

# MEMIONTEC HOLDINGS LTD.

(Company Registration No.: 201305845W)  
(Incorporated in the Republic of Singapore)

## PROXY FORM

### FOR ANNUAL GENERAL MEETING

(PLEASE SEE NOTES OVERLEAF BEFORE COMPLETING THIS FORM)

#### IMPORTANT:

1. The Annual General Meeting ("AGM") is being convened, and will be held, partly by way of electronic means pursuant to First Schedule of the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of the Notice of AGM will NOT be sent to members. Instead, the Notice of AGM will be sent to members by electronic means via publication on SGXNet and the Company's corporate website at [www.memiontec.com/announcements](http://www.memiontec.com/announcements).
2. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the AGM can be electronically accessed via LIVE WEBCAST or AUDIO ONLY MEANS), submission of questions in advance of the AGM, addressing of substantial queries and relevant comments, prior to, or at, the AGM and voting by appointing the Chairman of the Meeting as proxy at the AGM, are set out in the Notice of AGM.
3. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.

I/We \_\_\_\_\_ (Name) \_\_\_\_\_ (\*NRIC/Passport/Co.  
Reg No.)

of \_\_\_\_\_ (Address)

being a member/members of MEMIONTEC HOLDING LTD. (the "Company"), hereby appoint the Chairman of the Annual General Meeting of the Company (the "Meeting") as \*my/our proxy to vote for \*me/us on \*my/our behalf at the Meeting to be held by electronic means (via LIVE WEBCAST and AUDIO ONLY MEANS) on Wednesday, 13 May 2020 at 2.00 p.m. and at any adjournment thereof. \*I/We direct \*my/our proxy to vote for or against, or abstain from voting on the Ordinary Resolutions to be proposed at the Meeting as indicated hereunder.

If no specific direction as to voting is given or in the event of any other matter arising at the Meeting and at any adjournment thereof, the appointment of the Chairman of the Meeting as \*my/our proxy will be treated as invalid.

No.	Resolutions relating to:	For**	Against**	Abstain**
<b>AS ORDINARY BUSINESS</b>				
1	Adoption of the Audited Financial Statements of the Company for the financial year ended 31 December 2019 together with the Directors' Statement and Auditor's Report thereon			
2	Proposed payment of a tax exempt (one-tier) final cash dividend of S\$0.00115 per ordinary share in the capital of the Company for the financial year ended 31 December 2019			
3	Re-election of Mr Tay Kiat Seng as a Director of the Company			
4	Re-election of Mr Low Kian Beng as a Director of the Company			
5	Re-election of Mr Jackson Chevalier Yap Kit Siong as a Director of the Company			
6	Re-election of Mr Chua Kern as a Director of the Company			
7	Re-election of Mr Hor Siew Fu as a Director of the Company			
8	Re-election of Mr Lee Dah Khang as a Director of the Company			
9	Payment of Directors' fees of up to S\$190,000 for the financial year ending 31 December 2020, to be paid half yearly in arrears (FY2019: nil)			
10	Re-appointment of Messrs Deloitte & Touche LLP as Auditors of the Company and authority to Directors of the Company to fix their remuneration			
<b>AS SPECIAL BUSINESS</b>				
11	Authority to allot and issue shares			
12	Authority to offer and grant awards and allot and issue shares under the Memiontec Performance Share Plan			

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020

\_\_\_\_\_  
Signature(s) of Shareholder(s)  
or Common Seal of Corporate Shareholder

Total No. of Shares in:	No. of Shares
(a) CDP Register	
(b) Register of Members	

#### Notes:

\* Delete accordingly

\*\* Voting will be conducted by poll. If you wish to exercise all your votes "For" or "Against", or "Abstain" the relevant resolution, please mark an "X" in the relevant box provided. Alternatively, please indicate the number of votes "For" or "Against", or "Abstain" each resolution. If you mark an "X" in the abstain box for a particular resolution, you are directing your proxy, who is the Chairman of the Meeting, not to vote on that resolution.

**IMPORTANT: Please read the notes overleaf before completing this Proxy Form**

#### Notes:-

1. Please insert the total number of Shares held by you. If you have Shares entered against your name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act, Chapter 289), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members, you should insert that number of Shares. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing the Chairman of the Meeting as a proxy shall be deemed to relate to all the Shares held by you.
2. Due to the current COVID-19 restriction orders in Singapore, a member of the Company will not be able to attend the Meeting in person. A member of the Company (whether individual or corporate) must appoint the Chairman of the Meeting as his/her/its proxy to attend, speak and vote on his/her/its behalf at the Meeting if such member wishes to exercise his/her/its voting rights at the Meeting. This proxy form has been made available on SGXNet and the Company's corporate website at [www.memiontec.com/announcements](http://www.memiontec.com/announcements). A printed copy of this proxy form will **NOT** be despatched to members.
3. This duly executed proxy form, together with the power of attorney or other authority (if any) under which it is signed, or notarially certified copy thereof, must be sent by email to [IRMR@memiontec.com](mailto:IRMR@memiontec.com) or posted to the registered address of the Company at 20 Woodlands Link #04-30/31 Singapore 738733 by 2.00 p.m. on 10 May 2020 (being not less than seventy-two (72) hours before the time appointed for holding the Meeting). **In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for members of the Company to submit completed proxy forms by post, members of the Company are strongly encouraged to submit completed proxy forms electronically via email.**
4. This proxy form must be under the hand of the appointor or his/her attorney duly authorised in writing. Where the instrument appointing the Chairman of the Meeting as a proxy is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or duly authorised officer.
5. The Company shall be entitled to reject the instrument appointing the Chairman of the Meeting as a proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the Chairman of the Meeting as a proxy. In addition, in the case of members of the Company whose shares are entered against their names in the Depository Register, the Company may reject any instrument appointing the Chairman of the Meeting as a proxy lodged if such members are not shown to have shares entered against their names in the Depository Register seventy-two (72) hours before the time appointed for holding the Meeting as certified by The Central Depository (Pte) Limited to the Company.
6. A Depositor shall not be regarded as a member of the Company entitled to attend the Meeting and vote thereat unless his/her name appears on the Depository Register seventy-two (72) hours before the time appointed for holding the Meeting.
7. For investors who hold shares in the capital of the Company under the Supplementary Retirement Scheme ("**SRS Investors**"), this proxy form is not valid for their use and shall be ineffective for all intents and purposes if used or purported to be used by them. SRS Investors who wish to appoint the Chairman of the Meeting to act as their proxy should approach their respective SRS Operators to submit their votes at least seven (7) working days before the Meeting.

#### PERSONAL DATA PRIVACY

By submitting an instrument appointing the Chairman of the Meeting as a proxy to vote at the Meeting and/or any adjournment thereof, a member of the Company accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 28 April 2020.