

## NOTICE OF ANNUAL GENERAL MEETING

This Notice of Annual General Meeting superseded the earlier Notice of Annual General Meeting posted today which contained certain typographical errors.

NOTICE IS HEREBY GIVEN that the Annual General Meeting ("AGM") of the Company will be convened and held by way of electronic means on Tuesday, 27 April 2021 at 3.00 p.m. to transact the following business:-

#### **Routine Business**

To receive and adopt the financial statements of the Company for the year ended 31 December 2020 together with the directors' statement and auditors' report thereon.

(Resolution 1)

To declare a first and final one-tier tax exempt dividend of 0.375 Singapore cent per share for the financial year ended 31 December 2020.

(Resolution 2)

3 To approve directors' fees of S\$170,000.00 for the financial year ended 31 December 2020 (2019: S\$170,000.00).

(Resolution 3)

- 4(a) To re-elect Ms Tan Lay Yong Jenny, a director who will retire by rotation pursuant to regulation 91 of the Constitution of the Company and who, being eligible, will offer herself for re-election<sup>1</sup>.

  (Resolution 4(a))
- 4(b) To re-elect Mr Choh Thian Chee Irving, a director who will retire by rotation pursuant to regulation 91 of the Constitution of the Company and who, being eligible, will offer himself for re-election<sup>1</sup>. [See Explanatory Note (a)]

(Resolution 4(b))

To re-appoint Baker Tilly TFW LLP as auditors of the Company and to authorise the directors to fix their remuneration.

(Resolution 5)

## **Special Business**

To consider and, if thought fit, to pass the following resolutions as ordinary resolutions, with or without any modifications:-

- To approve the continued appointment of the following Directors as Independent Directors, for purposes of Rule 210(5)(d)(iii)<sup>2</sup> of the Listing Manual of the SGX-ST which will take effect from 1 January 2022:
- 6(a) Mr Choh Thian Chee Irving [See Explanatory Note (b)]

That contingent upon the passing of Ordinary Resolution 4(b) and Ordinary Resolution 6(a)(ii), the continued appointment of Mr Choh Thian Chee Irving, as an Independent Director by all members be and is hereby approved.

(Resolution 6(a)(i))

That contingent upon the passing of Ordinary Resolution 4(b) and Ordinary Resolution 6(a)(i) above, the continued appointment of Mr Choh Thian Chee Irving, as an Independent Director by all members (excluding the Directors and Chief Executive Officer of the Company, and associates of such Directors and Chief Executive Officer) be and is hereby approved.

(Resolution 6(a)(ii))

6(b) Mr Yam Mow Lam [See Explanatory note (b)]

That contingent upon the passing of Ordinary Resolution 6(b)(ii), the continued appointment of Mr Yam Mow Lam, as an Independent Director by all members be and is hereby approved.

(Resolution 6(b)(i))

That contingent upon the passing of Ordinary Resolution 6(b)(i) above, the continued appointment of Mr Yam Mow Lam, as an Independent Director by all members (excluding the Directors and Chief Executive Officer of the Company, and associates of such Directors and Chief Executive Officer) be and is hereby approved.

(Resolution 6(b)(ii))

## 7 Authority to allot and issue shares

- (a) That pursuant to Section 161 of the Companies Act, Cap. 50 ("Companies Act") and the listing rules of the Singapore Exchange Securities Trading Limited ("SGX-ST"), authority be and is hereby given to the directors of the Company at any time upon such terms and conditions and for such purposes and to such persons as the directors may in their absolute discretion deem fit, to:
  - (i) issue shares in the capital of the Company whether by way of rights, bonus or otherwise;
  - (ii) make or grant offers, agreements or options that might or would require shares to be issued or other transferable rights to subscribe for or purchase shares (collectively, "Instruments") including but not limited to the creation and issue of warrants, debentures or other instruments convertible into shares; and
  - (iii) issue additional Instruments arising from adjustments made to the number of Instruments previously issued in the event of rights, bonus or capitalisation issues; and
- (b) notwithstanding the authority conferred by the shareholders may be ceased to be in force, issue shares in pursuance of any Instruments made or granted by the Directors while the authority was in force,

