# G.H.Y CULTURE & MEDIA HOLDING CO., LIMITED

(Incorporated in the Cayman Islands) (Company Registration No.: 337751)

## **NOTICE OF ANNUAL GENERAL MEETING**

**NOTICE IS HEREBY GIVEN** that the Annual General Meeting of **G.H.Y Culture & Media Holding Co., Limited** (the "**Company**") will be held by way of electronic means on 29 April 2021 at 5.00 p.m. for the following purposes:

## **AS ORDINARY BUSINESS**

1. To receive and adopt the Directors' Statement and the Audited Financial Statements of the Company for the financial year ended 31 December 2020 together with the Auditors' Report thereon.

(Resolution 1)

2. To declare a first and final tax exempt (one-tier) dividend of 1.07 Singapore cents per ordinary share for the financial year ended 31 December 2020.

(Resolution 2)

3. To re-elect the following Directors who are retiring pursuant to Article 86(1) or Article 85(6) of the Articles of Association of the Company and who, being eligible, offer themselves for re-election:

Mr. Guo Jingyu	[Retiring under Article 86(1)]	(Resolution 3)
[See explanatory note (i)]		
Ms. Yue Lina	[Retiring under Article 85(6)]	(Resolution 4)
[See explanatory note (ii)]		
Ms. Wang Qing	[Retiring under Article 85(6)]	(Resolution 5)
[See explanatory note (iii)]		
Mr. Yang Chun-Jung	[Retiring under Article 85(6)]	(Resolution 6)
[See explanatory note (iv)]		
Mr. Yeo Guat Kwang	[Retiring under Article 85(6)]	(Resolution 7)
[See explanatory note (v)]		
Mr. Ang Chun Giap	[Retiring under Article 85(6)]	(Resolution 8)
[See explanatory note (vi)]		
Mr. Sng Peng Chye	[Retiring under Article 85(6)]	(Resolution 9)
[See explanatory note (vii)]		
Mr. Chen Mingyu	[Retiring under Article 85(6)]	(Resolution 10)
[See explanatory note (viii)]		
Dr. Jiang Minghua	[Retiring under Article 85(6)]	(Resolution 11)
[See explanatory note (ix)]		

4. To approve the payment of Directors' fees of S\$11,232 for the year ended 31 December 2020.

(Resolution 12)

- 5. To approve the payment of Directors' fees of S\$310,000 for the year ending 31 December 2021, to be paid half-yearly in arrears. (**Resolution 13**)
- 6. To re-appoint Deloitte & Touche LLP, Public Accountants and Chartered Accountants, Singapore as Auditors of the Company to hold office until the conclusion of the next Annual General Meeting and to authorise the Directors to fix their remuneration. (Resolution 14)
- 7. To transact any other ordinary business which may properly be transacted at an Annual General Meeting.

## **AS SPECIAL BUSINESS**

To consider and if thought fit, to pass the following resolutions as Ordinary Resolutions, with or without any modifications:

## 8. Authority to allot and issue shares in the capital of the Company

That authority be and is hereby given to the Directors to allot and issue:

- (a) (i) shares in the Company whether by way of rights, bonus or otherwise;
  - (ii) convertible securities;
  - (iii) additional convertible securities arising from adjustments made to the exercise price or conversion price and, where appropriate, the number of convertible securities previously issued in the event of a rights issue, bonus issue or subdivision or consolidation of shares pursuant to Rule 829 of the Listing Manual of the Singapore Exchange Securities Trading Limited ("SGX-ST"); and/or
  - (iv) shares arising from the conversion of convertible securities,

at any time and upon such terms and conditions for such purposes and to such persons as the Directors may in their absolute discretion deem fit; and

