



CHINA SUNSINE CHEMICAL HOLDINGS LTD.

16 Raffles Quay #15-08 Hong Leong Building Singapore 048581
Tel: (65) 6220 6686 Web: www.ChinaSunsine.com

Company Registration No.: 200609470N

ANNUAL GENERAL MEETING TO BE HELD ON 26 APRIL 2024

Dear Shareholders,

The Annual General Meeting (“**AGM**” or the “**Meeting**”) of China Sunsine Chemical Holdings Ltd. (the “**Company**”) for the financial year ended 31 December 2023 (“**FY2023**”), will be held in a wholly physical format, at SKAI Suite 2 & 3 @ Level 69, Swissotel The Stamford, 2 Stamford Road Singapore 178882 on Friday, 26 April 2024 at 10.30 a.m.. There will be no option for shareholders to participate virtually.

We are pleased to enclose printed copies of the Notice of AGM and Proxy Form for the Company’s upcoming AGM (collectively, the “**AGM Documents**”). The AGM Documents, together with this letter, will be published on the Company’s corporate website at the URL <http://www.chinasunsine.com/>, and on SGX’s website at the URL <https://www.sgx.com/securities/company-announcements>.

We would like to bring the following matters to your attention:

Instructions to Shareholders for AGM

Shareholders may participate in the AGM by:

- (a) attending the AGM in person;
- (b) submitting questions relating to the business of the AGM to the Company prior to the AGM, or to the Chairman of the Meeting at the AGM; and/or
- (c) voting at the AGM (i) themselves; or (ii) through duly appointed proxy(ies).

Members may ask questions relating to the business of the AGM at the Meeting, or submit questions in advance of the AGM in the following manner by 18 April 2024 (5.00 p.m.):

- (A) if submitted by post, be lodged with the Company at 16 Raffles Quay, #15-08 Hong Leong Building, Singapore 048581; or
- (B) if submitted electronically, be submitted via email to jennie@chinasunsine.com.

When submitting the questions, please provide the Company with the following details, for verification purposes:-

- (i) Full Name;
- (ii) NRIC/Passport Number;
- (iii) Current Address;
- (iv) Contact Number; and
- (v) Number of Shares Held

Please also indicate the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

The Company will endeavour to address substantial and relevant questions prior to or at the AGM. The responses to questions from members will be posted on the SGX website at the URL <https://www.sgx.com/securities/company-announcements> and the Company's corporate website at the URL <https://www.chinasunsine.com> by 23 April 2024 (if submitted in advance by 18 April 2024), or (if answered during the AGM), will be included in the minutes of the AGM and published on SGX website and the Company's corporate website within one month from the date of the AGM.

Where substantially similar questions are received, the Company will consolidate such questions and consequently, not all questions will be individually addressed.

CPF or SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 16 April 2024.

The instrument appointing a proxy or proxies must be submitted to the Company in the following manner:

- (a) if submitted by post, be lodged with the Company at 16 Raffles Quay, #15-08 Hong Leong Building, Singapore 048581; or
- (b) if submitted electronically, be submitted via email to the Company's Share Registrar at sg.is.proxy@sg.tricorglobal.com,

in either case not less than forty-eight (48) hours before the time appointed for the AGM.

Softcopies of the Annual Report for FY2023 ("FY2023 Annual Report") and related documents

In line with the Group's sustainability efforts, we will be discontinuing the practice of mailing hard copies of annual reports and related documents to shareholders. Instead, the FY2023 Annual Report, Sustainability Report and Letter to Shareholders in relation to the proposed renewal of the Share Purchase Mandate dated 11 April 2024 ("**FY2023 Annual Report and Related Documents**") will be available for download from the Company's corporate website at the URL <http://www.chinasunsine.com/> and from the SGX website at the URL <https://www.sgx.com/securities/company-announcements> from the date of this letter.

You will need an internet browser and PDF reader to view the document.

We sincerely hope that you will join our sustainability efforts and embrace e-communications. If you still wish to receive printed copies of any of the FY2023 Annual Report and Related Documents, please complete the Request Form below and return it to the Company at 16 Raffles Quay, #15-08 Hong Leong Building, Singapore 048581, **no later than 18 April 2024**.

By completing, signing and returning the below Request Form to us, you agree and acknowledge that we and/or our service provider may collect, use and disclose your personal data contained in your submitted Request Form or which is otherwise collected from you (or your authorised representative(s)), for the purpose of processing and effecting your request.

Yours faithfully
For and on behalf of
CHINA SUNSINE CHEMICAL HOLDINGS LTD.

Xu Chengqiu
Executive Chairman
11 April 2024



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Request Form

To: China Sunsine Chemical Holdings Ltd.

Please send to me a printed copy of the following (please tick (v) within the boxes below):

- Annual Report for the financial year ended 31 December 2023;
- Sustainability Report for the financial year ended 31 December 2023; and
- Letter to Shareholders in relation to the proposed renewal of the Share Purchase Mandate dated 11 April 2024.

Name(s) of Shareholder(s) : _____

NRIC/Passport/UEN Number : _____

Mailing Address : _____

The shares are held by me/us in or under:-

- CDP Securities Account No.: _____
- CPFIS /SRS Account
- Physical Scrips

Signature(s): _____ Date: _____