



BROADWAY INDUSTRIAL GROUP LIMITED
(Company Registration Number: 199405266K)
(Incorporated in Singapore)

**INFORMATION ON THE EXTRAORDINARY GENERAL MEETING
TO BE HELD ON 28 FEBRUARY 2022**

Unless otherwise defined, all terms and references used herein shall bear the same meanings ascribed to them in the Circular (as defined below).

1. BACKGROUND

The Board of Directors (the “**Board**”) of Broadway Industrial Group Limited (the “**Company**”) refers to:

- (a) the Company’s announcement dated 24 January 2022 in relation to the receipt of the in-principle approval from the Singapore Exchange Securities Trading Limited (“**SGX-ST**”) for the listing and quotation of new ordinary shares in the issued and paid-up share capital of the Company to be issued pursuant to the proposed adoption of the BIGL Share Option Scheme 2022 and the BIGL Share Plan 2022, on the Mainboard of the SGX-ST;
- (b) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (c) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (as amended from time to time, the “**Order**”) which was gazette on 13 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, the conduct of general meetings of companies; and
- (d) the Joint Statement by the Accounting and Corporate Regulatory Authority, the Monetary Authority of Singapore and the Singapore Exchange Regulation issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which included a checklist to guide listed and non-listed entities on the conduct of general meetings during the period when safe management measures are in place.

2. DATE, TIME AND CONDUCT OF EXTRAORDINARY GENERAL MEETING

The Board wishes to inform Shareholders that the Company has today issued a circular to Shareholders dated 6 February 2022 (“**Circular**”) setting out further information on the Proposals. The purpose of the Circular is to provide Shareholders with information pertaining to, and to seek Shareholders’ approval at the Extraordinary General Meeting (“**EGM**”) for the Proposals.

The EGM will be convened and held by way of electronic means on **Monday, 28 February 2022** at **3.00 p.m.** (Singapore time).



3. CIRCULAR, NOTICE OF EGM AND PROXY FORM

In line with the provisions of the Order, no printed copies of the Circular (save as provided below), the Notice of EGM and the Proxy Form will be despatched to Shareholders.

A copy of the Circular, the Notice of EGM and the Proxy Form will be sent to Shareholders by electronic means via publication on the Company's website at <https://bw-grp.com/publications> (of which the Circular may be assessed under "Circulars") and will also be made available on the SGX website at <https://www.sgx.com/securities/company-announcements>.

If Shareholders wish to receive a printed copy of the Circular, please submit the following information via email to ir@bigl.com.sg by **14 February 2022**:

- (i) the Shareholder's full name;
- (ii) the Shareholder's NRIC/FIN/Passport/Company Registration Number; and
- (iii) the Shareholder's address.

The printed copies of the Circular will be mailed to Shareholders within 7 working days upon receiving the Shareholders' request in accordance with the above.

4. NO PERSONAL ATTENDANCE AT EGM

Due to the current COVID-19 restriction orders in Singapore, **Shareholders will not be able to attend the EGM in person.**

5. ALTERNATIVE ARRANGEMENTS FOR PARTICIPATION IN EGM

Shareholders may participate at the EGM by:

- (a) observing and/or listening to the EGM proceedings through live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the EGM; and/or
- (c) appointing the Chairman of the EGM as proxy to attend, speak and vote on their behalf at the EGM.

Details of the steps for pre-registration, pre-submission of questions and voting at the EGM are set out in the **APPENDIX** to this announcement.

6. PERSONS WHO HOLD SHARES THROUGH RELEVANT INTERMEDIARIES

Persons who hold shares of the Company through relevant intermediaries (as defined in Section 181 of the Companies Act 1967), including CPF and SRS members, and who wish to participate in the EGM by:

- (a) observing and/or listening to the EGM proceedings through live audio-visual webcast or live audio-only stream;
- (b) submitting questions in advance of the EGM; and/or
- (c) appointing the Chairman of the EGM as proxy to attend, speak and vote on their behalf at the EGM,

should approach the relevant intermediary (which would include, in the case of CPF and SRS members, their respective CPF Agent Banks and SRS Operators) to submit their votes by **5.00 p.m.** on **17 February 2022**, being at least seven (7) working days before the EGM on 28 February 2022.