- (b) (notwithstanding the authority conferred by this Ordinary Resolution may have ceased to be in force) issue shares in pursuance of any convertible securities made or granted by the Directors while this Ordinary Resolution was in force, provided that:
  - the aggregate number of shares to be issued pursuant to this Ordinary Resolution (including shares to be issued in pursuance of convertible securities, made or granted pursuant to this Ordinary Resolution) does not exceed fifty percent (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) in the capital of the Company (as calculated in accordance with sub-paragraph (2) below, of which the aggregate number of shares to be issued other than on a pro rata basis to shareholders of the Company (including shares to be issued in pursuance of convertible securities made or granted pursuant to this Ordinary Resolution) does not exceed twenty percent (20%) of the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) in capital of the Company (as calculated in accordance with sub-paragraph (2) below);
  - (2) (subject to such manner of calculation as may be prescribed by the SGX-ST for the purpose of determining the aggregate number of shares that may be issued under sub-paragraph (1) above, the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) shall be based on the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) in the capital of the Company at the time of the passing of this Ordinary Resolution, after adjusting for:
    - (a) new shares arising from the conversion or exercise of convertible securities;
    - (b) new shares arising from exercising shares options or vesting of share awards; and
    - (c) any subsequent bonus issue, consolidation or subdivision of shares;

provided that any adjustments made under sub-paragraphs (a) and (b) above are only to be made in respect of new shares arising from convertible securities, share options or share awards which were issued and outstanding or subsisting as at the date this Ordinary Resolution is passed;

- in exercising the authority conferred by this Ordinary Resolution, the Company shall comply with the provisions of the Listing Manual of the SGX-ST for the time being in force (unless such compliance has been waived by the SGX-ST) and the Memorandum and Articles of Association of the Company for the time being of the Company; and
- (4) unless earlier revoked or varied by the Company in a general meeting, such authority shall continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required to be held, whichever is earlier.

## [See Explanatory Note (x)]

(Resolution 15)

## 9. Authority to grant awards and issue shares pursuant to the GHY Performance Share Plan

That authority be and is hereby given to the Directors to:

- (a) offer and grant awards ("**Awards**") from time to time in accordance with the rules of the GHY Performance Share Plan (the "**PSP**"); and
- (b) allot and issue from time to time such number of new ordinary shares in the capital of the Company ("**Shares**") as may be required to be issued pursuant to the vesting of Awards granted under the PSP

provided always that the aggregate number of Shares issued and issuable pursuant to the Awards granted under the PSP, when added to (i) the number of Shares issued and issuable and/or transferred or transferable in respect of all Awards granted thereunder; and (ii) all other Shares issued and issuable and/or transferred or transferable in respect of all options granted or awards granted under any other share incentive schemes or share plans adopted by the Company, shall not exceed fifteen percent (15%) of the total issued Shares (excluding treasury shares and subsidiary holdings) from time to time and that such authority shall, unless revoked or varied by the Company in a general meeting, continue in force until the conclusion of the next Annual General Meeting of the Company or the date by which the next Annual General Meeting of the Company is required to be held, whichever is earlier.

# [See Explanatory Note (xi)]

(Resolution 16)

## 10. Authority to grant options and issue shares pursuant to the GHY Employee Share Option Scheme

That authority be and is hereby given to the Directors to:

- (a) offer and grant options ("**Options**") from time to time in accordance with the rules of the GHY Employee Share Option Scheme (the "**ESOS**"); and
- (b) allot and issue from time to time such number of new Shares as may be required to be issued pursuant to the exercise of Options granted under the ESOS,

provided always that the aggregate number of Shares to be issued pursuant to the ESOS, when aggregated to the aggregate number of Shares issued and issuable or transferred and to be transferred in respect of all options or awards under any other share option schemes or share schemes, shall not exceed fifteen percent (15%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings), on the day immediately preceding the date on which an offer to grant an Option is made. The grant of Options can be made at any time from time to time and that such authority shall, unless revoked or varied by the Company in a general meeting, continue in force until the conclusion of the next Annual General Meeting of the Company is required to be held, whichever is earlier.

