these shareholders are verified as shareholders as at **4.00 p.m. on 25 April 2023**, the Company shall be entitled to, and will, treat such proxy forms as appointing a proxy or proxies to vote at the AGM in accordance with their specified instructions.
4. **Submission of proxy forms:** A shareholder may submit the proxy forms by:
 - email to gpe@mncsingapore.com or
 - post to the Company's Share Registrar, M & C Services Private Limited, 112 Robinson Road, #05-01 Singapore 068902by **4.00 p.m. on 25 April 2023**.
5. **2022 Annual Report and Letter to Shareholders:** Our Annual Report for the financial year ended 31 December 2022 ("**2022 Annual Report**") and our Circular to Shareholders dated 12 April 2023 in relation to Renewal of the Share Buy-Back Mandate ("**Circular to Shareholders**") have been published on SGX website at the URL <https://www.sgx.com/securities/company-announcements>. A copy of the 2022 Annual Report is also available on the corporate website at the URL <https://www.psccorporation.com> under the "Investor Relations" tab.
6. **Dates of Record and Dividend Payment:** The Transfer Books and Register of Members of PSC will be closed on 1 June 2023 for the purposes of determining shareholders' entitlements to the proposed final one-tier tax exempt dividend for the financial year ended 31 December 2022 ("**FY2022 Final Dividend**") of S\$0.01 per ordinary share. Duly completed registrable transfers of shares received by the Company's Share Registrar, M & C Services Private Limited of 112 Robinson Road, #05-01 Singapore 068902 up to 5.00 p.m. on 31 May 2023 will be registered to determine shareholders' entitlements to the FY2022 Final dividend. Subject to the aforesaid, shareholders whose securities account with The Central Depository (Pte) Limited are credited with shares of the Company as at 5.00 p.m. on 31 May 2023 will be entitled to the proposed final dividend.

The final one-tier tax exempt dividend, if approved by the shareholders will be paid on 16 June 2023.
7. **Shareholders' Questions:** Shareholders may send their questions by 5.00 p.m. on 18 April 2023 via email to corpcomms@psccorporation.com and provide us with the following details:
 - (i) Full name
 - (ii) NRIC/Passport number/Company registration number
 - (iii) Contact number
 - (iv) Email address
 - (v) Specify the manner in which you hold shares in the Company (e.g. via CDP, CPF/SRS, Scrip-based, Corporate Shareholder, or through Depository Agent)

Persons who hold shares through relevant intermediaries under Section 181 of the Companies Act 1967, including CPF and SRS investors who wish to submit their questions, should approach their relevant intermediary (which would include, in the case of CPF and SRS investors, their respective CPF Agent Banks and SRS Operators) through which they hold such shares as soon as possible.

The Company will address the substantial and relevant questions from shareholders by 21 April 2023 and upload the Company's responses on SGXNet.

The minutes of the AGM, shall thereafter be published on the SGXNet within one month from the conclusion of the AGM.

8. **Key dates and time deadlines:** In summary, the key dates and timelines which shareholders should take note of are set out in the table below:

Key dates and time	Actions
5.00 p.m. on 18 April 2023 (Tuesday)	Deadline for CPF or SRS investors who wish to appoint the proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes
5.00 p.m. on 18 April 2023 (Tuesday)	Submission of Questions in advance by email to corpcomms@psccorporation.com
After trading hours on 21 April 2023 (Friday)	The Company to address and publish its responses to those substantial and relevant questions received from members via SGXNet
4.00 p.m. on 25 April 2023 (Tuesday)	Deadline for shareholders to submit proxy forms by email to gpe@mncsingapore.com or by post to the Company's Share Registrar, M & C Services Private Limited, 112 Robinson Road, #05-01 Singapore 068902

By order of the Board

Siau Kuei Lian
Company Secretary

12 April 2023

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