

ADDENDUM DATED 7 OCTOBER 2020

THIS ADDENDUM IS IMPORTANT AND REQUIRES YOUR IMMEDIATE ATTENTION. PLEASE READ IT CAREFULLY.

This Addendum is circulated to the shareholders of Hai Leck Holdings Limited (the “**Company**”), together with the annual report of the Company for the financial year ended 30 June 2020 (the “**Annual Report**”). The purpose of this Addendum is to provide the shareholders of the Company (the “**Shareholders**”) with relevant information pertaining to and to seek Shareholders’ approval for the proposed renewal of the Share Buy Back Mandate (as defined in this Addendum) to be tabled at the Annual General Meeting of the Company to be held on 29 October 2020 at 10 a.m. by electronic means.

This Addendum was prepared by the Company with assistance from RHTLaw Asia LLP. RHTLaw Asia LLP has not independently verified the contents of this Addendum.

The Notice of the Annual General Meeting (the “**Notice of AGM**”) and the Proxy Form are enclosed with the Annual Report.

If you have sold or transferred all your shares in the capital of the Company, you should at once hand this Addendum, the Notice of AGM and the Proxy Form to the purchaser or transferee or to the bank, stockbroker or agent through whom you effected the sale or transfer, for onward transmission to the purchaser or transferee.

The Singapore Exchange Securities Trading Limited takes no responsibility for the accuracy of any statements or opinions made or reports contained in this Addendum.



HAI LECK HOLDINGS LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration No. 199804461D)

ADDENDUM TO THE ANNUAL REPORT
IN RELATION TO
THE PROPOSED RENEWAL OF THE SHARE BUY BACK MANDATE

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DEFINITIONS

In this Addendum, the following definitions apply throughout unless otherwise stated:

“ACRA”	: Accounting and Corporate Regulatory Authority
“Act”	: The Companies Act, Chapter 50 of Singapore, as may be amended from time to time
“Addendum”	: The addendum dated 7 October 2020
“AGM”	: An annual general meeting of the Company
“Annual Report”	: The annual report of the Company for FY2020
“Board”	: The board of directors of the Company as at the date of this Addendum
“CCH”	: Cheng Capital Holdings Pte. Ltd., a family investment company held by the Cheng Family
“CDP”	: The Central Depository (Pte) Limited
“Cheng Family”	: Mr Cheng Buck Poh @ Chng Bok Poh and his wife, Mdm Goo Guik Bing @ Goh Guik Bing, and their children, Mr Cheng Yao Tong, Ms Cheng Li Peng, Ms Cheng Li Chen, Ms Cheng Li Hui and Ms Cheng Wee Ling
“Company”	: Hai Leck Holdings Limited
“Constitution”	: The constitution of the Company, as may be amended from time to time
“control”	: The capacity to dominate decision-making, directly or indirectly, in relation to the financial and operating policies of a company
“Controlling Shareholder”	: A person who: (a) holds directly or indirectly 15% or more of the total voting rights in the Company, unless determined by the SGX-ST that such person is not a Controlling Shareholder; or (b) in fact exercises control over the Company
“Director”	: A director of the Company as at the date of this Addendum, and the term “ Directors ” shall be construed accordingly
“EPS”	: Earnings per Share
“FY2020”	: The financial year for the Company ended or ending 30 June 2020
“Group”	: The Company and its subsidiaries

DEFINITIONS

“Latest Practicable Date”	: 23 September 2020, being the latest practicable date prior to the printing of this Addendum
“Listing Manual”	: The listing manual of the SGX-ST, or the rules contained therein, as may be amended from time to time
“Market Day”	: A day on which the SGX-ST is open for trading in securities
“NAV”	: Net asset value
“Register of Members”	: The principal register of members (duly registered holders of Shares) of the Company
“Securities Account”	: A securities account maintained by a Depositor with CDP
“SGX-ST”	: Singapore Exchange Securities Trading Limited
“Share Buy Back”	: A purchase of Shares by the Company pursuant to the Share Buy Back Mandate
“Share Buy Back Mandate”	: The general mandate to authorise the Directors to exercise all the powers of the Company to purchase or otherwise acquire its issued Shares upon and subject to the terms of such mandate
“Shareholders”	: Persons (not being Depositors) who are registered as holders of Shares in the Register of Members, and Depositors who have Shares entered against their names in the Depository Register, except that where the registered holder is the CDP, the term “ Shareholders ” shall in relation to such Shares mean the Depositors to whose Securities Accounts are credited with the Shares
“Shares”	: Ordinary shares in the capital of the Company
“SIC”	: Securities Industry Council
“Substantial Shareholder”	: A person who has an interest or interests in one or more voting shares in the Company, and the total votes attached to that share, or those shares, is not less than 5% of the total votes attached to all the voting shares of the Company
“Take-over Code”	: The Singapore Code on Take-overs and Mergers, and all practice notes, rules and guidelines thereunder, as may from time to time be issued or amended
“2009 EGM”	: The extraordinary general meeting of the Company held on 21 October 2009