7. KEY DATES / DEADLINES

In summary, the key dates/deadlines which Shareholders should take note of are set out in the table below:

Key dates	Actions
From 9.00 a.m. on 7 February 2022 (Monday)	Shareholders may begin to pre-register at the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_OTGQyxQQjGjbfyznugcPQ for live audio-visual webcast or live audio-only stream of the EGM proceedings.
3.00 p.m. on 17 February 2022 (Thursday)	<p>Deadline for Shareholders to submit questions in advance.</p> <p>Shareholders will not be able to ask questions at the EGM live during the live webcast or live audio-only stream, and therefore it is important for Shareholders to pre-register and submit their questions in advance of the EGM. Shareholders can submit questions (a) via the pre-registration website, (b) via email to ir@bigl.com.sg, or (c) via post.</p> <p>Details on the steps for pre-submission of questions are set out in the APPENDIX.</p>
5.00 p.m. on 17 February 2022 (Thursday)	Deadline for CPF and SRS members who wish to appoint the Chairman of the EGM as proxy to approach their respective CPF Agent Banks and SRS Operators to submit their votes.
3.00 p.m. on 23 February 2022 (Wednesday)	Deadline for the Company to address all substantial and relevant questions prior to the EGM by publishing the responses to questions on the Company's website and on SGXNet.
3.00 p.m. on 26 February 2022 (Saturday)	Deadline for Shareholders to: <ul style="list-style-type: none"> (i) pre-register for live audio-visual webcast or live audio-only stream of the EGM proceedings; and (ii) submit Proxy Forms.
3.00 p.m. on 26 February 2022 (Saturday)	Deadline for Shareholders to submit Proxy Forms appointing the Chairman of the EGM as proxy in respect of the resolutions tabled for approval at the EGM.
27 February 2022 (Sunday)	<p>Authenticated Shareholders will receive a confirmation email which will contain the user ID and password details, as well as instructions on how to access the live audio-visual webcast or live audio-only stream of the EGM proceedings (the "Confirmation Email").</p> <p>Shareholders who do not receive the Confirmation Email by 27 February 2022, but have registered by the 26 February 2022 deadline should contact the Company at (65) 6236 0088 or ir@bigl.com.sg or the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at (65) 6536 5355 for assistance.</p>
3.00 p.m. on 28 February 2022 (Monday)	Authenticated Shareholders may access the live audio-visual webcast or live audio-only stream of the EGM proceedings by following the instructions in the Confirmation Email.



8. FURTHER INFORMATION

For more information, Shareholders may refer to the Company's website at <https://www.bw-grp.com/> or contact the Company at (65) 6236 0088 or ir@bigl.com.sg.

Shareholders who observe the EGM proceedings are reminded that the EGM is private. Invitations to Shareholders to attend the EGM via live audio-visual webcast or live audio-only stream shall not be forwarded to anyone who is not a Shareholder or who is not authorised to attend the EGM.

RECORDING OF THE EGM PROCEEDINGS in whatever form is also STRICTLY PROHIBITED. The Company seeks Shareholders' patience and understanding during the EGM proceedings in the event of any technical disruptions.

9. IMPORTANT REMINDER

Due to the constantly evolving COVID-19 situation in Singapore, the Company may be required to change the arrangements for the EGM at short notice. Shareholders should check the Company's website or the SGXNet for the latest updates on the status of the EGM.

The Company would like to thank all Shareholders for their patience and co-operation in enabling the Company to hold the EGM with the optimum safe distancing measures amidst the current COVID-19 situation.

By Order of the Board

Broadway Industrial Group Limited

6 February 2022



APPENDIX

Steps for pre-registration, pre-submission of questions and voting at the EGM

Shareholders will be able to observe and/or listen to the EGM proceedings through live audio-visual webcast or live audio-only stream, submit questions in advance of the EGM and/or appoint the Chairman of the EGM as proxy to attend, speak and vote on their behalf at the EGM.