[See Explanatory Note (xi)]

(Resolution 17)

## 11. Adoption of the Share Purchase Mandate

#### That:

- (a) for the purposes of the Cayman Islands Companies Act and otherwise in accordance with the rules and regulations of the Singapore Exchange Securities Trading Limited ("SGX-ST"), the exercise by the Directors of the Company (the "Directors") of all the powers of the Company to purchase or otherwise acquire issued fully paid ordinary shares in the capital of the Company (the "Shares") not exceeding in aggregate the Maximum Percentage (as hereafter defined), at such price or prices as may be determined by the Directors from time to time up to but not exceeding the Maximum Price (as hereafter defined), whether by way of:
  - (i) on-market purchases ("**Market Purchases**"), transacted through the SGX-ST's trading system or on any other securities exchange on which the Shares may for the time being be listed and quoted (the "**Other Exchange**"); and/or
  - (ii) off-market purchases ("**Off-Market Purchases**") (if effected otherwise than on the SGX-ST or, as the case may be, the Other Exchange) in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Listing Manual of the SGX-ST,

and otherwise in accordance with all other laws and regulations, including but not limited to the provisions of the Cayman Islands Companies Act, the Memorandum and Articles of Association of the Company and the Listing Manual of the SGX-ST or, as the case may be, the Other Exchange, as may for the time being be applicable, be and is hereby authorised and approved generally and unconditionally (the "Share Purchase Mandate");

- (b) unless revoked or varied by the Company in general meeting, the authority conferred on the Directors pursuant to the Share Purchase Mandate may be exercised by the Directors at any time and from time to time during the period commencing from the date of the passing of this Resolution and expiring on the earliest of:
  - (i) the conclusion of the next Annual General Meeting of the Company;
  - (ii) the date by which the next Annual General Meeting of the Company is required to be held; and
  - (iii) the date on which the purchases or acquisitions of Shares by the Company pursuant to the Share Purchase Mandate are carried out to the full extent mandated;
- (c) in this Resolution:

# "Average Closing Price" means:

- (i) in the case of a Market Purchase, the average of the closing market prices of the Shares over the last five Market Days on which the Shares are transacted on the SGX-ST or, as the case may be, the Other Exchange, immediately preceding the date of the Market Purchase by the Company; or
- (ii) in the case of an Off-Market Purchase, the average of the closing market prices of the Shares over the last five Market Days on which the Shares are transacted on the SGX-ST or, as they case may be, the Other Exchange, immediately preceding the date of the making of the offer pursuant to the Off-Market Purchase,

and deemed to be adjusted, in accordance with the Listing Manual of the SGX-ST, for any corporate action that occurs during the relevant five-day period and the day on which the purchases are made;

"date of the making of the offer" means the date on which the Company announces its intention to make an offer for the purchase or acquisition of Shares from shareholders, stating therein the purchase price (which shall not be more than the Maximum Price for an Off-Market Purchase) for each Share and the relevant terms of the equal access scheme for effecting the Off-Market Purchase;

"Market Day" means a day on which the SGX-ST is open for trading in securities;

"Maximum Percentage" means that number of issued Shares representing 10.0% of the issued Shares as at the date of the passing of this Resolution; and

"Maximum Price" in relation to a Share to be purchased or acquired, means the purchase price (excluding related brokerage, commission, applicable goods and services tax, stamp duties, clearance fees and other related expenses) which shall not exceed:

- (i) in the case of a Market Purchase, 105.0% of the Average Closing Price of the Shares; and
- (ii) in the case of an Off-Market Purchase, 110.0% of the Average Closing Price of the Shares;
- (d) any Share that is purchased or otherwise acquired by the Company pursuant to the Share Purchase Mandate shall, at the discretion of the Directors of the Company, either be cancelled or held as a treasury share and dealt with in accordance with the Cayman Islands Companies Act; and
- (e) the Directors of the Company and/or any of them be and are and/or is hereby authorised and empowered to complete and do all such acts and things (including, without limitation, executing such documents as may be required and approving any amendments, alterations or modifications to any documents) as they and/or he may consider desirable, expedient or necessary to give effect to the transactions contemplated and/or authorised by this Resolution and/or the Share Purchase Mandate.

