## NIPPECRAFT LIMITED

(Company Registration Number: 197702861N)

(Incorporated in the Republic of Singapore on 29 December 1977)

# ANNUAL GENERAL MEETING PROXY FORM

Signature(s) of Member(s)/Common seal

**IMPORTANT: PLEASE READ NOTES OVERLEAF.** 

#### **IMPORTANT**

\*I/We.

- 1. The Annual General Meeting of the Company ("AGM") is being convened, and will be held, by electronic means pursuant to the COVID-19 (Temporary Measures) (Alternative Arrangements for Meetings for Companies, Variable Capital Companies, Business Trusts, Unit Trusts and Debenture Holders) Order 2020. Printed copies of the Notice of AGM and Proxy Form will not be sent to members. Instead, the Notice of AGM and Proxy Form will be sent to members by electronic means via publication on the Company's website at the URL: https://www.nippecraft.com.sg. The Notice of AGM is also available on the SGX website at the URL: https://www.sgx.com/securities/company-announcements.
- 2. Alternative arrangements relating to the attendance at the AGM by way of electronic means via a "live" audio-visual webcast or a "live" audio-only stream, submission of questions to the Chairman of the AGM in advance in relation to any resolution set out in the Notice of AGM, addressing of substantial and relevant questions at the AGM and voting by appointing the Chairman of the AGM as proxy at the AGM, are set out in the accompanying Notice of AGM.
- 3. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) MUST appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM.
- 4. By submitting the Proxy Form appointing the Chairman of the AGM as proxy, the member accepts and agrees to the personal data privacy terms set out in this Proxy Form.

Please read the notes overleaf which contains instructions on, *inter alia*, the appointment of the Chairman of the AGM as a member's proxy to attend, speak and vote on his/her/its behalf at the AGM.

(name), \*NRIC/Passport number/Company registration number

shares in:

(a) CDP Register
(b) Register of Members

Total

shares

No.		No. of votes for <sup>(1)</sup>	No. of votes against <sup>(1)</sup>	Abstain from voting <sup>(1)</sup>
	Ordinary Business	r	T	
1.	To receive and adopt the Directors' Statement and Audited Financial Statements for the financial year ended 31 December 2020, together with the Auditors' Report thereon.			
2.	To re-elect and re-appoint Mr Lim Yu Neng Paul, who is retiring by rotation under regulation 144 of the Company's Constitution and Rule 720(4) of the Listing Manual Section B: Rules of Catalist of the Singapore Exchange Securities Trading Limited.			
3.	To re-elect and re-appoint Mr Raja Hayat, who is retiring by rotation under regulation 154 of the Company's Constitution.			
4.	To re-elect and re-appoint Mr Chan Cheng Fei, who is retiring by rotation under regulation 154 of the Company's Constitution.			
5.	To approve Directors' fees for the financial year ending 31 December 2021, payable quarterly in arrears.			
6.	To re-appoint Crowe Horwath First Trust LLP as auditors of the Company for the financial year ending 31 December 2021 and to authorise the Directors of the Company to fix their remuneration.			
	Special Business			
7.	To authorise the Directors to issue and allot shares and/or instruments pursuant to Section 161 of the Companies Act, Cap. 50.			
8.	To renew the Shareholders' Mandate for Interested Person Transactions.			
9.	To renew the Share Purchase Mandate.			
in (2) In w	: you wish to exercise all your votes "For" or "Against" or "Abstain", please indicate with a dicate the number of votes as appropriate. the absence of specific directions in respect of a resolution, the appointment of the Chaill be treated as invalid.  this day of 2021.		•	37.1
		Total num	ber of	Number of

