



BROADWAY INDUSTRIAL GROUP LIMITED
(Company Registration Number: 199405266K)
(Incorporated in Singapore)

INFORMATION ON ANNUAL GENERAL MEETING TO BE HELD ON 29 APRIL 2021

1. Background

The Board of Directors (the “**Board**”) of Broadway Industrial Group Limited (the “**Company**”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which was gazette on 13 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, the conduct of general meetings of companies; and
- (c) the Joint Statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation issued on 13 April 2020 (as updated on 27 April 2020, 22 June 2020 and 1 October 2020) which included a checklist to guide listed and non-listed entities on the conduct of general meetings during the period when safe management measures are in place.

2. Date, time and conduct of Annual General Meeting (“AGM”)

The Company wishes to announce that pursuant to the Order, its AGM will be convened and held by way of electronic means on **Thursday, 29 April 2021 at 3.00 p.m. (Singapore time)**.

The Company’s Chairman, Mr Lew Syn Pau, will conduct the proceedings of the AGM and address substantial and relevant questions which members have submitted in advance of the AGM.

3. Notice of AGM and Proxy Form

The Notice of AGM dated 14 April 2021 and the Proxy Form will be sent to members by electronic means via publication on the Company’s website at https://www.bw-grp.com/investor_relations_home.htm and will also be made available on the SGX website at <https://www.sgx.com/securities/company-announcements>. Printed copies of these documents will not be sent to members.

4. No personal attendance at AGM

Due to the current COVID-19 restriction orders in Singapore, **members will not be able to attend the AGM in person.**

5. Alternative arrangements for participation at AGM

Members may participate at the AGM by:

- (a) observing and/or listening to the AGM proceedings through live audio-visual webcast or live audio-only stream;

- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the AGM are set out in the **APPENDIX** to this announcement.

6. Persons who hold shares through relevant intermediaries

Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act, Chapter 50), including CPF and SRS members, and who wish to participate in the AGM by:

- (a) observing and/or listening to the AGM proceedings through live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM,

should approach the relevant intermediary (which would include, in the case of CPF and SRS members, their respective CPF Agent Banks and SRS Operators) to submit their votes by **5.00 p.m. on 19 April 2021**, being seven (7) working days before the AGM on 29 April 2021.

7. Annual Report 2020

The Company's Annual Report 2020 has been published on the SGX website at <https://www.sgx.com/securities/company-announcements> and may also be accessed on the Company's website at <https://www.bw-grp.com/annual-reports.htm> under "Annual Report 2020".

If members wish to receive a printed copy of the Company's Annual Report 2020, please submit the following information via email to ir@bigl.com.sg by **22 April 2021**. The printed copies will be mailed to members within 7 working days upon receiving members' request:

- (i) Member's full name;
- (ii) Member's NRIC/FIN/Passport/Company Registration Number; and
- (iii) Member's address.

8. Key dates/deadlines

In summary, the key dates/deadlines which members should take note of are set out in the table below:

Key dates	Actions
14 April 2021 (Wednesday)	Members may begin to pre-register at the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_Z1xgBPRqTxa8dlQOpQTuCQ for live audio-visual webcast or live audio-only stream of the AGM proceedings.
5.00 p.m. on 19 April 2021 (Monday)	Deadline for CPF and SRS members who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agent Banks and SRS Operators to submit their votes.

Key dates	Actions
3.00 p.m. on 26 April 2021 (Monday)	Deadline for members to: (i) pre-register for live audio-visual webcast or live audio-only stream of the AGM proceedings; and (ii) submit questions (if any) in advance of the AGM.
3.00 p.m. on 27 April 2021 (Tuesday)	Deadline for members to submit Proxy Forms appointing the Chairman of the AGM as proxy in respect of the resolutions tabled for approval at the AGM.
28 April 2021 (Wednesday)	Authenticated members will receive a confirmation email which will contain the user ID and password details, as well as instructions on how to access the live audio-visual webcast or live audio-only stream of the AGM proceedings (the “ Confirmation Email ”). Members who do not receive the Confirmation Email by 28 April 2021, but have registered by the 26 April 2021 deadline should contact the Company at (65) 6236 0088 or the Company’s Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at (65) 6536 5355 during office hours for assistance.
3.00 p.m. on 29 April 2021 (Thursday)	Authenticated members may access the live audio-visual webcast or live audio-only stream of the AGM proceedings by following the instructions in the Confirmation Email.

9. Further information

For more information, members may refer to the Company’s website at <https://www.bw-grp.com/> or contact the Company at (65) 6236 0088 or ir@bigl.com.sg.

