## HONG FOK CORPORATION LIMITED

(Company Registration No: 196700468N) Incorporated in the Republic of Singapore

## NOTICES BY ELECTRONIC COMMUNICATIONS

The Board of Directors of Hong Fok Corporation Limited (the "**Company**") is pleased to announce the implementation of the use of electronic communications for purposes of serving timely notices to shareholders of the Company. These efforts will promote sustainability by conserving environmental and financial resources.

## Constitution

Pursuant to Regulation 160 of the constitution of the Company (the "**Constitution**"), a notice or other document may be served by the Company upon a shareholder through, *inter alia*, making such notice or document available on a website which is accessible by such shareholder.

Pursuant to Regulation 161(a) of the Constitution, a shareholder shall be implied to have consented to receive such notice or document by way of such electronic communication and shall not have a right to elect to receive the physical copy of such notice or document, unless otherwise provided under the Applicable Laws and Rules (as defined in the Constitution).

# Rule 1210 of the Listing Manual of the Singapore Exchange Securities Trading Limited ("Listing Manual of the SGX-ST")

Pursuant to Rule 1210 of the Listing Manual of the SGX-ST, notwithstanding the use of electronic communications, the Company will continue to send the following documents to shareholders by way of physical copies:

- Forms or acceptance letters that shareholders may be required to complete;
- Notice of meetings, excluding circulars or letters referred in that notice;
- Notices and documents relating to takeover offers and right issues; and
- Notices under Rules 1211 and 1212 of the Listing Manual of the SGX-ST.

#### Rules 1211 and 1212 of the Listing Manual of the SGX-ST

Pursuant to Rule 1211 of the Listing Manual of the SGX-ST, any shareholder who wishes to request for a physical copy of the annual report for the financial year ended 31 December 2019 (the "**Annual Report 2019**") and related documents that are served through electronic communications, should complete the request form in the package, which will be mailed to him shortly.

Pursuant to Rule 1212 of the Listing Manual of the SGX-ST, the request form will also contain details on the website where the Annual Report 2019 and related documents may be accessed as well as how to access the documents.

With the implementation of the use of electronic communications, shareholders are to note that the Company will be making the Annual Report 2019 available from 15 April 2020 onwards on the Company's website at http://hongfok.listedcompany.com/.

# Annual General Meeting in 2020

In view of the evolving COVID-19 situation and the authorities' advisories and guidelines, the annual general meeting of the Company for the financial year ended 31 December 2019 (the **"2020 AGM**") shall be held on such date and time, and in such manner to be announced to shareholders in due course. The physical copies of the notice of 2020 AGM and proxy form will be mailed to shareholders in due course. As announced by the Company on 3 April 2020, the Company has applied to the Accounting and Corporate Regulatory Authority of Singapore ("**ACRA**") for an extension of time for 60 days to hold the 2020 AGM. We are pleased to announce that ACRA has granted the approval on 6 April 2020.

# By Order of the Board

Lo Swee Oi Koh Chay Tiang

Company Secretaries

Singapore 9 April 2020