DEFINITIONS

“2019 AGM”	: The annual general meeting of the Company held on 24 October 2019
“S\$”	: Singapore dollars
“%”	: Per centum or percentage

The terms “**Depositor**” and “**Depository Register**” shall have the meanings ascribed to them respectively in Section 81SF of the Securities and Futures Act, Chapter 289 of Singapore.

The terms “**subsidiary**” and “**treasury shares**” shall have the meanings ascribed to them respectively in the Act.

The term “**subsidiary holdings**” shall have the meaning ascribed to it in the Listing Manual.

Words importing the singular shall, where applicable, include the plural and vice versa, and words importing one gender shall, where applicable, include the other genders. References to persons shall include corporations.

Any reference in this Addendum to any enactment is a reference to that enactment as for the time being amended or re-enacted.

Any word defined under the Act, the Listing Manual or any statutory modification thereof and used in this Addendum shall have the meaning assigned to it under the Act, the Listing Manual or any statutory modification thereof, as the case may be, unless the context otherwise requires.

Any reference in this Addendum to a time of day and date shall be a reference to Singapore time and date respectively, unless otherwise stated.

References to “**paragraph**” are to the paragraphs of this Addendum, unless otherwise stated.

The headings in this Addendum are inserted for convenience only and shall be ignored in construing this Addendum.

Any discrepancies in the tables in this Addendum between the listed amounts and/or percentages and the totals thereof are due to rounding. Accordingly, figures shown as totals in this Addendum may not be an arithmetic aggregation of the figures that precede them.

LETTER TO SHAREHOLDERS

HAI LECK HOLDINGS LIMITED
(Incorporated in the Republic of Singapore)
(Company Registration No. 199804461D)

Board of Directors:

Cheng Buck Poh @ Chng Bok Poh (Executive Chairman and CEO)
Tan Sim Cheng (Non-Executive Deputy Chairman)
Cheng Li Chen (Executive Director)
Chee Teck Kwong Patrick (Independent Director)
Chua Keng Woon (Independent Director)

Registered Office:

47 Tuas View Circuit
Singapore 637357

7 October 2020

To: The Shareholders of Hai Leck Holdings Limited

Dear Sir/Madam,

THE PROPOSED RENEWAL OF THE SHARE BUY BACK MANDATE

1. INTRODUCTION

1.1 AGM

The Directors refer to (a) the notice of AGM dated 7 October 2020 (the “**Notice of AGM**”) accompanying the Annual Report, and convening the AGM to be held on 29 October 2020; and (b) Ordinary Resolution No. 7 under the heading of “Special Business” set out in the Notice of AGM.

The Directors propose to seek Shareholders’ approval for the proposed renewal of the Share Buy Back Mandate at the AGM to be held on 29 October 2020.

1.2 Addendum

The purpose of this Addendum is to explain the reasons for, and to provide Shareholders with the relevant information pertaining to, and to seek Shareholders’ approval for the proposed renewal of, the Share Buy Back Mandate.

1.3 SGX-ST

The SGX-ST takes no responsibility for the accuracy of any statements or opinions made or reports contained in this Addendum.

2. PROPOSED RENEWAL OF THE SHARE BUY BACK MANDATE

2.1 Background

At the 2009 EGM, the Company obtained the approval of Shareholders for the Share Buy Back Mandate. The rationale for, the authority and limitations on, and the financial effects of the Share Buy Back Mandate approved at the 2009 EGM were set out in the circular to Shareholders dated 6 October 2009.