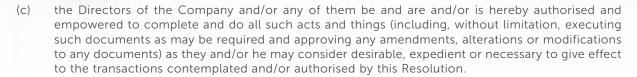
# [See Explanatory Note (xii)]

(Resolution 18)

# 12. Proposed Renewal of the Shareholders' General Mandate for Interested Person Transactions

That:

- (a) approval be and is hereby given for the purposes of Chapter 9 of the Listing Manual of the SGX-ST, for the Company, its subsidiaries and associated companies that are considered to be "entities at risk" (as that term is used in Chapter 9), or any of them to enter into any of the transactions falling within the types of Mandated Transactions described in the appendix to the Company's annual report for the financial year ended 31 December 2020 (the "Appendix") with any Mandated Interested Persons described in the Appendix, provided that such transactions are made on normal commercial terms and in accordance with the review procedures for such interested person transactions;
- (b) the approval given in paragraph (a) above shall, unless revoked or varied by the Company in general meeting, continue in force until the conclusion of the next Annual General Meeting of the Company; and



## [See Explanatory Note (xiii)]

(Resolution 19)

By Order of the Board of Directors

Ong Beng Hong Lee Yuan Company Secretaries

14 April 2021

#### **Explanatory Note to Resolutions to be passed:**

- (i) Pursuant to Article 86(1) of the Company's Articles of Association, each Director shall retire at least once every 3 years. Mr. Guo Jingyu was appointed as a Director by the Board on 29 May 2018. Mr. Guo Jingyu, if re-elected as a Director of the Company, will remain as Executive Chairman and Group Chief Executive Officer and a member of the Nominating Committee. Pursuant to Rule 720(6) of the Listing Manual of the Singapore Exchange Securities Trading Limited ("SGX-ST"), further information on Mr. Guo Jingyu is set out on Page 4 of the Company's Annual Report.
- (ii) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next Annual General Meeting ("AGM") of the Company and shall then be eligible for re-election at that meeting. Ms. Yue Lina was appointed as a Director by the Board on 23 November 2020. Ms. Yue Lina, if re-elected as a Director of the Company, will remain as Executive Director. Pursuant to Rule 720(6) of the Listing Manual of SGX-ST, further information on Ms. Yue Lina is set out on Page 4 of the Company's Annual Report.
- (iii) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Ms. Wang Qing was appointed as a Director by the Board on 23 November 2020. Ms. Wang Qing, if re-elected as a Director of the Company, will remain as Executive Director. Pursuant to Rule 720(6) of the Listing Manual of SGX-ST, further information on Ms. Wang Qing is set out on Page 4 of the Company's Annual Report.
- (iv) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Mr. Yang Chun-Jung was appointed as a Director by the Board on 23 November 2020. Mr. Yang Chun-Jung, if re-elected as a Director of the Company, will remain as Non-Executive Director. Pursuant to Rule 720(6) of the Listing Manual of SGX-ST, further information on Mr. Yang Chun-Jung is set out on Page 5 of the Company's Annual Report.
- (v) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Mr. Yeo Guat Kwang was appointed as a Director by the Board on 23 November 2020. Mr. Yeo Guat Kwang, if re-elected as a Director of the Company, will remain as Lead Independent Director, Chairman of the Nominating Committee and a member of the Remuneration Committee. Mr. Yeo Guat Kwang will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. Mr. Yeo Guat Kwang has no relationship with the Company, its related corporations, its substantial shareholders or its officers. Pursuant to Rule 720(6) of the Listing Manual of the SGX-ST, further information on Mr. Yeo Guat Kwang is set out on Page 5 of the Company's Annual Report.
- (vi) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Mr. Ang Chun Giap was appointed as a Director by the Board on 23 November 2020. Mr. Ang Chun Giap, if re-elected as a Director of the Company, will remain as Chairman of the Audit and Risk Management Committee. Mr. Ang Chun Giap will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. Mr. Ang Chun Giap has no relationship with the Company, its related corporations, its substantial shareholders or its officers. Pursuant to Rule 720(6) of the Listing Manual of the SGX-ST, further information on Mr. Ang Chun Giap is set out on Page 5 of the Company's Annual Report.
- (vii) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Mr. Sng Peng Chye was appointed as a Director by the Board on 23 November 2020. Mr. Sng Peng Chye, if re-elected as a Director of the Company, will remain as Chairman of the Remuneration Committee and a member of Audit and Risk Management Committee. Mr. Sng Peng Chye will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. Mr. Sng Peng Chye has no relationship with the Company, its related corporations, its substantial shareholders or its officers. Pursuant to Rule 720(6) of the Listing Manual of the SGX-ST, further information on Mr. Sng Peng Chye is set out on Page 6 of the Company's Annual Report.

