

# **BRC ASIA LIMITED**

Incorporated in the Republic of Singapore  
Company Registration No. 193800054G

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## **NOTICES BY ELECTRONIC COMMUNICATIONS**

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The Board of Directors (the “Directors”) of BRC Asia Limited (the “Company”) is pleased to announce the implementation of the use of electronic communications for purposes of serving timely notices to shareholders of the Company. This is in line with the Company’s efforts to promote sustainability by conserving environmental and financial resources.

### **Companies Act and the Company’s Constitution**

Under the Companies Act, where a notice of meeting or any accounts, balance-sheet, financial statements, report or other document is required or permitted to be given, sent or served under the Companies Act or under the constitution of a company by the company or the directors of the company to a shareholder of the company, that notice or document may be given, sent or served using electronic communications with the express, implied or deemed consent of the shareholder in accordance with the constitution of the company.

Under the Company’s Constitution, any notices or documents (including, without limitation, any accounts, balance sheet, financial statements or report) which is required or permitted to be given, sent or served by the Company, or by the Directors, to a member may be given, sent or served using electronic communications.

Therefore, any notice or document shall be deemed to have been duly given, sent or served upon transmission of the electronic communication as provided under the statutes or any other applicable regulations or procedures.

### **Rule 1210 of the Listing Rule of the Singapore Exchange Securities Trading Limited (“SGX-ST”)**

Notwithstanding the use of electronic communications, the Company will continue to send the following documents to shareholders by way of physical copies:

- Forms or acceptance letters that shareholders may be required to complete;
- Notice of meetings, excluding circulars or letters referred in that notice;
- Notices and documents relating to takeover offers and right issues; and
- Notices under Rules 1211 and 1212 of the Listing Rules of SGX-ST.

### **Rule 1211 of the Listing Rule of SGX-ST**

Any shareholder who so wishes to request for a physical copy of the Annual Report 2019 that was served through electronic communication should complete the request form in the package which will be mailed to them containing physical copies of Notice of Annual General Meeting and proxy form.

### **Rule 1212 of the Listing Rule of SGX-ST**

With the implementation of the use of electronic communications, shareholders are to note that the Company will be making an announcement of the upcoming Annual General Meeting and making available the Annual Report 2019 on the following website on the date of Notice of Annual General Meeting:

<http://www.brc.com.sg/report>

The request form in the package which will be mailed containing physical copies of the Notice of Annual General Meeting and proxy form will contain further details on the place on the website where the documents may be accessed as well as how to access the documents.

By Order of the Board

Lee Chun Fun (Ms)  
Low Mei Wan (Ms)  
Company Secretaries

9 January 2020