

# Mary Chia Holdings Limited

(Incorporated in the Republic of Singapore)

(Registration No: 200907634N)

## PROXY FORM ANNUAL GENERAL MEETING

### IMPORTANT:

1. The Annual General Meeting ("AGM") is being convened, and will be held, by way of electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020.
2. Alternative arrangements relating to attendance at the AGM via electronic means (including arrangements by which the AGM can be electronically accessed via "live" audio-visual webcast or "live" audio-only stream), submission of questions in advance of the AGM, addressing of substantial and relevant questions prior to the AGM and/or during the AGM and voting by appointing the Chairman of the AGM as proxy, are set out in the Notice of AGM and the accompanying Company's announcement dated 15 September 2021 ("AGM Alternative Arrangements Announcement").
3. The AGM Alternative Arrangements Announcement, the Notice of AGM and this proxy form have been made available at the SGXNet at the URL <https://www.sgx.com/securities/company-announcements>. Printed copies of the Notice of AGM and this proxy form will not be sent to members.
4. **Due to the current COVID-19 situation, a member will not be able to attend the AGM in person. A member will also not be able to vote online on the Resolutions to be tabled for approval at the AGM. A member (whether individual or corporate) must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. In appointing the Chairman of the AGM as proxy, a member must give specific instructions as to voting, or abstentions from voting, in respect of a Resolution in the proxy form, failing which the appointment of the Chairman of the AGM as proxy for that Resolution will be treated as invalid.**
5. This proxy form is not valid for use by investors holding shares in the Company through relevant intermediaries (including investors holding through Central Provident Fund ("CPF") and Supplementary Retirement Scheme ("SRS") ("CPF/SRS investors")) and shall be ineffective for all intents and purposes if used or purported to be used by them. An Investor who wishes to vote should instead approach his/her relevant intermediary as soon as possible to specify voting instructions. CPF/SRS investors who wish to vote should approach their respective CPF Agent Banks and SRS Operators to submit their voting instructions by 5.00 p.m. on 20 September 2021, being seven (7) working days before the AGM.

### Personal data privacy:

By submitting this proxy form, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 15 September 2021.

I/We \_\_\_\_\_ (Name) NRIC/ Passport/ Co. Reg. No. \_\_\_\_\_

of \_\_\_\_\_ (Address)

being a member/members of **MARY CHIA HOLDINGS LIMITED** (the "**Company**"), hereby appoint the Chairman of the AGM, as my/our proxy, to attend, speak and vote for me/us and on my/our behalf at the AGM of the Company to be held by way of electronic means on Thursday, 30 September 2021 at 10.00 a.m. and at any adjournment thereof. I/We direct the Chairman of the AGM, being my/our proxy, to vote for or against, or abstain from voting, on the Resolutions proposed at the AGM as indicated hereunder.

No.	Resolutions	For*	Against*	Abstain*
<b>ORDINARY BUSINESS</b>				
1	To receive and adopt the Directors' Statement and Audited Financial Statements for the financial year ended 31 March 2021 together with the Auditors' Report thereon.			
2	To approve the payment of Directors' fees of S\$105,000 for the financial year ending 31 March 2022 (FY2021: S\$105,000).			
3	To re-elect Ms Ho Yow Ping (He YouPing) as Director.			
4	To re-elect Mr Sim Eng Huat as Director.			
5	To re-appointment Messrs Foo Kon Tan LLP as the Auditors and to authorise the Directors to fix their remuneration.			
<b>SPECIAL BUSINESS</b>				
6	Approval for the continued appointment of Mr Pao Kiew Tee as an independent director, for the purposes of Rule 406(3)(d)(iii)(A) of the Listing Manual Section B: Rules of Catalist (which will take effect from 1 January 2022).			
7	Approval for the continued appointment of Mr Pao Kiew Tee as an independent director, for the purposes of Rule 406(3)(d)(iii)(B) of the Listing Manual Section B: Rules of Catalist (which will take effect from 1 January 2022).			
8	To authorise Directors to allot and issue shares			

\*Voting will be conducted by poll. If you wish to exercise your votes "For" or "Against" the relevant Resolution, please tick "✓" in the relevant box provided. Alternatively, please indicate number of votes "For" or "Against" each Resolution. If you mark "✓" in the abstain box for a particular Resolution, you are directing your proxy not to vote on that Resolution. **In the absence of specific directions in respect of a Resolution, the appointment of Chairman as your proxy of that Resolution will be treated as invalid.**