LETTER TO SHAREHOLDERS

The authority conferred by the Share Buy Back Mandate will continue to be in force until the next AGM (whereupon it will lapse, unless renewed thereat), or the day on which Share Buy Backs are carried out to the full extent mandated, or until it is varied or revoked by the Company in a general meeting (if so varied or revoked prior to the next AGM), whichever is earlier.

The Share Buy Back Mandate approved and renewed at the 2019 AGM will expire on 29 October 2020, being the date of the forthcoming AGM. Accordingly, the Company intends to seek the approval of Shareholders for the renewal of the Share Buy Back Mandate at the forthcoming AGM, and if approved, the Share Buy Back Mandate will take effect from the forthcoming AGM and continue in force until the date of the next AGM or such date as the next AGM is required by law to be held.

2.2 Rationale

The proposed renewal of the Share Buy Back Mandate will give the Directors the flexibility to purchase or acquire Shares if and when circumstances permit. The Directors believe that Share Buy Backs will provide the Company and the Directors with the flexibility to better manage the Company's share capital structure, dividend payout and cash reserves. In addition, Share Buy Backs provide the Company with a mechanism to facilitate the return of surplus cash over and above its ordinary capital requirements in an expedient and cost-efficient manner.

Share Buy Backs may, depending on market conditions and funding arrangements at the time, lead to an enhancement of the EPS of the Company, and will only be made when the Directors believe that such Share Buy Backs would benefit the Company and Shareholders.

Shareholders should note that purchases or acquisitions of Shares pursuant to the Share Buy Back Mandate would only be made in circumstances where the Directors believe that such purchases or acquisitions would not have a material adverse effect on the financial position of the Company.

2.3 Terms of the Share Buy Back Mandate

The authority and limitations placed on purchases of Shares by the Company under the Share Buy Back Mandate are summarised below:

2.3.1 Maximum Number of Shares

Only Shares which are issued and fully paid-up may be purchased or acquired by the Company.

The total number of Shares that may be purchased or acquired is limited to that number of Shares representing not more than 10% of the issued share capital of the Company, ascertained as at the date of the AGM at which the Share Buy Back Mandate is approved (the "**Approval Date**"), unless the Company has effected a reduction of the share capital of the Company in accordance with the applicable provisions of the Act, at any time during a period commencing from the date on which the last AGM was held and expiring on the date the next AGM is held or is required by law to be held, whichever is the earlier, in which event the total number of Shares shall be taken to be the total number of Shares as altered. For purposes of calculating the percentage of issued Shares above, treasury shares and subsidiary holdings will be disregarded.

LETTER TO SHAREHOLDERS

Illustration

As at the Latest Practicable Date, the total issued and paid-up share capital of the Company comprised 205,673,947 Shares (excluding 320,000 treasury shares and subsidiary holdings).

Assuming that no further Shares are issued on or prior to the forthcoming AGM, not more than 20,567,394 Shares (representing 10% of the issued and paid-up share capital of the Company, excluding treasury shares and subsidiary holdings, as at that date) may be purchased or acquired by the Company pursuant to the Share Buy Back Mandate. If the Company buys back 20,567,394 shares, the public float would be reduced to approximately 5.17% of the issued Shares (excluding treasury shares and subsidiary holdings). Therefore, in order to maintain a public float of not less than 10% of the issued Shares (excluding treasury shares and subsidiary holdings), the Company shall not purchase or acquire more than 9,572,000 Shares (or 4.65% of the issued Shares (excluding treasury shares and subsidiary holdings) as at that date) pursuant to the Share Buy Back Mandate. Accordingly, the Company is seeking shareholders' approval to buy back 9,572,000 shares, which do not result in the public float falling below 10%.

2.3.2 Duration of Authority

Purchases or acquisitions of Shares may be made, at any time and from time to time, on and from the Approval Date, up to the earliest of:

- (a) the conclusion of the next AGM or the date by which such AGM is required to be held;
- (b) the date on which the Share Buy Backs are carried out to the full extent mandated; or
- (c) the date on which the authority contained in the Share Buy Back Mandate is varied or revoked.

2.3.3 Manner of Purchases or Acquisitions of Shares

Purchases or acquisitions of Shares may be made by way of:

- (a) on-market purchases (each a "**Market Purchase**"), transacted on the SGX-ST through the ready market, through one or more duly licensed stockbrokers appointed by the Company for the purpose; and/or
- (b) off-market purchases (each an "**Off-Market Purchase**"), effected in accordance with any equal access scheme(s) as may be determined or formulated by the Directors as they may consider fit, which scheme(s) shall satisfy all the conditions prescribed by the Act and the Listing Manual.