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- (viii) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Mr. Chen Mingyu was appointed as a Director by the Board on 23 November 2020. Mr. Chen Mingyu, if re-elected as a Director of the Company, will remain as a member of Audit and Risk Management Committee and Remuneration Committee. Mr. Chen Mingyu will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. Mr. Chen Mingyu has no relationship with the Company, its related corporations, its substantial shareholders or its officers. Pursuant to Rule 720(6) of the Listing Manual of the SGX-ST, further information on Mr. Chen Mingyu is set out on Page 6 of the Company's Annual Report.
- (ix) Pursuant to Article 85(6) of the Company's Articles of Association, any Director appointed by the Board shall retire at the next AGM of the Company and shall then be eligible for re-election at that meeting. Dr. Jiang Minghua was appointed as a Director by the Board on 23 November 2020. Dr. Jiang Minghua, if re-elected as a Director of the Company, will remain as a member of Nominating Committee. Dr. Jiang Minghua will be considered independent for the purpose of Rule 704(8) of the Listing Manual of the SGX-ST. Dr. Jiang Minghua has no relationship with the Company, its related corporations, its substantial shareholders or its officers. Pursuant to Rule 720(6) of the Listing Manual of the SGX-ST, further information on Dr. Jiang Minghua is set out on Page 6 of the Company's Annual Report.
- (x) The Ordinary Resolution 15 proposed in item 8 above, if passed, will empower the Directors of the Company from the date of this AGM until the date of next AGM, to allot and issue Shares and convertible securities in the Company up to an aggregate amount not exceeding fifty percent (50%) of the total number of issued shares (excluding treasury shares and subsidiary holdings, if any) in the capital of the Company, of which the total number of Shares issued other than on a *pro rata* basis to existing shareholders, shall not exceed twenty percent (20%) of the total number of issued share capital of the Company (excluding treasury shares and subsidiary holdings).
- (xi) The Ordinary Resolutions 16 and 17 proposed in items 9 and 10 above, if passed, will empower the Directors of the Company to allot and issue Shares pursuant to the vesting of Awards and exercise of Options under the PSP and ESOS respectively, provided that the aggregate number of Shares to be issued pursuant to the PSP and ESOS, when aggregated to the number of Shares issued and issuable or transferred and to be transferred under any other share option schemes or share schemes of the Company shall not exceed fifteen percent (15%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) of the Company from time to time.
- (xii) The Ordinary Resolution 18 proposed in item 11 above, if passed, will empower the Directors of the Company, to make purchases (whether by way of Market Purchases or Off-Market Purchases on an equal access scheme) from time to time of up to ten percent (10%) of the total number of issued Shares (excluding treasury shares and subsidiary holdings) of the Company. The rationale for, the authority and limitation on, the sources of funds to be used for the purchase or acquisition including the amount of financing and the financial effects of the purchase or acquisition of shares by the Company pursuant to the Share Purchase Mandate are set out in greater detail in the Appendix.
- (xiii) The Ordinary Resolution 19 proposed in item 12 above, if passed, will empower the Directors of the Company to continue to enter into interested person transactions, on the Group's normal commercial terms and in accordance with the guidelines and procedures of the Company for interested person transactions as described in the Appendix. This authority will continue in force until the next AGM.