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 2021

**Total number of Shares held (Note 1)**

\_\_\_\_\_  
Signature(s) Member(s)/  
common seal of Corporate Member(s)

**IMPORTANT: PLEASE READ NOTES OVERLEAF BEFORE COMPLETING THIS FORM.**



# PROXY FORM

## ANNUAL GENERAL MEETING

### Notes:

1. Please insert the total number of Shares in the share capital of the Company (“Shares”) held by you. If you have Shares entered against your name in the Depository Register (maintained by The Central Depository (Pte) Limited), you should insert that number of Shares. If you have Shares registered in your name in the Register of Members (maintained by or on behalf of the Company), you should insert that number of Shares. If you have Shares entered against your name in the Depository Register and Shares registered in your name in the Register of Members, you should insert the aggregate number of Shares entered against your name in the Depository Register and registered in your name in the Register of Members. If no number is inserted, the instrument appointing a proxy or proxies shall be deemed to relate to all the Shares held by you.
2. **Due to the current COVID-19 situation, a member will not be able to attend the AGM in person. A member will also not be able to vote online on the Resolutions to be tabled for approval at the AGM. A member (whether individual or corporate) must appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. This proxy form may be accessed from the pre-registration link at the URL <https://conveneagm.com/sg/marychia> and the SGXNet at the URL <https://www.sgx.com/securities/company-announcements>.**

Where a member (whether individual or corporate) appoints the Chairman of the AGM as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a Resolution in the proxy form, failing which the appointment of the Chairman of the AGM as proxy for that Resolution will be treated as invalid.

3. The Chairman of the AGM, as proxy, need not be a member of the Company.
4. The proxy form must be submitted in the following manner:
  - (a) if submitted by post, be lodged at the office of the Company’s Share Registrar, 8 Robinson Road, #03-00 ASO Building, Singapore 048544; or
  - (b) if submitted electronically, be submitted via email to the Company’s Share Registrar at [main@zicoholdings.com](mailto:main@zicoholdings.com) or to the Company’s meeting convener at <https://conveneagm.com/sg/marychia>

in either case, no later than 10.00 a.m. on 28 September 2021, being forty-eight (48) hours before the time appointed for holding the AGM.

A member who wishes to submit the proxy form must complete and sign the proxy form, before submitting it by post to the address provided above, or sending it by email to the email address provided above.

**In view of the current COVID-19 situation and the related safe distancing measures which may make it difficult for members to submit completed proxy forms by post, members are strongly encouraged to submit completed proxy forms electronically via email.**

5. The proxy form must be executed under the hand of the appointor or of his attorney duly authorised in writing. Where the proxy form is executed by a corporation, it must be executed either under its common seal (or by the signatures of authorised persons in the manner as set out under the Companies Act (Chapter 50) as an alternative to sealing) or under the hand of an attorney or a duly authorised officer of the corporation.
6. Where the proxy form is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company) be lodged with the proxy form, failing which the proxy form may be treated as invalid.
7. For members (including CPF/SRS investors), this proxy form is not valid for their use and shall be ineffective for all intents and purposes if used or purported to be used by them. An Investor who wishes to vote should instead approach his/her relevant intermediary as soon as possible to specify voting instructions. CPF/SRS investors who wish to vote should approach their respective CPF Agent Banks and SRS Operators to submit their voting instructions by 5.00 p.m. on 20 September 2021, being seven (7) working days before the AGM.

### General:

The Company shall be entitled to reject the proxy form if it is incomplete, improperly completed or illegible or where the true intentions of the appointer are not ascertainable from the instructions of the appointer specified in the proxy form. In addition, in the case of members whose Shares are entered against their names in the Depository Register, the Company may reject any proxy form lodged if such members are not shown to have Shares entered against their names in the Depository Register as at seventy-two (72) hours before the time appointed for holding the meeting, as certified by The Central Depository (Pte) Limited to the Company.

### Personal Data Privacy:

By submitting an instrument appointing proxy(ies) and/or representative(s), the member accepts and agrees to the personal data privacy terms set out in the Notice of Annual General Meeting dated 15 September 2021.