

**MARY CHIA HOLDINGS LIMITED**  
Company Registration No. 200907634N  
(Incorporated in Singapore)

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**ALTERNATIVE ARRANGEMENTS FOR THE ANNUAL GENERAL MEETING (“AGM”) OF  
THE COMPANY TO BE HELD ON 30 SEPTEMBER 2021**

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1. The Board of Directors (the “**Board**”) of Mary Chia Holdings Limited (the “**Company**” and together with its subsidiaries, the “**Group**”) refers to:
  - (a) the COVID-19 (Temporary Measures) Act 2020 which enables the Minister for Law by order to prescribe alternative arrangements for listed companies in Singapore to, *inter alia*, conduct general meetings, either wholly or partly, by electronic communication, video conferencing, tele-conferencing or other electronic means;
  - (b) the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020 (the “**Order**”) which sets out the alternative arrangements in respect of, *inter alia*, general meetings of companies;
  - (c) the joint statement by the Accounting and Corporate Regulatory Authority, Monetary Authority of Singapore and Singapore Exchange Regulation issued on 13 April 2020 (and subsequently updated on 27 April 2020, 22 June 2020 and 1 October 2020) which provides guidance on the conduct of general meetings amid the evolving COVID-19 situation; and
  - (d) the notice of the AGM (“**Notice of AGM**”) issued on 15 September 2021 to convene the AGM of the Company for the financial year ended 31 March 2021 on **Thursday, 30 September 2021 at 10.00 a.m.**

**2. DATE, TIME AND CONDUCT OF AGM**

In light of the above developments and the evolving COVID-19 situation, the Board wishes to inform shareholders of the Company (“**Shareholders**”) that the Company will conduct its AGM on **30 September 2021 at 10.00 a.m.(Singapore Time)** by way of electronic means.

**3. NOTICE OF AGM, PROXY FORM, ANNUAL REPORT**

In line with the provisions under the COVID-19 Order, NO printed copies of the Notice of AGM, the Proxy Form and the Annual Report of the Company will be despatched to Shareholders.

The Notice of AGM, the Proxy Form and the Annual Report of the Company have been uploaded today on the SGNet at the URL <https://www.sgx.com/securities/company-announcements>.

**4. NO PERSONAL ATTENDANCE AT THE AGM**

Due to the current COVID-19 situation, Shareholders will **not** be able to attend the AGM in person. Shareholders will also not be able to vote online on the resolutions to be tabled for approval at the AGM.

## 5. ALTERNATIVE ARRANGEMENTS FOR PARTICIPATION AT THE AGM

The Company has made the following alternative arrangements for Shareholders to participate at the AGM:

- (a) observing or listening to the AGM proceedings contemporaneously through a “live” audio-visual webcast of the AGM (“**Live Webcast**”) via their mobile phones, tablets or computers or a “live” audio-only stream of the AGM (“**Live Audio Stream**”) via telephone;
- (b) submitting questions, if any, in advance of the AGM; and/or
- (c) appointing the Chairman of the AGM as proxy to attend, speak and vote on their behalf at the AGM.

**Details of the steps for pre-registration, submission of questions and submission of proxy forms are set out in paragraph 7 below and the Appendix to this announcement.**

## 6. PERSONS WHO HOLD SHARES THROUGH RELEVANT INTERMEDIARIES

- (a) Persons holding shares in the Company through the Central Provident Fund (“**CPF**”) or Supplementary Retirement Scheme (“**SRS**”) (“**CPF/SRS investors**”) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via the Live Webcast or the Live Audio Stream; and (ii) submitting questions in advance of the AGM, should follow the steps for pre-registration and pre-submission of questions set out in paragraph 7 below and the Appendix to this announcement. **However, CPF/SRS investors who wish to appoint the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM should approach their respective CPF Agent Banks or SRS Operators to submit their voting instructions by 5.00 p.m. on 20 September 2021, being seven (7) working days before the date of the AGM.**
- (b) Shareholders holding shares through relevant intermediaries as defined in Section 181 of the Companies Act, Chapter 50 (other than CPF/SRS investors) who wish to participate in the AGM by (i) observing and/or listening to the AGM proceedings via the Live Webcast or the Live Audio Stream; (ii) submitting questions in advance of the AGM; and/or (iii) appointing the Chairman as proxy to attend, speak and vote on their behalf at the AGM, should contact the relevant intermediary through which they hold such shares as soon as possible in order to make the necessary arrangements for them to participate in the AGM.