Members who observe the AGM proceedings are reminded that the AGM is private. Invitations to members to attend the AGM via live audio-visual webcast or live audio-only stream shall not be forwarded to anyone who is not a member of the Company or who is not authorised to attend the AGM.

RECORDING OF THE AGM PROCEEDINGS in whatever form is also STRICTLY PROHIBITED. The Company seeks members’ patience and understanding during the AGM proceedings in the event of any technical disruptions.

10. Important reminder

Due to the constantly evolving COVID-19 situation in Singapore, we may be required to change the arrangements for the AGM at short notice. Members should check the Company’s website or the SGX website for the latest updates on the status of the AGM.

The Company would like to thank all members for their patience and co-operation in enabling the Company to hold the AGM with the optimum safe distancing measures amidst the current COVID-19 situation.

By Order of the Board

Broadway Industrial Group Limited

14 April 2021



APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the AGM

Members will be able to observe and/or listen to the AGM proceedings through live audio-visual webcast or live audio-only stream, submit questions in advance of the AGM and/or appoint the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

To do so, members will need to complete the following steps:

Steps	Details
Pre-registration	<p>Members must pre-register at the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_Z1xgBPRqTxa8dlQ0pQTuCCQ at any time from now up to 3.00 p.m. on 26 April 2021 to enable the Company to verify their status as members.</p> <p>Following the verification, authenticated members will receive a confirmation email which will contain the user ID and password details, as well as instructions on how to access the live audio-visual webcast or live audio-only stream of the AGM proceedings (the "Confirmation Email").</p> <p>Members who do not receive the Confirmation Email by 28 April 2021 but have registered by the 26 April 2021 deadline should contact the Company at (65) 6236 0088 or the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at (65) 6536 5355 during office hours for assistance.</p>
Submit questions (if any) in advance of the AGM	<p>Submission of questions.</p> <p>Please note that the live audio-visual webcast and live audio-only stream are mainly for members to contemporaneously observe the AGM proceeding, and members will not be able to ask questions during the AGM proceedings. Accordingly, it is important for members who wish to ask questions related to the resolutions to be tabled for approval at the AGM to submit their questions in advance in the following manner:</p> <p>(a) if submitted by post, be lodged at the Company's registered office at 3 Fusionopolis Way, #13-26 Symbiosis, Singapore 138633; or</p> <p>(b) if submitted electronically, be submitted:</p> <p>(i) via the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_Z1xgBPRqTxa8dlQ0pQTuCCQ; or</p> <p>(ii) via email to ir@bigl.com.sg.</p> <p>Members who submit questions must provide the following information:</p> <p>(i) the member's full name;</p> <p>(ii) the member's NRIC/FIN/Passport/Company's Registration Number;</p> <p>(iii) the member's address; and</p> <p>(iv) the manner in which the members hold shares in the Company (e.g. via CDP, scrip, CPF or SRS).</p> <p>Deadline to submit questions</p> <p>All questions must be submitted by 3.00 p.m. on 26 April 2021.</p>

Steps	Details
	<p>Addressing questions</p> <p>The Company will endeavour to address all substantial and relevant questions submitted in advance of the AGM prior to or during the AGM. The Company will publish the responses to the substantial and relevant questions which the Company is unable to address during the AGM, on the Company's website and on SGXNet prior to the AGM.</p> <p>Minutes of AGM</p> <p>The Company will publish the minutes of the AGM which will include the responses to the substantial and relevant questions which are addressed during the AGM, on the Company's website and on SGXNet.</p>
Submit Proxy Forms to vote	<p>Appointment of Chairman of the AGM as proxy</p> <p>Members (whether individual or corporate) who wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the AGM as their proxy to attend, speak and vote on their behalf at the AGM, in accordance with the instructions on the Proxy Form.</p> <p>Specific voting instructions to be given</p> <p>Where members (whether individual or corporate) appoint the Chairman of the AGM as their proxy, they must give specific instructions as to voting or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the AGM as proxy for that resolution will be treated as invalid.</p> <p>Submission of Proxy Forms</p> <p>Proxy Forms must be submitted to the Company in the following manner:</p> <p>(a) if submitted by post, be lodged at the Company's registered office at 3 Fusionopolis Way, #13-26 Symbiosis, Singapore 138633; or</p> <p>(b) if submitted electronically, be submitted via email to ir@bigl.com.sg,</p> <p>in either case, by 3.00 p.m. on 27 April 2021, being no later than 48 hours before the time fixed for the AGM.</p> <p>A member who wishes to submit a Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. Members are strongly encouraged to submit completed Proxy Forms electronically via email.</p> <p>CPF and SRS members who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 19 April 2021, being at least seven (7) working days before the AGM on 29 April 2021.</p>