



OCEANUS GROUP LIMITED

(Incorporated in the Republic of Singapore)
(Company Registration Number: 199805793D)

IMPORTANT NOTICE TO MEMBERS IN RELATION TO THE CONDUCT AND PROCEEDINGS OF THE COMPANY'S ANNUAL GENERAL MEETING TO BE HELD ON 27 APRIL 2023

1. Background

Oceanus Group Limited (the “Company”) refers to:

- (a) the COVID-19 (Temporary Measures) Act 2020 passed by Parliament on 7 April 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
- (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “Meeting Orders”) which was gazetted on 13 April 2020 and subsequently amended on 14 April 2020 and 24 April 2020, and which sets out the alternative arrangements in respect of, *inter alia*, general meetings of Companies;
- (c) the amendments to the Meeting Orders, which came into force on 29 September 2020 and extended the Meeting Orders to 30 June 2021 and refined the Meeting Orders to facilitate entities to hold meetings via electronic means;
- (d) the extension of the duration of the Meeting Orders to beyond 30 June 2021 until it is revoked or amended by the Ministry of Law; and
- (e) the joint statement released by the ACRA, the Monetary Authority of Singapore and SGX RegCo on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020, 1 October 2020, 4 February 2022 and 15 December 2022), providing additional guidance on the conduct of general meetings.

2. Date, time and conduct of Annual General Meeting (“AGM”).

The Company is pleased to announce that pursuant to the Meeting Orders, its AGM will be convened and held by way of electronic means on Thursday, 27 April 2023 at 10.00 a.m.

The Company’s Executive Director and Chief Executive Officer, Mr Peter Koh Heng Kang, will preside as Chairman of the AGM, and together with its Chief Financial Officer, Mr Duane Ho Jun How, will conduct the proceedings of the AGM and address substantial, and relevant questions which members have submitted in advance and during the AGM.

3. Notice of AGM and proxy form.

The Notice of AGM and accompanying proxy form will be sent to members solely by electronic means via publication on SGXNet at the URL <https://www.sgx.com/securities/company-announcements> and the Company’s Investor Relations (“IR”) website at the URL <https://oceanus.com.sg/our-investors/>. Printed copies of these documents will **NOT** be sent to members.

4. No personal attendance at AGM.

The Company will arrange for (i) a real-time audio-visual webcast or audio-only stream which allows Members to view and participate in the proceedings of the AGM contemporaneously (“Live Webcast”) and (ii) real-time remote electronic voting (“Live Voting”), which allows Members to vote remotely through electronic means. Members can **ONLY** participate in the AGM via Live Webcast and will **NOT** be allowed to attend the AGM physically in person. Alternative arrangements are instead put in place to allow members to participate in the AGM. Members should note the following procedures and/or instructions to participate in the AGM via Live Webcast.

5. **Alternative arrangements for participation at the AGM.** Members may participate at the AGM by:
- (a) observing and/or listening to the AGM proceedings via Live Webcast;
 - (b) submitting questions to the Chairman in advance of, and during the Live Webcast of the AGM; and/or
 - (c) Live Voting at the AGM (i) by the members themselves or their duly appointed proxy(ies) (other than the Chairman of the AGM) via electronic means; or (ii) by appointing the Chairman of the AGM as proxy to vote on their behalf at the AGM.

Details of the steps for pre-registration of attendance at the AGM via electronic means, submission of questions and voting at the AGM are set out in the Appendix to this Important Notice.

6. **Persons who hold shares through relevant intermediaries.**

Persons who hold the Company's shares through relevant intermediaries (as defined in section 181 of the Companies Act 1967 of Singapore) other than Central Provident Fund Investment Schemes ("**CPF Investors**") and/or Supplementary Retirement Schemes ("**SRS Investors**") and who wish to participate in the AGM should contact the relevant intermediary through which they hold such shares **as soon as possible** in order for the necessary arrangements to be made for their participation in the AGM.

CPF and SRS investors (i) may vote by way of Live Voting at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or (ii) may appoint the Chairman of the AGM as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least 7 working days before the AGM **by 5.00 p.m. on 17 April 2023**.