## Notes

- The AGM will be held by electronic means to minimise physical interactions and COVID-19 transmission risk pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (as amended from time to time).
- In view thereof, Members will not be able to attend the AGM in person. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the meeting can be electronically accessed via live audio-visual webcast), submission of questions to the Chairman of the AGM in advance of the AGM, addressing of substantial and relevant questions at the AGM and voting by appointing the Chairman of the AGM as proxy at the AGM, are set out below. Any reference to a time of day is made by reference to Singapore time.
- 3. Members will be able to observe and/or listen to the AGM proceedings through a live audio-visual webcast and live audio-only stream via their mobile phones, tablets or computers. In order to do so, Members must preregister at the Company's pre-registration website at the URL http://smartagm.sg/ghy2021 by 26 April 2021, 5.00 p.m. (the "Registration Deadline"), to enable the verification of Members' status.

Corporate shareholders must also submit the Corporate Representative Certificate to the office of Singapore Share Transfer Agent, Boardroom Corporate & Advisory Services Pte. Ltd., 50 Raffles Place #32-01, Singapore Land Tower, Singapore 048623, at ghy2021@boardroomlimited.com in addition to the registration procedures as set out in paragraph above, by 26 April 2021, 5.00 p.m., for verification purposes.

After verification, authenticated members will receive an email, which will contain the login instructions, password as well as the link to access the live audio-visual webcast of the AGM proceedings, by 27 April 2021, 5.00 p.m. Members who do not receive an email by 27 April 2021, 5.00 p.m., but have registered by the Registration Deadline should contact the Singapore Share Transfer Agent, Boardroom Corporate & Advisory Services Pte. Ltd. via email at <a href="mailto:ghy02021@boardroomlimited.com">ghy2021@boardroomlimited.com</a> or call the general telephone number at +65 6536 5355 during office hours for assistance.

Members must not forward the abovementioned link to other persons who are not shareholders of the Company and who are not entitled to attend the AGM to avoid any technical disruptions or overload the live audio-visual webcast.

Members may also submit questions related to the resolutions to be tabled for approval at the AGM, in advance of the AGM. In order to do so, their questions must be submitted via the Company's pre-registration website at the URL <a href="http://smartagm.sg/ghy2021">http://smartagm.sg/ghy2021</a> or by depositing a physical copy of the questions at the office of the Singapore Share Transfer Agent, Boardroom Corporate  $\theta$  Advisory Services Pte. Ltd., 50 Raffles Place #32-01, Singapore Land Tower, Singapore 048623 by the Registration Deadline.

The Company will endeavour to address all substantial and relevant questions submitted by shareholders prior to or during the AGM. The Company will publish the responses to such questions together with the minutes of the AGM on SGXNet and the Company's website within one month after the date of the AGM.

Members will not be able to ask questions during the AGM held via live audio-visual webcast, and therefore it is important for Members who wish to ask questions to submit their questions in advance of the AGM.

4. If a Member or Depositor (whether individual or corporate) wishes to exercise his/her/its voting rights at the AGM, he/she/it must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM.

In appointing the Chairman of the AGM as proxy, a Member or Depositor must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the AGM as proxy for that resolution will be treated as invalid.

- 5. The Depositor Proxy Form must be submitted in the following manner:
  - (a) if submitted by post, be lodged at the office of Singapore Share Transfer Agent, Boardroom Corporate & Advisory Services Pte. Ltd., 50 Raffles Place #32-01, Singapore Land Tower, Singapore 048623; or
  - (b) if submitted electronically, be submitted via email to the Company's Share Transfer Agent, Boardroom Corporate & Advisory Services Pte. Ltd. at ghy2021@boardroomlimited.com.

in either case, by the Registration Deadline, 26 April 2021, 5.00 p.m., being not less than 72 hours before the time fixed for the AGM.