The Directors may impose such terms and conditions which are not inconsistent with the Share Buy Back Mandate, the Listing Manual and the Act as they consider fit in the interests of the Company in connection with or in relation to any equal access scheme or schemes.

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Under the Act, an equal access scheme must satisfy all of the following conditions:

- (i) offers for the purchase or acquisition of issued shares under the scheme shall be made to every person who holds issued shares to purchase or acquire the same percentage of their issued shares;
- (ii) all of those persons shall be given a reasonable opportunity to accept the offers made to them; and
- (iii) the terms of all the offers shall be the same, except that there shall be disregarded:
 - (aa) differences in consideration attributable to the fact that offers relate to shares with different accrued dividend entitlements;
 - (bb) differences in consideration attributable to the fact that the offers relate to shares with different amounts remaining unpaid; and
 - (cc) differences in the offers introduced solely to ensure that each member is left with a whole number of shares.

In addition, the Listing Manual provides that, in making an Off-Market Purchase, the Company must issue an offer document to all Shareholders which must contain at least the following information:

- (a) the terms and conditions of the offer;
- (b) the period and procedures for acceptances;
- (c) the reasons for the proposed share buy back;
- (d) the consequences, if any, of share purchases by the Company that will arise under the Take-over Code or other applicable take-over rules;
- (e) whether the share buy back, if made, could affect the listing of the Shares on the SGX-ST;
- (f) details of any share buy back made by the Company in the previous 12 months (whether Market Purchases or Off-Market Purchases in accordance with an equal access scheme), stating the total number of Shares purchased, the purchase price per Share or the highest and lowest prices paid for the purchases, where relevant, and the total consideration paid for the purchases; and
- (g) whether the Shares purchased by the Company will be cancelled or kept as treasury shares.

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2.3.4 Maximum Purchase Price

The purchase price (excluding brokerage, stamp duties, applicable goods and services tax and other related expenses) to be paid for the Shares will be determined by the Directors.

However, the purchase price to be paid for a Share as determined by the Directors must not exceed:

- (a) in the case of a Market Purchase, 105% of the Average Closing Price (as defined hereinafter); and
- (b) in the case of an Off-Market Purchase pursuant to an equal access scheme, up to 120% of the Average Closing Price,

(the “**Maximum Price**”) in either case, excluding related expenses of the purchase.

For the above purposes:

“**Average Closing Price**” means the average of the closing market prices of the Shares over the last 5 Market Days, on which transactions in the Shares were recorded, immediately preceding the day of the Market Purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the Off-Market Purchase, and deemed to be adjusted, in accordance with the Listing Manual, for any corporate action that occurs during the relevant 5-day period and the date of the Market Purchase by the Company or, as the case may be, the date of the making of the offer pursuant to the Off-Market Purchase; and

“**date of the making of the offer**” means the day on which the Company announces its intention to make an offer for the purchase of Shares from Shareholders, stating the purchase price (which shall not be more than the Maximum Price calculated on the foregoing basis) for each Share and the relevant terms of the equal access scheme for effecting the Off-Market Purchase.

2.4 **Status of Purchased or Acquired Shares under the Share Buy Back Mandate**

- 2.4.1 At the time of each purchase of Shares by the Company, the Directors will decide whether the Shares purchased will be cancelled or kept as treasury shares, or partly cancelled and partly kept as treasury shares, depending on the needs of the Company and as the Directors deem fit in the interests of the Company at that time.

2.4.2 Cancellation

All Shares purchased or acquired by the Company and cancelled will be automatically delisted by the SGX-ST, and the certificates in respect thereof will be cancelled and destroyed by the Company as soon as reasonably practicable following settlement of any such purchase or acquisition.

Upon cancellation, all rights and privileges attached to such Shares will expire and the Company’s issued share capital and the total number of issued Shares will be diminished by the number of Shares purchased or otherwise acquired by the Company which are not held as treasury shares.