## 7. KEY DATES/DEADLINES

In summary, the key dates/deadlines which Shareholders should take note of are set out in the table below (which is to be read in conjunction with the Appendix to this announcement):

Key Dates	Actions
Thursday, 16 September 2021 at 10.00 a.m.	Shareholders (including CPF/SRS investors) may begin to pre-register at the URL <a href="https://conveneagm.com/sq/marychia">https://conveneagm.com/sq/marychia</a> for the Live Webcast/Live Audio Stream of the AGM proceedings.
Monday, 20 September 2021 at 5.00 p.m.	Deadline for CPF/SRS investors who wish to appoint the Chairman of the AGM as proxy to approach their respective CPF Agent Banks or SRS Operators to submit their votes.
Monday, 27 September 2021 at 10.00 a.m.	<p>Deadline for Shareholders (including CPF/SRS investors) to submit questions in advance:</p> <p>(a) via the pre-registration link at the <a href="https://conveneagm.com/sq/marychia">https://conveneagm.com/sq/marychia</a>;</p> <p>(b) by email to <a href="mailto:corporate@marychia.com">corporate@marychia.com</a>; or</p> <p>(c) by post to the Company's Share Registrar at 8 Robinson Road, #03-00 ASO Building, Singapore 048544.</p>
Tuesday, 28 September 2021 at 10.00 a.m. ( <b>Registration Cut-Off Time</b> )	<p>Deadline for Shareholders (including CPF/SRS investors) to:</p> <ul style="list-style-type: none"> <li>• pre-register for the Live Webcast/ Live Audio Stream of the AGM proceedings via the pre-registration link at the URL <a href="https://conveneagm.com/sq/marychia">https://conveneagm.com/sq/marychia</a>; and</li> <li>• Shareholders (excluding CPF/SRS investors) to submit proxy forms in the following manner: <ul style="list-style-type: none"> <li>(a) if submitted by post, be lodged at the office of the Company's Share Registrar, at 8 Robinson Road, #03-00 ASO Building, Singapore 048544; or</li> <li>(b) if submitted electronically, be submitted via email to the Company's Share Registrar at <a href="mailto:main@zicoholdings.com">main@zicoholdings.com</a>, or to the Company's meeting convenor at <a href="https://conveneagm.com/sq/marychia">https://conveneagm.com/sq/marychia</a>.</li> </ul> </li> </ul>

<p>Wednesday, 29 September 2021 at 12.00 p.m.</p>	<p>Authenticated registrants will receive an email which will contain the login instructions and password as well as the link to access the Live Webcast, and the toll-free telephone number and access code to access the Live Audio Stream of the AGM proceedings (the "<b>Confirmation Email</b>").</p> <p>Registrants who do not receive the Confirmation Email by 12.00 p.m. on 29 September 2021 but have registered by the Registration Cut-Off Time should email the Company's Share Registrar at <a href="mailto:main@zicoholdings.com">main@zicoholdings.com</a> for assistance.</p>
<p>Date and Time of AGM – Thursday, 30 September 2021 at 10.00 a.m.</p>	<p>Click on the link in the Confirmation Email and follow the instructions to access the Live Webcast of the AGM proceedings; or call the toll-free telephone number and follow the instructions in the Confirmation Email to access the Live Audio Stream of the AGM proceedings.</p> <p>Shareholders are advised to join the conference at least 5 minutes before the time appointed for the AGM.</p>

In view of the evolving COVID-19 situation, the Company reserves the right to take such further precautionary measures and/or changes to the Company's AGM alternative arrangements as may be appropriate up to the date of the AGM, including any precautionary measures required or recommended by government agencies, in order to curb the spread of COVID-19. Shareholders should continually check for announcements by the Company for updates (if any) on the AGM via SGNet at the URL <https://www.sgx.com/securities/company-announcements>.

The Company would like to thank all Shareholders for their patience and co-operation in enabling us to hold our AGM with the optimum safe distancing measures amidst the current COVID-19 situation.

By Order of the Board

Ho Yow Ping (He YouPing)  
Chief Executive Officer  
15 September 2021

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This announcement has been reviewed by the Company's sponsor, SAC Capital Private Limited (the "**Sponsor**"). This announcement has not been examined or approved by the Singapore Exchange Securities Trading Limited (the "**SGX-ST**") and the SGX-ST assumes no responsibility for the contents of this announcement, including the correctness of any of the statements or opinions made or reports contained in this announcement.

The contact person for the Sponsor is Ms Charmian Lim (Tel: (65) 6232 3210), at 1 Robinson Road, #21- 00 AIA Tower, Singapore 048542.

## APPENDIX

### Steps for pre-registration, submission of questions and voting at the AGM

Shareholders will need to complete the following steps to be able to observe and/or listen to the AGM proceedings through a Live Webcast or Live Audio Stream, submit questions in advance of the AGM and vote by appointing the Chairman of the Meeting as proxy to attend, speak and vote on their behalf at the AGM.

(All references to dates and times are to Singapore dates and times.)

