



User Guide – Submission of Corporate Actions Election Instructions on SGX Investor Portal

This service is applicable for:

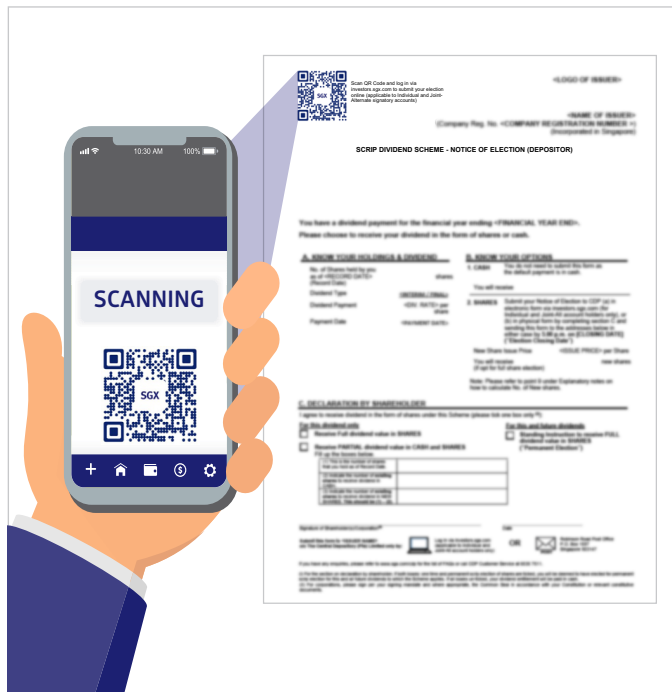
1. Individual and Joint-Alternate accounts
2. Scrip Dividend Election, Dividend Currency Election and Takeover Acceptance events

Before you proceed to submit your election instructions for the event, please make sure you have the following:

1. Singpass (Singaporeans/PRs/Singapore Work Pass Holders*) or CDP Internet User ID (Foreigners^)
2. Election instructions

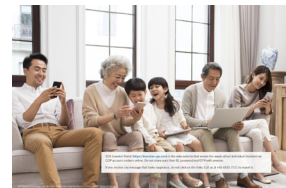
Step 1 Scan QR code of Investor Portal or enter investors.sgx.com

Step 2 Access your corporate actions event via 2 methods



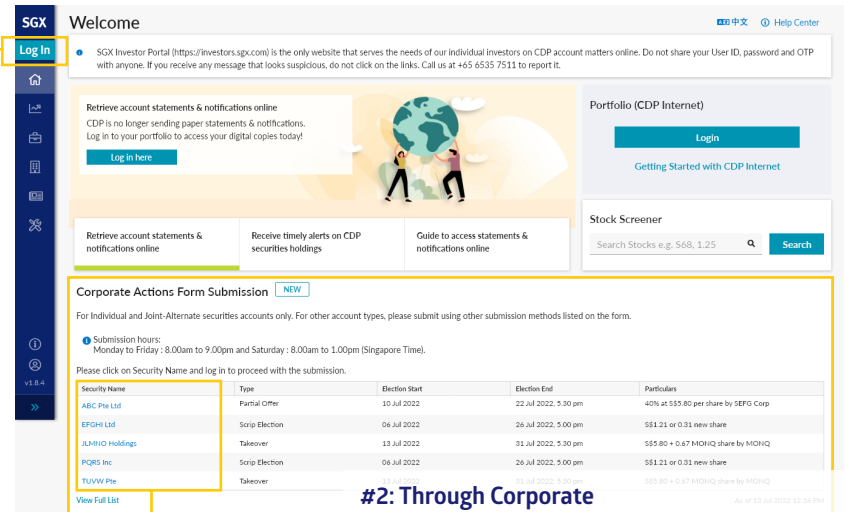
#1: Through your Portfolio

- Log in using Singpass (Singaporeans/ PRs/ Singapore Work Pass Holders*) or CDP Internet User ID (Foreigners^)



- Select your desired event from the E-Corporate Actions column

No.	Security Name	Type	Market	Unit	Current Price	Market Price	Market Value	Market Value %	Market Value (SGD)
1	ABC Pte Ltd	Partial Offer	SGD	1,000	1.500	1.500	1,500	13.33%	2,250.00
2	DEF Ltd	Scrip Election	SGD	2,000	2.000	2.000	4,000	33.33%	8,000.00
3	GHI Ltd	Takeover	SGD	3,000	3.000	3.000	9,000	76.67%	27,000.00
4	JLMNH Holdings	Scrip Election	SGD	4,000	4.000	4.000	16,000	133.33%	64,000.00
5	QRS Inc	Takeover	SGD	5,000	5.000	5.000	25,000	208.33%	125,000.00
6	TUV Wte	Takeover	SGD	6,000	6.000	6.000	36,000	300.00%	216,000.00
Total				21,000			102,000	850.00%	510,000.00



#2: Through Corporate Actions Form Submission

- Select your desired corporate actions event and log in using Singpass (Singaporeans/PRs/ Singapore Work Pass Holders*) or CDP Internet User ID (Foreigners^)

*For Singapore Work Pass Holder, if your CDP account is opened before 29 March 2021, please register your FIN using Myinfo at sgx.com/cdp/registerfin before you log in using Singpass.

