



**KHONG GUAN  
LIMITED**

(Company Regn. No. 196000096G)  
(Incorporated in the Republic of Singapore)

**PROXY FORM**

(Please read notes overleaf before  
completing this Form)

**Important:**

- In line with the provisions under the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, the AGM (as defined below) will be held by electronic means and members will NOT be able to attend the AGM in person. The Notice of AGM will accordingly be sent to members by electronic means via publication on the SGX website at <https://www.sgx.com/securities/company-announcements>.
- Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the AGM can be electronically accessed), submission of questions in advance of the AGM, addressing of substantial and relevant questions at, or prior to, the AGM and voting by appointing the Chairman of the AGM as proxy, are set out in the Company's announcement dated 11 November 2020. The announcement will be made available on the SGX website at <https://www.sgx.com/securities/company-announcements>.
- A member (whether an individual or a corporate) must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.
- This Proxy Form is not valid for use by CPF and SRS Investors and shall be ineffective for all intents and purposes if used or purported to be used by them. CPF/SRS investors who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes at least seven (7) working days before the AGM by 5.00 p.m. on 17 November 2020.
- Please read the notes overleaf which contain instructions on, *inter alia*, the appointment of the Chairman of the AGM as a member's proxy to attend, speak and vote on his/her/its behalf at the AGM.

**PERSONAL DATA PRIVACY:**

By submitting this Proxy Form appointing the Chairman of the AGM as proxy, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 11 November 2020.

\*I/We \_\_\_\_\_ (Name) \_\_\_\_\_ (NRIC/Passport/Company Reg. No.)

of \_\_\_\_\_

being a \*member/members of Khong Guan Limited (the "Company"), hereby appoint the Chairman of the Annual General Meeting ("AGM") of the Company as \*my/our proxy to vote for \*me/us on \*my/our behalf at the AGM to be convened and held by electronic means on Friday, 27 November 2020 at 11.00 a.m. and any adjournment thereof.

\*I/We direct the Chairman of the AGM as \*my/our proxy to vote for or against or to abstain from voting on the resolutions to be preposed at the AGM as indicated hereunder.

No.	Resolutions	For	Against	Abstain
1.	To adopt Reports and Financial Statements			
2.	To declare Dividend			
3.	To approve Directors' Fees			
4.	To re-elect Mr Tay Kwang Lip Willie			
5.	To re-elect Mr Yeo Jih-Shian			
6.	To re-elect Mr Hew Moh Yung			
7.	To re-appoint an Independent Auditor			
8.	To renew the shareholders' mandate for interested person transactions			
9.	To approve the proposed Share Issue Mandate			

**NOTE:** Voting on all resolutions will be conducted by poll. If you wish the Chairman of the AGM as your proxy to cast all your votes "For" or "Against" a resolution, please indicate with an 'X' in the "For" or "Against" box provided in respect of that resolution. Alternatively, please indicate the number of votes "For" or "Against" in the "For" or "Against" box provided in respect of that resolution. If you wish the Chairman of the AGM as your proxy to abstain from voting on a resolution, please indicate with an "X" in the "Abstain" box provided in respect of that resolution. Alternatively, please indicate the number of ordinary shares that the Chairman of the AGM as your proxy is directed to abstain from voting in the "Abstain" box provided in respect of that resolution. In the absence of specific directions in respect of a resolution, the appointment of the Chairman of the AGM as your proxy for that resolution will be treated as invalid.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2020.

Total Number of Shares held	
CDP Register	
Register of Members	

Signature(s) of Member(s)/Common Seal of  
Corporate Shareholder

\*delete as appropriate

**IMPORTANT: PLEASE READ NOTES OVERLEAF**



**Notes:**

1. If you have shares entered against your name in the Depository Register (maintained by The Central Depository (Pte) Limited), you should insert that number of shares. If you have shares registered in your name in the Register of Members (maintained by or on behalf of the Company), you should insert that number of shares. If you have shares entered against your name in the Depository Register and registered in your name in the Register of Members, you should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by you.
2. In line with the provisions under the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020, the AGM will be held by way of electronic means and members of the Company will NOT be able to attend the AGM in person.
3. A member (whether individual or corporate) must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. In appointing the Chairman of the AGM as proxy, a member (whether individual or corporate) must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the form of proxy, failing which the appointment of the Chairman of the AGM as proxy for that resolution will be treated as invalid.
4. CPF/SRS investors who wish to appoint the Chairman of the AGM as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by 5.00 p.m. on 17 November 2020.
5. The Chairman of the AGM, as proxy, need not be a member of the Company.
6. The instrument appointing the Chairman of the AGM as proxy (together with the power of attorney or other authority, if any, under which it is signed or a notarially certified copy thereof) must be submitted to the Company in the following manner:
  - (a) by posting a physical copy to the Company's Share Registrar, B.A.C.S. Private Limited at 8 Robinson Road #03-00 ASO Building, Singapore 048544; or
  - (b) by sending a scanned PDF copy via email to [main@zicoholdings.com](mailto:main@zicoholdings.com) orin each case not less than 48 hours before the time appointed for holding the AGM.
7. The instrument appointing the Chairman of the AGM as proxy, when submitted by post to the Company's registered office or by email to the email address provided above, must be signed by the appointor or his attorney duly authorised in writing. Where the instrument appointing the Chairman of the AGM as proxy is executed by a corporation, it must be executed either under its seal or signed by its attorney or officer duly authorised.
8. The Company shall be entitled to reject the instrument appointing the Chairman of the AGM as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in this instrument (including any related attachment) appointing the Chairman of the AGM as proxy. In addition, in the case of a member whose shares are entered in the Depository Register, the Company may reject any instrument appointing the Chairman of the AGM as proxy lodged if the member, being the appointor, is not shown to have shares entered against his/her/its name in the Depository Register as at 72 hours before the time appointed for holding the AGM, as certified by The Central Depository (Pte) Limited to the Company.