# provided always that

- (i) the aggregate number of shares to be issued pursuant to this resolution (including shares to be issued in pursuance of Instruments made or granted pursuant to this resolution) does not exceed 100% of the Company's total number of issued shares (excluding treasury shares and subsidiary holdings, if any) of which the aggregate number of shares (including shares to be issued in pursuance of Instruments made or granted pursuant to this resolution) to be issued other than on a pro-rata basis to shareholders of the Company does not exceed 20% of the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) of the Company, and for the purpose of this resolution, the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) shall be the Company's total number of issued shares (excluding treasury shares and subsidiary holdings, if any) at the time this resolution is passed, after adjusting for:
  - (aa) new shares arising from the conversion or exercise of convertible securities;

- (bb) new shares arising from exercising share options or vesting of share awards provided the options or awards were granted in compliance with Part VIII of Chapter 8 of the Listing Manual of the SGX-ST; and
- (cc) any subsequent bonus issue, consolidation or subdivision of the Company's shares;

and adjustments in accordance with (aa) or (bb) are only to be made in respect of new shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting at the time of the passing of this resolution; and

(ii) such authority shall, unless revoked or varied by the Company at a general meeting, continue in force until the conclusion of the next annual general meeting or the date by which the next annual general meeting of the Company is required by law to be held, whichever is the earlier. [See Explanatory Note (c)]

(Resolution 7)

## 8 Renewal of Share Buyback Mandate

That:

- (a) for the purposes of the Companies Act, the exercise by the directors of the Company ("Directors") of all the powers of the Company to purchase or otherwise acquire issued and fully paid ordinary shares in the capital of the Company ("Shares") not exceeding in aggregate the Maximum Limit (as defined herein), at such price(s) as may be determined by the Directors from time to time up to the Maximum Price (as defined herein), whether by way of:
  - (i) market purchase(s) ("Market Purchase") on the SGX-ST; and/or
  - (ii) off-market purchase(s) ("Off-Market Purchase") in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Companies Act, and otherwise in accordance with all other laws and regulations, including but not limited to, the provisions of the Companies Act and listing rules of the SGX-ST as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the "Share Buyback Mandate");
- (b) unless varied or revoked by the shareholders of the Company (the "Shareholders") in a general meeting, the authority conferred on the Directors pursuant to the Share Buyback Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the passing of this Resolution and expiring on the earliest of:
  - (i) the date on which the next annual general meeting of the Company is held or required by law to be held; or
  - (ii) the date on which the authority conferred by the Share Buyback Mandate is revoked or varied by the Shareholders in a general meeting; or
  - (iii) the date on which the purchases or acquisitions of Shares pursuant to the Share Buyback Mandate are carried out to the full extent mandated;
- (c) in this Resolution:

"Maximum Price" in relation to a Share to be purchased, means an amount (excluding brokerage, stamp duties, applicable goods and services tax and other related expenses) not exceeding,

(i) in the case of a Market Purchase, 105% of the Average Closing Market Price; and

(ii) in the case of an Off-Market Purchase, pursuant to an equal access scheme, 120% of the Highest Last Dealt Price;

"Maximum Limit" means the number of issued Shares representing 10% of the total number of issued Shares of the Company as at the date of the passing of this Resolution;

"Average Closing Market Price" means the average of the closing market prices of the Shares over the last five Market Days, on which transactions in the Shares were recorded, before the day on which the purchase or acquisition of Shares was made, and deemed to be adjusted for any corporate action that occurs during the relevant five-day period and the day on which the purchase was made;

"Highest Last Dealt Price" means the highest price transacted for a Share as recorded on the Market Day on which there were trades in the Shares immediately preceding the day of making of the offer pursuant to the Off-Market Purchase;

"day of making of the offer" means the day on which the Company announces its intention to make an offer for an Off-Market Purchase, stating therein the purchase price (which shall not be more than the Maximum Price for an Off-Market Purchase calculated on the foregoing basis) for each Share and the relevant terms of the equal access scheme for effecting the Off-Market Purchase; and

"Market Day" means a day on which the SGX-ST is open for trading of securities.