LETTER TO SHAREHOLDERS

2.4.3 Treasury

Where Shares are held in treasury, the Company shall be entered in the Register of Members as the member holding such Shares. The total aggregate number of all Shares, whether ordinary or otherwise, held in treasury shall not exceed 10% of the total number of Shares held in that class.

No rights and privileges shall be attached to any Shares held in treasury. In particular, the Company cannot exercise any right to attend or vote at meetings and for the purposes of the Act, the Company shall be treated as having no rights to vote and the treasury shares shall be treated as having no voting rights. In addition, no dividend may be paid, and no other distribution of the Company's assets may be made, to the Company in respect of treasury shares. However, the allotment of Shares as fully paid bonus shares in respect of treasury shares is allowed. Also, a subdivision or consolidation of any treasury share into treasury shares of a smaller amount is allowed so long as the total value of the treasury shares after the subdivision or consolidation is the same as before.

The Company may sell any such treasury shares for cash, transfer any such treasury shares for the purpose of or pursuant to an employee's share scheme, transfer any such treasury shares as consideration for the acquisition of treasury shares in or assets of another company or assets of any persons, cancel any such treasury shares or sell, transfer or otherwise use such treasury shares as may be permitted by law.

2.5 **Source of Funds**

2.5.1 The Company may only apply funds for Share Buy Backs as provided in the Constitution and in accordance with the applicable laws in Singapore. Under the Act, any purchase or acquisition of Shares may be made only if the Company is solvent and out of the Company's capital or distributable profits.

2.5.2 Pursuant to the Act, a company is solvent if:

- (a) there is no ground on which the company could be found to be unable to pay its debts;
- (b) if –
 - (i) it is intended to commence winding up of the company within the period of 12 months immediately after the date of the payment, the company will be able to pay its debts in full within the period of 12 months after the date of commencement of the winding up; or
 - (ii) it is not intended so to commence winding up, the company will be able to pay its debts as they fall due during the period of 12 months immediately after the date of the payment; and
- (c) the value of the company's assets is not less than the value of its liabilities (including contingent liabilities) and will not, after the proposed purchase or acquisition, become less than the value of its liabilities (including contingent liabilities).

LETTER TO SHAREHOLDERS

2.5.3 The Company will use internal resources or external borrowings or a combination of both to finance the Company's purchase or acquisition of its Shares. The Directors do not propose to exercise the Share Buy Back Mandate in a manner and to such extent as would have a material adverse effect on the working capital requirements or the gearing levels of the Group. In determining whether to undertake any purchases or acquisitions of Shares under the Share Buy Back Mandate, the Directors will take into account, amongst others, the prevailing market conditions, the financial position of the Group and other relevant factors.

2.6 Take-over Implications under the Take-over Code

2.6.1 Obligation to Make a Take-over Offer

Under Rule 14 of the Take-over Code ("**Rule 14**"), a Shareholder and persons acting in concert with him will incur an obligation to make a mandatory take-over offer if, amongst others, he and the persons acting in concert with him increase their voting rights in the Company to 30% or more or, if they, together holding between 30% and 50% of the Company's voting rights, increase their voting rights in the Company by more than 1% in any period of 6 months.

Appendix 2 of the Take-over Code contains the Share Buy Back Guidance Note ("**Appendix 2**"). Pursuant to Appendix 2, an increase of a Shareholder's proportionate interest in the voting rights of the Company resulting from a Share Buy Back by the Company will be treated as an acquisition for the purposes of Rule 14. Consequently, a Shareholder or a group of Shareholders acting in concert could, depending on the level of increase in his or their interest in the Company, become obliged to make a mandatory offer in accordance with Rule 14 as a result of the Company's purchase or acquisition of Shares.

2.6.2 Persons Acting in Concert

Under the Take-over Code, persons acting in concert comprise individuals or companies who, pursuant to an agreement or understanding (whether formal or informal), co-operate, through the acquisition by any of them of shares in a company to obtain or consolidate effective control of that company. Unless the contrary is established, the Take-over Code presumes, amongst others, the following individuals and companies to be persons acting in concert with each other:

- (a) a company with its parent company, its subsidiaries, its fellow subsidiaries, the associated companies of the aforesaid companies; companies whose associated companies include any of the aforesaid companies and any person who has provided financial assistance (other than a bank in the ordinary course of business) to any of the aforesaid for the purchase of voting rights. For this purpose, a company is an associated company of another company if the second company owns or controls at least 20% but not more than 50% of the voting rights of the first-mentioned company;
- (b) a company with any of its directors (together with their close relatives, related trusts as well as companies controlled by any of the directors, their close relatives and related trusts);
- (c) a company with any of its pension funds and employee share schemes;
- (d) a person with any investment company, unit trust or other fund whose investment such person manages on a discretionary basis, but only in respect of the investment account which such person manages;
- (e) a financial or other professional adviser, including a stockbroker, with its client in respect of the shareholdings of the adviser and persons controlling, controlled by or under the same control as the adviser;

LETTER TO SHAREHOLDERS

- (f) directors of a company (together with their close relatives, related trusts and companies controlled by any of them) which is subject to an offer or where the directors have reason to believe a *bona fide* offer for their company may be imminent;
- (g) partners; and
- (h) an individual, his close relatives, his related trusts, any person who is accustomed to act according to his instructions, companies controlled by any of the aforesaid persons, and any person who has provided financial assistance (other than a bank in the ordinary course of business) to any of the aforesaid for the purchase of voting rights.

The circumstances under which Shareholders (including Directors and persons acting in concert with them) will incur an obligation to make a take-over offer under Rule 14 after a purchase or acquisition of Shares by the Company are set out in Appendix 2.

2.6.3 Effect of Rule 14 and Appendix 2 of the Take-over Code

In general, unless exempted by the SIC, Directors and persons acting in concert with them will incur an obligation to make a take-over offer under Rule 14 if, as a result of the Company purchasing or acquiring its Shares, the voting rights of such Directors and their concert parties would increase to 30% or more, or if the voting rights of such Directors and their concert parties fall between 30% and 50% of the Company's voting rights, the voting rights of such Directors and their concert parties would increase by 1% in any period of 6 months.

Under Appendix 2, a Shareholder not acting in concert with the Directors will not be required to make a take-over offer under Rule 14 if, as a result of the Company purchasing or acquiring its Shares, the voting rights of such Shareholder would increase to 30% or more, or, if such Shareholder holds between 30% and 50% of the Company's voting rights, the voting rights of such Shareholder would increase by more than 1% in any period of 6 months. Such Shareholder need not abstain from voting in respect of the resolution authorising the Share Buy Back Mandate.

When a group acting in concert holds over 50% of the voting rights, no obligation would normally arise from acquisitions by any member of the group. However, the SIC may, subject to various considerations as set out in Note 5 to Rule 14.1 of the Take-over Code, regard as giving rise to an obligation to make an offer any acquisition by a single member or sub-group of the group acting in concert of voting rights sufficient to increase his or its holding to 30% or more or, if he or it already holds between 30% and 50%, by more than 1% in any 6 month period.

By a letter dated 2 July 2009, the SIC has confirmed that Mr Cheng Buck Poh @ Chng Bok Poh and CCH, together with the other members of the Cheng Family, are deemed to be persons acting in concert under the provisions of the Take-over Code.

As at the Latest Practicable Date, the Company's total issued share capital comprises 205,673,947 Shares (excluding 320,000 treasury shares and subsidiary holdings), and Mr Cheng Buck Poh @ Chng Bok Poh, who is the current Executive Chairman, Chief Executive Officer and a Controlling Shareholder, together with CCH, which is also a Controlling Shareholder, hold an aggregate of 174,436,950 Shares representing approximately 84.81% of the total issued share capital of the Company, of which CCH holds an interest of 78,000,000 Shares representing approximately 37.92% of the total issued share capital of the Company.

LETTER TO SHAREHOLDERS

Accordingly, since Mr Cheng Buck Poh @ Chng Bok Poh and CCH already have an aggregate shareholding interest of more than 50% in the Company as at the Latest Practicable Date and are deemed to be persons acting in concert together with the other members of the Cheng Family, any increase in their shareholdings in the event the Company purchases Shares pursuant to the Share Buy Back Mandate will not require them to make a general offer under Rule 14.

Shareholders who are in doubt as to their obligations, if any, to make a mandatory take-over offer under the Take-over Code as a result of Share Buy Backs by the Company are advised to consult their professional advisers and/or the SIC and/or other relevant authorities at the earliest opportunity.

