

# ADVANCED SYSTEMS AUTOMATION LIMITED

(Company Registration No. 198600740M)  
(Incorporated in the Republic of Singapore)

## IMPORTANT

- The Annual General Meeting ("AGM") is being convened and will be held by way electronic means.
- Members will not be able to attend the AGM in person.
- Alternative arrangements relating to the attendance at the AGM by way of electronic means (including arrangements by which the AGM can be electronically accessed via live audio-visual webcast or live audio-only stream), submission of questions, addressing of substantial and relevant questions at the AGM and live voting at the AGM are set out in the Notice of AGM dated 13 June 2023. The Notice of AGM is available on the SGX website at the URL <https://www.sgx.com/securities/company-announcements>.
- If a member who wishes to exercise his/her/its voting rights at the AGM, he/she/it may:
  - (where the member is an individual) vote "live" via electronic means at the AGM; or
  - (where the member is an individual or a corporate) appoint a proxy(ies) (other than the Chairman of the AGM) to vote "live" via electronic means at the AGM on their behalf; or
  - (where the member is an individual or corporates) appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM. In appointing the Chairman of the AGM as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in the form of proxy, failing which the appointment will be treated as invalid.
- CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 10.00 a.m. on 19 June 2023.
- By submitting this Proxy Form, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 13 June 2023.

## PROXY FORM ANNUAL GENERAL MEETING

(Please see notes overleaf before completing this Form)  
This proxy form has been made available on SGXNET on 13 June 2023.

I/We\*, \_\_\_\_\_ (Name) (NRIC/Passport No./ Co.Regn No)

of \_\_\_\_\_ (Address)

being a member/members\* of Advanced Systems Automation Limited (the "Company"), hereby appoint:

Name	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			

and/or\*

Name	NRIC/Passport No.	Proportion of Shareholdings	
		No. of Shares	%
Address			

or if no proxy is named, the Chairman of the AGM as my/our\* proxy/proxies\* to attend, speak and to vote for me/us\* on my/our\* behalf at the AGM of the Company to be held by way of electronic means, on **Wednesday, 28 June 2023 at 10.00 a.m.** and at any adjournment thereof.

I/We\* direct my/our\* proxy to vote for, against and/or to abstain from voting on the Resolutions proposed at the AGM as indicated hereunder. If no specific direction as to voting is given, the appointment of the proxy will be treated as invalid and at any adjournment thereof.

(Please indicate your vote "For" or "Against" with a tick [✓] within the box provided.)

No.	Resolutions relating to:	For	Against
1	Adoption of Directors' Statement and Audited Financial Statements for the year ended 31 December 2022		
2	Re-election of Mr Steven Shen Hing as a Director of the Company		
3	Re-election of Mr Seah Chong Hoe as a Director of the Company		
4	Approval of Directors' fees amounting to S\$127,000		
5	Re-appointment of Messrs Mazars LLP as Auditors of the Company and authorise for Directors to fix their remuneration		
6	Authority for Directors to allot and issue shares in the capital of the Company		
7	Renewal of Shareholders' Mandate for Trade Related Transactions with the ASTI Group of Companies as Interested Person Transactions		

Note: Voting will be conducted by poll.

Dated this \_\_\_\_\_ day of June 2023.

Total number of Shares in:	No. of Shares
(a) CDP Register	
(b) Register of Members	

\_\_\_\_\_  
Signature of Shareholder(s)/ Common Seal of Corporate Shareholder  
\*Delete where inapplicable