(d) any Director be and is hereby authorised to complete and do all such acts and things (including executing such documents as may be required) as he may consider desirable, expedient or necessary to give effect to the transactions contemplated by this Resolution. [See Explanatory Note (d)]

(Resolution 8)

9 To transact any other business which may properly be transacted at an AGM.

(Resolution 9)

BY ORDER OF THE BOARD

LOO KEAT CHOON / GRACE CP CHAN COMPANY SECRETARIES

Singapore, 9 April 2021

#### Notes:-

- 1. The AGM is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of this Notice will not be sent to members. Instead, this Notice will be sent to members by electronic means via publication on the SGX website at the URL https://www.sgx.com/securities/company-announcements. This Notice will also be made available on the Company's website at the URL http://www.asonic-aerospace.com/index.php/investor-relations.html.
- 2. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions to the Chairman of the Meeting in advance of the AGM, addressing of substantial and relevant questions at the AGM and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the accompanying Company's announcement dated 9 April 2021. This announcement may be accessed at the Company's website at the URL http://www.asonic-aerospace.com/index.php/investor-relations.html, and will also be made available on the SGX website at the URL https://www.sgx.com/securities/company-announcements.

3. Due to the current Covid-19 situation in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. The accompanying proxy form for the AGM may be accessed at the Company's website at the URL http://www.asonic-aerospace.com/index.php/investor-relations.html, and will also be made available on the SGX website at the URL https://www.sgx.com/securities/company-announcements.

Where a member (whether individual or corporate) appoints the Chairman of the Meeting as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.

CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 pm on 15 April 2021.

- 4. The Chairman of the Meeting, as proxy, need not be a member of the Company.
- 5. The instrument appointing the Chairman of the Meeting as proxy must be (i) if submitted by post, deposited at the office of the Company's Share Registrar, M & C Services Private Limited, at 112 Robinson Road #05-01, Singapore 068902 or (ii) if submitted electronically, email to GPD@mncsingapore.com, by 3.00 p.m. 24 April 2021, not less than 72 hours before the time appointed for holding the AGM, and in default the instrument of proxy shall be treated as invalid.

A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

6. The Annual Report 2020 and the Letter to Shareholders dated 9 April 2021 (in relation to the proposed renewal of the share buyback mandate) may be accessed at the Company's website at the URL http://www.asonic-aerospace.com/index.php/investor-relations.html, or at the SGX website at the URL https://www.sgx.com/securities/company-announcements.

# **Explanatory Notes:-**

- (a) Mr Choh Thian Chee Irving, if re-elected as a Director, will remain as the Chairman of the Nominating Committee and Remuneration Committee and a member of the Audit Committee and will be considered as an Independent Director.
- (b) Ordinary Resolutions 6(a)(i), 6(a)(ii), 6(b)(i) and 6(b)(ii) are to subject the continued appointment of Mr Choh Thian Chee Irving and Mr Yam Mow Lam, each of whom has served as an Independent Director for an aggregate period of more than 9 years to a two-tier voting process in accordance with Rule 210(5)(d)(iii) of the Mainboard Rules which has yet to come into effect. Rule 210(5)(d)(iii) of the Mainboard Rules will take effect on 1 January 2022. The Company has decided to early adopt the practice of two-tier voting process in respect of the Independent Directors who have served for an aggregate period of more than 9 years.

For the purpose of Ordinary Resolutions 6(a)(ii) and 6(b)(ii), in accordance with Rule 210(5)(d)(iii) of the Mainboard Rules, the Directors and the Chief Executive Officer of the Company, and their respective associates, must not accept appointment as proxies unless specific instructions as to voting are given.

The Board of the Company and the Nominating Committee have rigorously evaluated the participation of Mr Choh Thian Chee Irving and Mr Yam Mow Lam at board and committee meetings and determined that each of them continues to possess independent thinking and the ability to exercise objective judgement on corporate matters independently.