No.	Steps	Details
1.	Pre-registration	<p>Shareholders (including CPF/SRS investors) must pre-register at the pre-registration link at the URL <a href="https://conveneagm.com/sg/marychia">https://conveneagm.com/sg/marychia</a> from 16 September 2021 at 10.00 a.m. till 28 September 2021 at 10.00 a.m. (“Registration Cut-Off Time”) to enable the Company to verify their status as shareholders.</p> <p>Shareholders (including CPF/SRS investors) will be required to fill in their name, NRIC/Passport Number, shareholding type, email address and contact number during the pre-registration.</p> <p>Following the verification, authenticated Shareholders (including CPF/SRS investors) will receive an email by <b>12.00 p.m. on 29 September 2021</b> (the “Confirmation Email”). The Confirmation Email will contain the login instructions and password as well as the link to access the Live Webcast, and the toll-free telephone number and access code to access the Live Audio Stream of the AGM proceedings (the “Confirmation Email”).</p> <p>Shareholders (including CPF/SRS investors) who do not receive the Confirmation Email by <b>12.00 p.m. on 29 September 2021</b>, but have registered by the Registration Cut-Off Time should email the Company’s Share Registrar at <a href="mailto:main@zicoholdings.com">main@zicoholdings.com</a> for assistance.</p> <p><b>Shareholders holding shares through relevant intermediaries (other than CPF/SRS investors) will not be able to pre-register at the URL <a href="https://conveneagm.com/sg/marychia">https://conveneagm.com/sg/marychia</a> for the “live” broadcast of the AGM and should approach the relevant intermediaries through which they hold shares as soon as possible in order for the necessary arrangements to be made for the shareholder to (i) participate in the AGM; (ii) submit questions in advance of the AGM; and (iii) appoint the Chairman as proxy to attend, speak and vote on their behalf at the AGM.</b></p>
2.	Submit questions in advance	<p>Shareholders will not be able to ask questions “live” at the AGM during the Live Webcast or Live Audio Stream, and therefore it is important for Shareholders to submit their questions in advance of the AGM.</p>

		<p><b>Submission of questions.</b> Shareholders and CPF/SRS investors may submit questions related to the resolutions to be tabled for approval at the AGM, in advance of the AGM, in the following manner:</p> <p>(a) via the pre-registration link at the <a href="https://conveneagm.com/sg/marychia">https://conveneagm.com/sg/marychia</a>;</p> <p>(b) by email to <a href="mailto:corporate@marychia.com">corporate@marychia.com</a>; or</p> <p>(c) by post to the Company’s Share Registrar at 8 Robinson Road, #03-00 ASO Building, Singapore 048544.</p> <p>To ensure that questions are received by the Company by the stipulated deadline, Shareholders and CPF/SRS investors are strongly encouraged to submit questions via the pre-registration link or by email.</p> <p>When sending questions, Shareholders and CPF/SRS investors should also provide their full name, NRIC/Passport Number, email address and contact number. Contact numbers provided will help the Company to reach out more easily if clarification is required.</p> <p><b>Deadline to submit questions.</b> All questions must be submitted by 10.00 a.m. on 27 September 2021.</p> <p><b>Investors holding shares through relevant intermediaries (other than CPF/SRS investors) will not be able to submit questions related to the resolutions to be tabled for approval at the AGM and should approach the relevant intermediaries through which they hold shares as soon as possible in order for the necessary arrangements to be made for them to submit questions in advance of the AGM.</b></p> <p><b>Addressing questions.</b> We will endeavour to address substantial and relevant questions received from Shareholders prior to the AGM via publication on the SGNet or during the AGM through Live Webcast and Live Audio Stream.</p> <p><b>Minutes of AGM.</b> The Company will publish the minutes of the AGM on the SGNet within one month from the date of AGM and the minutes will include the responses to substantial and relevant questions from Shareholders.</p>
3.	<b>Submit proxy forms to vote</b>	<p><b>Appointment of Chairman of the Meeting as proxy.</b> Shareholders (whether individual or corporate) who pre-register to observe and/or listen to the AGM proceedings and wish to vote on the resolutions to be tabled at the AGM must appoint the Chairman of the Meeting as their proxy to vote on their behalf at the AGM, in accordance with the instructions on the proxy form and this Appendix.</p> <p><b>Specific voting instructions to be given.</b> Where Shareholders (whether individual or corporate) appoint the Chairman of the Meeting</p>

as their proxy, they must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the proxy form, failing which the appointment of the Chairman of the Meeting as proxy for that resolution will be treated as invalid.

**Submission of proxy forms.** Completed proxy forms must be submitted in the following manner:

(a) if submitted by post, be lodged at the office of the Company's Share Registrar, at 8 Robinson Road, #03-00 ASO Building, Singapore 048544; or

(b) if submitted electronically, be submitted via email to the Company's Share Registrar at [main@zicoholdings.com](mailto:main@zicoholdings.com), or to the Company's meeting convenor at <https://conveneagm.com/sq/marychia>;

in either case, by **10.00 a.m. on 28 September 2021**.

A Shareholder who wishes to submit a proxy form must first download, complete and sign the proxy form, before submitting it by post to the address provided above, or sending it by email to the email address provided above.

**In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for Shareholders to submit completed proxy forms by post, Shareholders are strongly encouraged to submit completed proxy forms electronically via email.**

CPF/SRS investors who wish to appoint the Chairman of the Meeting as proxy should approach their respective CPF Agent Banks or SRS Operators to submit their votes by **5.00 p.m. on 20 September 2021**. All other investors holding shares through relevant intermediaries (other than CPF/SRS investors) who wish to vote should approach his/her relevant intermediary as soon as possible to specify voting instructions.