Important: Please read notes overleaf

## Notes:

1. Please insert the total number of Shares held by you. If you have Shares entered against your name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act 2001 of Singapore), you should insert that number of Shares in the box provided next to CDP Register. If you have Shares registered in your name in the Register of Members, you should insert that number of Shares in the box provided next to Register of Members. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy shall be deemed to relate to all the Shares held by you.
2. Members will not be able to attend the AGM in person. Members will be able to attend the proceedings of the AGM through a "live" webcast via their mobile phones, tablets or computers or through a "live" audio feed via telephone. In order to do so, members who wish to attend the "live" webcast or "live" audio feed must pre-register by **10.00 a.m. on 25 June 2023** (the "**Registration Deadline**") at <https://conveneagm.com/sg/asaagm2023> to enable the Company to verify their status.
3. Following verification, authenticated members will receive an email by **5.00 p.m. on 26 June 2023** which will allow them to access the Live AGM Webcast of the AGM proceedings, using the account created during the registration, via the live audio-visual webcast. Members can also submit of their comments, queries and/or questions to the Chairman of the Meeting in advance of and/or ask textual question "live" and voting live at the AGM on 28 June 2023. The Chairman of the Meeting may address Members' comments, queries and/or questions before or live at the AGM.
4. CPF or SRS investors who wish to vote should approach their respective CPF Agent Banks or SRS Operators to submit their votes **at least seven (7) working days before the AGM (i.e. by 10.00 a.m. on 19 June 2023)** in order to allow sufficient time for their respective relevant intermediaries to in turn submit a proxy form to appoint the Chairman of the AGM to vote on their behalf by the cut-off date.
5. A proxy need not be a Member of the Company.
6. Members who are not a relevant intermediary is entitled to appoint not more than two (2) proxies (other than the Chairman of the AGM) to attend the AGM and vote "live" at the AGM on their behalf, by completing the following:
  - (i) complete and submit the Proxy Form in accordance with the instructions below; and
  - (ii) pre-register the proxy(ies) at the pre-registration website by the Registration Deadline at <https://conveneagm.com/sg/asaagm2023> by **10.00 a.m. on 25 June 2023**. As an alternative to "live" voting, members may also vote at the AGM by appointing the Chairman as proxy to vote on their behalf in respect of all the Shares held by them.
7. A member who is a relevant intermediary is entitled to appoint more than two (2) proxies to attend, speak and vote at the AGM, but each proxy must be appointed to exercise the rights attached to a different share or shares held by such member. Where such member appoints more than one (1) proxy, the number and class of shares in relation to which each proxy has been appointed shall be specified in the instrument.

"Relevant intermediary" has the meaning ascribed to it in Section 181 of the Companies Act 1967.
8. The instrument appointing a proxy or proxies, duly completed and signed, must be deposited/submitted:
  - (i) If submitted by post, be lodged with the Company's registered office at 33 Ubi Avenue #08-69, Vertex, Singapore 408868; or
  - (ii) If submitted electronically, be submitted via email to the Company at [agm2023@asa.com.sg](mailto:agm2023@asa.com.sg); or
  - (iii) If submitted via AGM site at <https://conveneagm.com/sg/asaagm2023>,by no later than **10.00 a.m. on 25 June 2023**, being seventy-two (72) hours before the time for holding of the AGM.

A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above or scanning and sending it by email to the email address provided above.

***Members are strongly encouraged to submit completed proxy forms electronically via email.***
9. The instrument appointing a proxy must be under the hand of the appointor or his attorney duly authorised in writing. Where the instrument appointing a proxy is executed by a corporation, it must be executed under its common seal or under the hand of its attorney or duly authorised officer.
10. A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representatives at the Meeting, in accordance with Section 179 of the Companies Act 1967 of Singapore.
11. The Company shall be entitled to reject the instrument of proxy if it is incomplete, improperly completed, illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument of proxy (such as in the case where the appointor submits more than one instrument of proxy).
12. In the case of a member whose Shares are entered against his/her name in the Depository Register, the Company may reject any instrument appointing a proxy or proxies lodged if such member, being the appointor, is not shown to have Shares entered against his/her name in the Depository Register as at **10.00 a.m. on 25 June 2023**, being seventy-two (72) hours before the time appointed for holding the AGM, as certified by The Central Depository (Pte) Limited to the Company.

## PERSONAL DATA PRIVACY:

By attending the AGM and/or any adjournment thereof or submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 13 June 2023.