Upon passing the Ordinary Resolutions 6(a)(i), 6(a)(ii), 6(b)(i) and 6(b)(ii) respectively, the continued appointment of each of Mr Choh Thian Chee Irving and Mr Yam Mow Lam as an

Independent Director of the Company shall continue in force until the earlier of : (i) the retirement or resignation of the Independent Director as a Director or (ii) the conclusion of the third AGM of the Company following the passing of these Ordinary Resolutions.

Should the Ordinary Resolutions(s) for the continued appointment of the Independent Director(s) is/are not passed at the forthcoming AGM, the Independent Director(s) will no longer be independent and shall continue as non-independent director(s) of the Company. In that event, the Company shall endeavour to fill the vacancy(ies) of independent director(s) in the Board.

(c) On 16 March 2021, SGX RegCo issued a news release on the extension of availability of the Enhanced Share Issue Limit where Mainboard issuers are allowed to provisionally seek a general mandate for an issue of pro-rata shares and convertible securities of up to 100% of its share capital (excluding treasury shares and subsidiary holdings in each class) versus 50% previously.

The Company is proposing to seek shareholders' approval for a general mandate with an Enhanced Share Issue Limit at the upcoming AGM. The Board of Directors is of the view that it would be in the interest of the Company and its shareholders to do so amid the challenging business and economic climate due to COVID-19 situation in the event that a 50% limit for pro rata issues is no longer sufficient to meet the Company's needs. If no Enhanced Share Issue Limit were to be in place, fund raising efforts would otherwise be unnecessarily hampered and compromised by the time needed to obtain shareholders' approval to issue shares above the 50% threshold.

The Enhanced Share Issue Limit will expire at the conclusion of the next AGM, or on the date by which next AGM is required by law or the SGX-ST Listing Manual to be held, whichever is the earliest.

The limit on the aggregate number of shares and convertible securities issued other than on a pro rata basis remains at not more than 20%.

(d) The Ordinary Resolution in item 8 above, if passed, will renew the Share Buyback Mandate authorising the directors of the Company, from time to time, to buy back shares of the Company by way of market purchase(s) and/or off-market purchase(s) subject to and in accordance with the prescribed rules and regulations governed by the Companies Act, the Listing Manual and such other laws and regulations as may for the time being applicable. Please refer to Letter to Shareholders dated 9 April 2021 for details.

# RECORD DATE AND PAYMENT DATE FOR DIVIDEND

NOTICE IS HEREBY GIVEN that the Transfer Book and Register of Members of the Company will be closed on 3 May 2021 for the purpose of determining members' entitlements to the first and final one-tier tax exempt dividend to be approved by members at the Company's AGM to be held on 27 April 2021.

Duly completed transfers received by the Company's Registrar, M & C Services Private Limited at 112 Robinson Road #05-01, Singapore 068902 up to 5.00 p.m. on 3 May 2021 will be registered before entitlements to the dividend are determined. Members whose Securities Accounts with The Central Depository (Pte) Limited are credited with shares at 5.00 p.m. on 3 May 2021 will be entitled to the dividend.

The dividend, if approved at the Company's AGM, will be paid on 25 May 2021.

#### PERSONAL DATA PRIVACY:

Where a member of the Company submits an instrument appointing the Chairman of the Meeting to attend, speak and vote at the AGM and/or any adjournment thereof, a member of the Company (i) consents to the collection, use and disclosure of the member's personal data by the Company (or its agents) for the purpose of the processing and administration by the Company (or its agents) of the appointment of the Chairman of the Meeting as proxy for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the AGM (including any adjournment thereof), and in order for the Company (or its agent) to comply with any applicable laws, listing rules, regulations and/or guidelines.

Detailed information on the Directors who are proposed to be re-elected can be found under the sections entitled "Board of Directors", "Corporate Governance Statement" and "Additional Information on Directors Seeking Reappointment" of the Company's Annual Report 2020.

Rule 210(5)(d)(iii) of the Mainboard Rules will come into effect on 1 January 2022. The Company has decided to early adopt the practice of two-tier voting process in respect of Independent directors who have served for an aggregate period of more than 9 years.