7. **Annual Report for the Financial Year Ended 2022 ("Annual Report FY2022").**

The Annual Report FY2022 has been published on the Company's IR website at the URL <https://oceanus.com.sg/our-investors/> and will also be made available on SGXNet at the URL <https://www.sgx.com/securities/company-announcements> and/ or <https://www.sgx.com/securities/annual-reports-related-documents>.

8. **Key dates/deadlines.**

In summary, the key dates/deadlines which members should take note of are set out in the table below:

Key Dates	Actions
12 April 2023 (Wednesday)	<ul style="list-style-type: none"> • Members (including CPF and SRS investors) may begin to pre-register at https://go.lumiengage.com/Oceanus-AGM2023 for participation of the AGM proceedings via Live Webcast. • Members (including CPF and SRS investors) may begin to submit questions in advance of the AGM.
5.00 p.m. on 17 April 2023 (Monday)	Deadline for CPF or SRS investors who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
5.00 p.m. on 19 April 2023 (Wednesday)	Deadline for members (including CPF and SRS investors) to submit questions in advance of the AGM.

Key Dates	Actions
21 April 2023 (Friday)	Company's responses on the substantial and relevant questions raised by members via SGXNet and Company's website after trading hours.
10.00 a.m. on 24 April 2023 (Monday)	<ul style="list-style-type: none"> • Deadline for members (including CPF and SRS investors) to pre-register for Live Webcast of the AGM proceedings. • Deadline for members to submit proxy forms appointing a proxy(ies) or the Chairman of the AGM as proxy in respect of the resolutions tabled for approval at the AGM.
10.00 a.m. on 26 April 2023 (Wednesday)	<ul style="list-style-type: none"> • Authenticated Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who have pre-registered for AGM will receive an email which will contain: <ul style="list-style-type: none"> (a) user ID and password details as well as the link to access the Live Webcast; and (b) a PIN code and the toll-free telephone number to access the live audio-only stream of the AGM proceedings <p>(collectively, "AGM Confirmation Email").</p> • Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who did not receive the AGM Confirmation Email by 10.00 a.m. on 26 April 2023, but have registered by 24 April 2023 at 10.00 a.m. deadline should contact us via email at Oceanus-AGM2023@boardroomlimited.com with the following details to be included: <ul style="list-style-type: none"> (a) full name; (b) address; and (c) the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

Key Dates	Actions
<p>Date and time of AGM – 10.00 a.m. on 27 April 2023 (Thursday)</p>	<p>Pre-registered and authenticated members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) may participate in the AGM via Live Webcast.</p> <ul style="list-style-type: none"> • Click on the link in the AGM Confirmation Email and enter the user ID and password to access the Live Webcast of the AGM proceedings and to ask questions and participate in Live Voting at the AGM; or • Call the toll-free telephone number in the AGM Confirmation Email and key in the PIN code to access the live audio-only stream of the AGM proceedings. Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) will not be able to ask question or to participate in Live Voting at the AGM if live audio-only stream is opted. • Note: Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) may contact us via email at Oceanus-AGM2023@boardroomlimited.com in the event if there is any technical issue for login pre-AGM or during AGM.

9. **Further information.** For more corporate information of the Company, members can contact Investor Relations at the URL <https://oceanus.com.sg/our-investors/>.

Due to the current COVID-19 situation, further measures and/or changes to the AGM arrangements may be made on short notice. Members are advised to check on the Company's announcement(s) on SGXNet or the Company's corporate website for the latest updates on the status of the AGM.

The Company would like to thank all members for their patience, understanding and cooperation.

BY ORDER OF THE BOARD

Peter Koh Heng Kang
Executive Director and Chief Executive Officer

12 April 2023

APPENDIX

Steps for pre-registration of attendance at the AGM via electronic means, submission of questions and voting at the AGM

Members will be able to observe and/or listen to the AGM proceedings through a Live Webcast, submit questions in advance of and/ or during the AGM, cast their votes during the Live Webcast or appoint a proxy(ies) or to appoint the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

To do so, they will need to complete the following steps:

No.	Steps	Details
1.	Pre-registration for AGM	<p>Members (including CPF and SRS investors) must pre-register at the pre-registration website at https://go.lumiengage.com/Oceanus-AGM2023 from 12 April 2023 up to 10.00 a.m. on 24 April 2023 to enable the Company to verify their status as members.</p> <p>For the avoidance of doubt, members (other than CPF and SRS investors) who submit their proxy forms appointing a proxy(ies) or the Chairman of the AGM are also required to register their proxy(ies) at the pre-registration website at https://go.lumiengage.com/Oceanus-AGM2023 for participation of the AGM proceedings via Live Webcast.</p> <p>Following the verification, authenticated members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) will receive an email by 10.00 a.m. on 26 April 2023. The email will contain:</p> <ul style="list-style-type: none">(a) user ID and password details as well as the link to access the Live Webcast; and(b) a PIN code and the toll-free telephone number to access the live audio-only stream of the AGM proceedings. Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) will not be able to ask question or to participate in Live Voting at the AGM via live audio-only stream. <p>(collectively, "AGM Confirmation Email").</p> <p>Members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) who do not receive the AGM Confirmation Email by 10.00 a.m. on 26 April 2023, but have registered by the 24 April 2023 deadline should contact us via email at Oceanus-AGM2023@boardroomlimited.com, with the following details included:</p> <ul style="list-style-type: none">(a) full name;(b) address; and(c) the manner in which you hold shares in the Company (e.g. via CDP, CPF or SRS).

No.	Steps	Details
2.	<p>Submit questions in advance of/ during the AGM</p>	<p>Submission of questions in advance. Members (including CPF and SRS investors) can submit questions related to the resolutions to be tabled for approval for the AGM in advance of the AGM:-</p> <p>(a) via the pre-registration website at https://go.lumiengage.com/Oceanus-AGM2023; or</p> <p>(b) by email to Oceanus-AGM2023@boardroomlimited.com.</p> <p>Members (including CPF and SRS investors) submitting questions by email are required to indicate: (a) their full name; (b) their identification/registration number; (c) their contact number; (d) their email address; and (e) the manner in which his/her/its shares in the Company are held (e.g. via CDP, CPF, SRS and /or scrip); failing which the Company shall be entitled to regard the submission as invalid and not respond to the questions submitted.</p> <p>Deadline to submit questions. All questions must be submitted by 5.00 p.m. on 19 April 2023.</p> <p>Asking questions during the Live Webcast of the AGM. Except for those who had opted for live audio-only means, members (including CPF and SRS investors) or, where applicable, their appointed proxy(ies) will be able to ask questions during the Live Webcast of the AGM via https://go.lumiengage.com/Oceanus-AGM2023. A video guide will be played on the steps for submitting questions during the Live Webcast of the AGM.</p> <p>Addressing questions and Minutes of AGM. The Company will endeavour to address all substantial and relevant questions from members prior to the AGM by publishing the responses to those questions on SGXNet at the URL https://www.sgx.com/securities/company-announcements and the Company's IR Website at the URL https://oceanus.com.sg/our-investors/ at least forty-eight hours (48 hours) (being 21 April 2023), prior to the closing date and time for the lodgement of proxy forms.</p> <p>Where substantial relevant questions submitted by members are unable to be addressed prior to the AGM, the Company will address them during the AGM. Where there are substantially similar questions, the Company will consolidate such questions; consequently, not all questions may be individually addressed.</p> <p>The Company will, within one (1) month after the date of the AGM, publish the minutes of the AGM on SGXNet at the URL https://www.sgx.com/securities/company-announcements and the Company's IR Website at the URL https://oceanus.com.sg/our-investors/, and the minutes will include the responses to substantial and relevant questions from members which are addressed during the AGM respectively.</p>