To do so, Shareholders will need to complete the following steps:

Steps	Details
Pre-registration	<p>Shareholders must pre-register at the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_OTGQyxfQQjGjbfyznugcPQ from 9.00 a.m. on 7 February 2022 up to 3.00 p.m. on 26 February 2022 to enable the Company to verify their status as Shareholders.</p> <p>Following the verification, authenticated Shareholders will receive a confirmation email which will contain the user ID and password details, as well as instructions on how to access the live audio-visual webcast or live audio-only stream of the EGM proceedings (the "Confirmation Email").</p> <p>Shareholders who do not receive the Confirmation Email by 27 February 2022 but have registered by the 26 February 2022 deadline should contact the Company at (65) 6236 0088 or ir@bigl.com.sg or the Company's Share Registrar, Boardroom Corporate & Advisory Services Pte. Ltd., at (65) 6536 5355 for assistance.</p>
Submission of questions (if any) in advance of the EGM	<p>Submission of questions</p> <p>Please note that the live audio-visual webcast and live audio-only stream are mainly for Shareholders to contemporaneously observe the EGM proceeding, and Shareholders will not be able to ask questions during the EGM proceedings. Accordingly, it is important for Shareholders who wish to ask questions related to the resolutions to be tabled for approval at the EGM to submit their questions in advance in the following manner:</p> <p>(a) if submitted by post, be lodged at the Company's registered office at 3 Fusionopolis Way, #13-26 Symbiosis, Singapore 138633; or</p> <p>(b) if submitted electronically, be submitted:</p> <p>(i) via the Company's pre-registration website at https://us02web.zoom.us/webinar/register/WN_OTGQyxfQQjGjbfyznugcPQ; or</p> <p>(ii) via email to ir@bigl.com.sg.</p> <p>Shareholders who submit questions must provide the following information:</p> <p>(i) the Shareholder's full name;</p> <p>(ii) the Shareholder's NRIC/FIN/Passport/Company Registration Number;</p> <p>(iii) the Shareholder's address; and</p> <p>(iv) the manner in which the Shareholder hold shares in the Company (e.g. via CDP, scrip, CPF or SRS).</p> <p>Deadline to submit questions</p> <p>All questions must be submitted by 3.00 p.m. on 17 February 2022.</p>

Steps	Details
	<p>Addressing questions</p> <p>The Company will endeavour to address all substantial and relevant questions submitted in advance of the EGM at least 72 hours prior to the closing date and time for the submission of the Proxy Forms, i.e. by 3.00 p.m. on 23 February 2022 by publishing the responses to questions on the Company's website and on SGXNet.</p>
<p>Submission of Proxy Forms to vote</p>	<p>Appointment of Chairman of the EGM as proxy</p> <p>Shareholder (whether individual or corporate) who wish to vote on the resolutions to be tabled at the EGM must appoint the Chairman of the EGM as their proxy to attend, speak and vote on their behalf at the EGM, in accordance with the instructions on the Proxy Form.</p> <p>Specific voting instructions to be given</p> <p>Where Shareholder (whether individual or corporate) appoint the Chairman of the EGM as their proxy, they must give specific instructions as to voting or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the EGM as proxy for that resolution will be treated as invalid.</p> <p>Submission of Proxy Forms</p> <p>Proxy Forms must be submitted to the Company in the following manner:</p> <p>(a) if submitted by post, be lodged at the Company's registered office at 3 Fusionopolis Way, #13-26 Symbiosis, Singapore 138633; or</p> <p>(b) if submitted electronically, be submitted via email to ir@bigl.com.sg,</p> <p>in either case, by 3.00 p.m. on 26 February 2022, being no later than 48 hours before the time fixed for the EGM.</p> <p>A Shareholder who wishes to submit a Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. Shareholders are strongly encouraged to submit completed Proxy Forms electronically via email.</p> <p>CPF and SRS members who wish to appoint the Chairman of the EGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 17 February 2022, being at least seven (7) working days before the EGM on 28 February 2022.</p>