#### Notes:

- 1. Please insert the total number of shares held by you. If you have shares entered against your name in the Depository Register (maintained by The Central Depository (Pte) Limited), you should insert that number of shares. If you have shares registered in your name in the Register of Members of the Company (maintained by or on behalf of the Company), you should insert that number of shares. If you have shares entered against your name in the Depository Register and shares registered in your name in the Register of Members, you should insert the aggregate number of shares. If no number is inserted, this form of proxy will be deemed to relate to all the shares held by you.
- 2. Due to the current COVID-19 restriction orders in Singapore, a member will not be able to attend the AGM in person. A member (whether individual or corporate) MUST appoint the Chairman of the AGM as his/her/its proxy to attend, speak and vote on his/her/its behalf at the AGM if such member wishes to exercise his/her/its voting rights at the AGM. This Proxy Form may be accessed at the Company's corporate website at the URL http://www.nippecraft.com.sg and will also be made available on the SGXNet at the URL https://www.sgx.com/securities/company-announcements. Where a member (whether individual or corporate) appoints the Chairman of the AGM as his/her/its proxy, he/she/it must give specific instructions as to voting, or abstentions from voting, in respect of a resolution in the Proxy Form, failing which the appointment of the Chairman of the AGM as proxy for that resolution will be treated as invalid.
- 3. An investor who holds shares through relevant intermediaries, including an investor who buys shares using CPF monies ("CPF Investor") or SRS monies ("SRS Investor"), and who wish to appoint the Chairman of the AGM to act as their proxy should approach their respective relevant intermediaries, including CPF Agent Banks or SRS Operators, to submit their votes at least seven (7) working days before the AGM and in any case, no later than 5.00 p.m. on 16 April 2021.
- 4. The Chairman of the AGM, as proxy, need not be a member of the Company.
- 5. The Proxy Form appointing the Chairman of the AGM as proxy must be under the hand of the appointor or his attorney duly authorised in writing. Where the Proxy Form appointing the Chairman of the AGM as proxy is executed by a corporation, it must be executed under its common seal or under the hand of its attorney duly authorised. Where the Proxy Form appointing the Chairman of the AGM as proxy is signed on behalf of the appointor by an attorney, the letter or power of attorney or a duly certified copy thereof must (failing previous registration with the Company), if the Proxy Form appointing the Chairman of the AGM as proxy is submitted by post, be lodged with the Proxy Form, or if the Proxy Form appointing the Chairman of the AGM as proxy is submitted electronically via email, be emailed with the Proxy Form, failing which the Proxy Form may be treated as invalid.
- 6. The instrument appointing the Chairman of AGM as proxy, together with the power of attorney or other authority, if any, under which the instrument of proxy is signed or duly certified copy of that power of attorney or other authority (failing previous registration with the Company), must be submitted to the Company in the following manner:
  - (a) if submitted by post, be deposited at the office of the Company's Share Registrar at

M & C Services Private Limited 112 Robinson Road, #05-01 Singapore 068902;

or

(b) if submitted electronically, be submitted via email to the Company's Share Registrar at gpe@mncsingapore.com, in either case, not less than 72 hours before the time appointed for holding the AGM.

A member who wishes to submit the Proxy Form must first download, complete and sign the Proxy Form, before submitting it by post to the address provided above, or before scanning and sending it by email to the email address provided above.

In view of the ongoing COVID-19 situation in Singapore and the safety measures imposed by the Singapore Government which may make it difficult for members to submit completed Proxy Forms by post, members are strongly encouraged to submit completed Proxy Forms electronically via email.

- 7. A Depositor shall not be regarded as a member of the Company entitled to attend the AGM and to vote thereat unless his name appears on the Depository Register as at 72 hours before the time appointed for holding the AGM.
- 8. The Company shall be entitled to reject the Proxy Form appointing the Chairman of the AGM as proxy if it is incomplete, improperly completed or illegible or where the true intentions of the appointor are not ascertainable from the instructions of the appointor specified in the Proxy Form. In addition, in the case of members of the Company whose shares are entered against their names in the Depository Register, the Company may reject any Proxy Form appointing the Chairman of the AGM as proxy lodged if such members are not shown to have shares entered against their names in the Depository Register as at 72 hours before the time appointed for holding the AGM as certified by The Central Depository (Pte) Limited to the Company.

### Personal data privacy:

By submitting this Proxy Form appointing the Chairman of the AGM as proxy to attend, speak and vote at the AGM of the Company and/or any adjournment thereof, the member accepts and agrees to the personal data privacy terms set out in the Notice of AGM dated 9 April 2021.