No.	Steps	Details
3.	Submit proxy forms to vote	<p>A member who wishes to exercise his/ her (where the member is an individual) voting rights at the AGM shall vote by way of Live Voting during the Live Webcast of the AGM, or:</p> <p>(a) (whether the member is an individual or a corporate) appoint a proxy(ies) (other than the Chairman of the Meeting) to vote by way of Live Voting on his/ her/ its behalf; or</p> <p>(b) (whether the member is an individual or a corporate) appoint the Chairman of the AGM or such other person as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM.</p> <p>The instrument appointing a proxy or proxies must be under the hand of the appointor or of his attorney duly authorised in writing. Where the instrument appointing a proxy or proxies is executed by a corporation, it must be executed either under its seal or under the hand of an officer or attorney duly authorised. Where an instrument appointing a proxy or proxies is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the instrument of proxy, failing which the instrument may be treated as invalid.</p> <p>A corporation which is a member may authorise by resolution of its directors or other governing body such person as it thinks fit to act as its representative at the AGM, in accordance with Section 179 of the Companies Act 1967 of Singapore.</p> <p>Specific voting instructions to be given. Where a member (whether individual or corporate) appoints the Chairman of the AGM as his/her/its proxy, he/she/it should give specific instructions as to voting, or abstention from voting.</p> <p>Submission of instruments of proxy. The instrument appointing a proxy or proxies must be submitted in the following manners:</p> <p>(a) If submitted electronically, via the pre-registration's website at https://go.lumiengage.com/Oceanus-AGM2023; or</p> <p>(b) if submitted by post, be deposited at the office of the Company's Share Registrar office at 1 Harbourfront Avenue, Keppel Bay Tower, #14-07, Singapore 098632; or</p> <p>(c) if submitted via email, please send to the Company's email address at Oceanus-AGM2023@boardroomlimited.com, in either case, by 10.00 a.m. on 24 April 2023 (being not less than 72 hours before the time appointed for the AGM).</p> <p>A member who wishes to submit an instrument of proxy must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above. Members are encouraged to submit completed instrument of proxy via email.</p> <p>CPF or SRS investors:</p> <p>(a) may vote by way of Live Voting at the AGM if they are appointed as proxies by their respective CPF Agent Banks or SRS Operators, and should contact their respective CPF Agent Banks or SRS Operators if they have any queries regarding their appointment as proxies; or</p> <p>(b) may appoint the Chairman of the AGM as proxy to vote on their behalf at the AGM, in which case they should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least 7 working days before the AGM by 5.00 p.m. on 17 April 2023.</p>

No.	Steps	Details
4.	Casting votes by way of Live Voting during the Live Webcast of the AGM	<p>Live Voting. Live voting will be conducted during the AGM. It is important for members to ensure their own web-browser enabled devices are ready for voting during the AGM.</p> <p>Members will be required to log in to the Live Webcast via the login credentials provided to them in the AGM Confirmation Email.</p> <p>Except for those who had opted for live audio-only means, members may cast their votes live for each resolution to be tabled on the Live Webcast via the live voting feature. A video guide will be played on the live voting instruction.</p>

Personal data privacy:

By pre-registering for the Live Webcast, Member may opt to participate in Live Voting or submit a Proxy form to appoint his/her/its proxy(ies) or appoint the Chairman of the AGM as proxy to live vote at the AGM and/or any adjournment thereof, and/or submitting questions relating to the resolutions to be tabled for approval at the AGM or the Company's businesses and operations, a Member of the Company consents to the collection, use and disclosure of the Shareholder's personal data by the Company (or its agents or service providers) for the following purposes:

- (i) processing and administration by the Company (or its agents) of proxy forms appointing the Chairman of the AGM as a proxy for the AGM (including any adjournment thereof) and the preparation and compilation of the attendance lists, proxy lists, minutes and other documents relating to the AGM (including any adjournment thereof);
- (ii) processing of the registration for purpose of granting access to Members (or their corporate representatives in the case of Members which are legal entities) to the Live Webcast to observe the proceedings of the AGM and providing them with any technical assistance where necessary;
- (iii) addressing relevant and substantial questions from Members received before the AGM and if necessary, following up with the relevant Members in relation to such questions;
- (iv) preparation and compilation of the attendance list, proxy lists, minutes and other documents relating to the AGM (including any adjournment thereof); and
- (v) enabling the Company (or its agents or service providers) to comply with any applicable laws, listing rules, regulations and/or guidelines by the relevant authorities.
- (vi) Photographic, sound and/or video recordings of the AGM may be made by the Company for record keeping and to ensure the accuracy of the minutes prepared of the AGM. Accordingly, the personal data of a Shareholder of the Company (such as his name, his presence at the AGM and any questions he may raise or motions he propose/second) may be recorded by the Company for such purpose.