### **HC SURGICAL SPECIALISTS LIMITED**

(the "Company")

(Incorporated in the Republic of Singapore)

(Company Registration No. 201533429G)

#### IMPORTANT:

- 1. The Annual General Meeting ("AGM") is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. The Annual Report and Notice of AGM dated 7 September 2020 may be accessed at the Company's website <a href="https://www.hcsurgicalspecialists.com/en/investor-relation/news">https://www.hcsurgicalspecialists.com/en/investor-relation/news</a> and on the SGX website at the URL <a href="https://www.sgx.com/securities/company-announcements">https://www.sgx.com/securities/company-announcements</a>.
- 2 . Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the AGM can be electronically accessed via live audio-visual webcast or live audio-only feed), submission of questions to the Chairman of the AGM in advance of the AGM, addressing of substantial and relevant questions at the AGM and voting by appointing the Chairman of the AGM as proxy at the AGM, are set out in the Notice of AGM.
- 3. A member will not be able to attend the AGM in person. A member (whether individual or corporate) must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.
- 4. For investors who have used their Central Provident Fund ("CPF")/Supplementary Retirement Scheme ("SRS") monies to buy shares in the capital of the Company, this proxy form is not valid for use and shall be ineffective for all intents and purposes if used or purported to be used by them. CPF/SRS Investors are requested to contact their respective Agent Banks to specify their voting instructions and to submit their votes by 5.00 p.m. on 17 September 2020.
- 5. By submitting this proxy form, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM.
- 6. Please read the notes overleaf which contain instructions on, inter alia, the appointment of the Chairman of the AGM as a member's proxy to attend, speak and vote on his/her/its behalf at the AGM.

# PROXY FORM ANNUAL GENERAL MEETING

	Proxy form has been made available o om/securities/company-announceme		· · ·	-		
*I/We	),	[Name]		(NRIC / Passport Number) (Address)		
*my/o (via li *I/We	a *member/members of <b>HC Surgice</b> our proxy to attend and to vote for *me ve audio-visual webcast or live audio-e direct the Chairman of the AGM as *e AGM as indicated hereunder.	/us on *my/ou only feed) on <sup>-</sup>	ur behalf at the AGM of the Com Tuesday, 29 September 2020 at	pany to be	held by way of ele and at any adjour	of the AGM, as ectronic means nment thereof.
No.	No. Ordinary Resolutions				Against*	Abstain*
1.	Re-election of Dr. Heah Sieu Min as Director					
2.	Re-election of Mr. Ooi Seng Soon as Director					
3. 4.	Directors' Fees of S\$100,000/- for the financial year ended 31 May 2020  Declaration of final dividend (tax-exempt one-tier) of S\$0.007 per ordinary share for the financial year ended 31 May 2020					
5.	Re-appointment of BDO LLP as auditors of the Company					
6.	Authority to issue ordinary shares					
7.	Authority to issue shares under the HCSS Performance Share Plan					
8.	Authority to issue shares under the HCSS Employee Share Option Scheme					
9.	Proposed Renewal of the Share Buy-Back Mandate					
*	Voting will be conducted by poll. If you wish to exindicate the number of votes in the box appropr AGM as your proxy for that resolution will be to	iately. <b>In the abse</b>	ence of specific directions in respect of			
Dated this, 2020		Total number of Shares held	: No. of Shares			
			(a) CDP Register			
			(b) Register of Members			



### **NOTES:**

- 1. A member will not be able to attend the AGM in person. A member (whether individual or corporate) must submit his/her/its proxy form appointing the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.
- 2. The duly executed Proxy Form can be submitted to the Company in the following manner:
  - a) if submitted in hard copy by post, be lodged at the office of the Company's Share Registrar at 80 Robinson Road, #02-00, Singapore 068898; or
  - b) if submitted electronically, by sending a scanned PDF copy via email to <a href="mailtosg.is.proxy@sg.tricorglobal.com">sg.is.proxy@sg.tricorglobal.com</a>.

in either case, by **2.00 p.m.** on **26 September 2020** (being at least 72 hours before the time appointed for the AGM) (the "**Proxy Deadlines**").

A member who wishes to submit a Proxy Form must download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the current COVID-19 situation which may make it difficult for members to submit completed Proxy Forms by post, members are strongly encouraged to submit completed Proxy Forms electronically via email to <a href="mailto:sg.is.proxy@sg.tricorglobal.com">sg.is.proxy@sg.tricorglobal.com</a>.

- 3. The instrument appointing the Chairman of the AGM as proxy must be under the hand of the appointor or his attorney duly authorised in writing. Where the instrument appointing the Chairman of the AGM as proxy is executed by a corporation, it must be executed either under its common seal or under the hand of its attorney or duly authorised officer.
- 4. A member should insert the total number of shares held. If the member has shares entered against his name in the Depository Register (as defined in Section 81SF of the Securities and Futures Act (Chapter 289) Singapore), he should insert that number of shares. If the member has shares registered in his name in the Register of Members of the Company, he should insert the number of shares. If the member has shares entered against his name in the Depository Register and shares registered in his name in the Register of Members of the Company, he should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by the member of the Company.
- 5. The Company shall be entitled to reject the instrument appointing the Chairman of the AGM as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the instrument appointing the Chairman of the AGM as proxy. In addition, in the case of a member of the Company whose shares are entered against his/her name in the Depository Register, the Company may reject any instrument appointing the Chairman of the AGM as proxy lodged if such member is not shown to have shares entered against his/her name in the Depository Register at least 72 hours before the time appointed for holding the AGM as certified by The Central Depository (Pte) Limited to the Company.
- 6. Investors who hold their Shares through relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 (including CPF investors, SRS investors and holders under depository agents) and who wish to exercise their votes by appointing the Chairman of the AGM as proxy should approach their respective relevant intermediaries (including their respective CPF agent banks, SRS approved banks or depository agents) to submit their voting instructions by 5.00 p.m. on 17 September 2020 in order to allow sufficient time for their respective relevant intermediaries to in turn submit a proxy form to appoint the Chairman of the AGM to vote on their behalf no later than the Proxy Deadlines.

## **PERSONAL DATA PRIVACY:**

By attending the AGM and/or any adjournment thereof or submitting an instrument appointing a proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 7 September 2020.