A Depositor who wishes to submit a Depositor Proxy Form must complete and sign the Depositor Proxy Form, before submitting it by post to the address provided above, or before sending it by email to the email address provided above.

In view of the elevated safe distancing measures which may make it difficult for Depositors to submit completed Depositor Proxy Forms by post, Depositors are strongly encouraged to submit completed Depositor Proxy Forms electronically via email.

- 6. The Chairman of the AGM, as proxy, need not be a Member of the Company.
- 7. Investors who hold through Relevant Intermediaries\* who wish to participate in the AGM by (a) observing and/or listening to the AGM proceedings via the "live" webcast or the "live" audio feed (does not apply to Supplementary Retirement Scheme ("SRS") investors who must pre-register by the Registration Deadline at the URL https://smartagm.sg/ghy2021 to observe and listen to the AGM proceedings via the Live Webcast); (b) submitting questions in advance of the AGM; and/or (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM, should contact the Relevant Intermediary through which they hold such shares as soon as possible in order to facilitate the necessary arrangements for them to participate in the AGM.
- 8. SRS investors who wish to appoint the Chairman of the AGM as their proxy in respect of the Company's shares should approach their SRS Operators to submit their votes at least seven working days before the AGM, by 5.00 p.m. on 19 April 2021.
- 9. In the case of Depositors whose shares are entered against their names in the Depository Register, the Company may reject any Depositor Proxy Form lodged if the Depositor is not shown to have Shares entered against their name in the Depository Register as at 72 hours before the time fixed for holding of the AGM as provided by The Central Depository (Pte) Limited to the Company.
- 10. Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change the arrangements for the AGM at short notice. Members are advised to check the announcement on SGXNet for the latest updates on the status of the AGM.
  - \*A Relevant intermediary is:
  - (a) a banking corporation licensed under the Banking Act (Cap. 19) or a wholly-owned subsidiary of such a banking corporation, whose business includes the provision of nominee services and who holds shares in that capacity; or
  - (b) a capital markets services license holder who provides custodial services under the Securities and Futures Act (Cap. 289) and holds shares in that capacity; or
  - (c) the Central Provident Fund Board established by the Central Provident Fund Act (Cap. 36), in respect of shares purchased under the subsidiary legislation made under that Act providing for the making of investments from the contributions and interest standing to the credit of members of the Central Provident Fund, if the Board holds those shares in the capacity of an intermediary pursuant to or in accordance with that subsidiary legislation.

## PERSONAL DATA PRIVACY

By submitting an instrument appointing Chairman of the AGM as a proxy, to attend, speak and vote at the AGM and/or any adjournment thereof, a Depositor, (i) consents to the collection, use and disclosure of the Depositor's personal data by the Company (or its agents or service providers) for the purpose of the processing and administration by the Company (or its agents or service providers) of proxy appointed for the meeting (including any adjournment thereof) and the preparation and compilation of the attendance lists, minutes and other documents relating to the meeting (including any adjournment thereof), and in order for the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines (collectively, the "Purposes"), (ii) warrants that where a Depositor discloses the personal data of the Depositor's proxy(ies) and/or representative(s) to the Company (or its agents or service providers), the Depositor has obtained the prior consent of such proxy(ies) and/or representative(s) for the Collection, use and disclosure by the Company (or its agents or service providers) of the personal data of such proxy(ies) and/or representative(s) for the Purposes, and (iii) agrees that the Depositor will indemnify the Company in respect of any penalties, liabilities, claims, demands, losses and damages as a result of the Depositor's breach of warranty.

Photographic, sound and/or video recordings of the AGM may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared of the AGM. Accordingly, the personal data of a Depositor of the Company (such as his name) may be recorded by the Company for such purpose.