^For Foreigner, if you do not have a CDP Internet User ID, you may apply for one by completing the Apply for CDP Services form, available on sgx.com/cdpforms.

Step 3 Enter your election instructions, declare and submit.

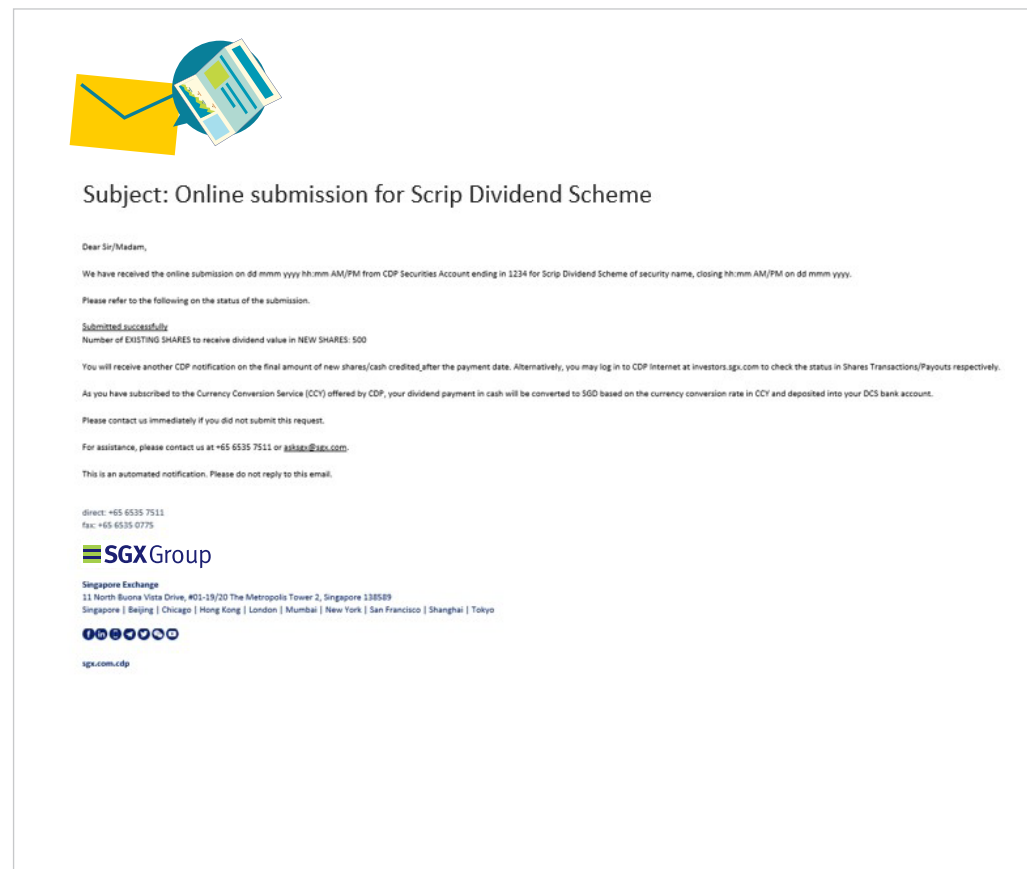
The image shows a smartphone screen displaying a form titled "Partial Dividend Option". The form has two main sections: "Dividend in Cash at USD 0.003 per security/unit" and "Dividend in NEW SHARES". The "NEW SHARES" section is selected with a checked checkbox. Below the form, there is a "Declaration" pop-up box with two checked items: "I consent to CDP collecting and using the personal data I have provided herewith for the purposes of processing my application." and "By submitting this application, I irrevocably and unconditionally agree and accept that this application shall be subject to the terms and conditions set out in the offer/scheme documents which have been provided to me and/or such other terms and conditions set out in the Event Detail page or other notices or documents provided by the Issuer and/or CDP (as may be applicable).". The form also includes fields for "Total number of existing shares" and "Number of existing shares elected to be distributed via default option". Navigation buttons for "Cancel", "Back", and "Submit" are visible at the bottom.

Refer to the on-screen guide to enter your election instructions

Review, declare and submit

All data and images shown are for illustration purpose only

Step 4 Check that you have received an email notification on your submission status.



As of September 2022

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