2.7 Financial Effects

2.7.1 General

Where Shares are purchased or acquired out of the capital of the Company and cancelled, the issued share capital of the Company will be reduced by the corresponding total purchase price of the Shares purchased or acquired. If, on the other hand, the Shares purchased or acquired are not cancelled but held in treasury, there will be no change to the Company's issued capital.

Where Shares are purchased or acquired out of the profits of the Company, the consideration paid by the Company (excluding brokerage, stamp duties, applicable goods and services tax and other related expenses) will correspondingly reduce the amount available for the distribution of cash dividends by the Company.

2.7.2 Illustrative Financial Effects

The financial effects arising from a Share Buy Back will depend, *inter alia*, on the number of Shares purchased or acquired, the price paid for such Shares, the manner in which the purchase or acquisition is funded and whether the Shares are cancelled or held in treasury. It is therefore not possible to realistically calculate or quantify the financial effects arising from a Share Buy Back at this point.

As at the Latest Practicable Date, the issued capital of the Company comprises 205,673,947 Shares (excluding 320,000 treasury shares and subsidiary holdings).

Assuming no further Shares are issued on or prior to the AGM, and based on a public float of approximately 30,139,247 as at the Latest Practicable Date, the purchase by the Company of up to 4.65% of its issued Shares (excluding treasury shares and subsidiary holdings) pursuant to the Share Buy Back Mandate, up to an extent that would not affect adversely the listing status of the Shares on the SGX-ST, will result in the purchase of up to 9,572,000 Shares.

In the case of Market Purchases by the Company and assuming that the Company purchases or acquires 9,572,000 Shares at the Maximum Price of S\$0.44 for each Share (being the price equivalent to 105% of the Average Closing Price of the Shares immediately preceding the Latest Practicable Date), the maximum amount of funds required for the purchase or acquisition of 9,572,000 Shares would be approximately S\$4,211,680.

In the case of Off-Market Purchases by the Company and assuming that the Company purchases or acquires 9,572,000 Shares at the Maximum Price of S\$0.50 for each Share (being the price equivalent to 120% of the Average Closing Price of the Shares immediately preceding the Latest Practicable Date), the maximum amount of funds required for the purchase or acquisition of 9,572,000 Shares would be approximately S\$4,786,000.

LETTER TO SHAREHOLDERS

For illustrative purposes only and on the basis of the assumptions set out above and assuming the purchase of Shares is funded wholly by internal resources and took place at the beginning of FY2020, on 1 July 2019, the financial effects of:

- (a) the acquisition of 9,572,000 Shares by the Company in (a) a Market Purchase; or (b) an Off-Market Purchase, pursuant to the Share Buy Back Mandate, by way of purchases made entirely out of capital / profit and held as treasury shares; and
- (b) the acquisition of 9,572,000 Shares by the Company in (a) a Market Purchase; or (b) an Off-Market Purchase, pursuant to the Share Buy Back Mandate, by way of purchases made entirely out of capital / profit and cancelled,

on the audited financial results of the Group and Company for FY2020 are set out below.

A. **Purchases made entirely out of capital / profit and held as treasury shares**

(i) Market Purchases

As at 30 June 2020	Group		Company	
	Before Buy Back	After Buy Back	Before Buy Back	After Buy Back
S\$'000				
Share Capital	65,403	65,403	65,403	65,403
Treasury Shares	(160)	(4,372)	(160)	(4,372)
Capital Reserves	-	-	-	-
Translation Reserves	714	714	-	-
Fair Value Adjustment Reserve	-	-	-	-
Reserves	53,594	53,594	10,028	10,028
Total Equity	119,551	115,339	75,271	71,059
NAV	119,551	115,339	75,271	71,059
Cash and Cash Equivalents	71,416	67,204	30,312	26,100
Current Assets	120,228	116,016	40,568	36,356
Current Liabilities	47,564	47,564	606	606
Net Current Assets	72,664	68,452	39,962	35,750
Borrowing	7,691	7,691	-	-
Earnings for last 12 months	4,101	4,101	(4,061)	(4,061)
Number of Shares excluding Treasury Shares and Subsidiary Holdings ('000)	205,674	205,674	205,674	205,674
Financial Ratios				
NAV per Share (S\$)	0.58	0.59	0.37	0.36
Gearing Ratio	0.06	0.07	-	-
Working Capital Ratio	2.53	2.44	66.94	59.99
EPS (S\$)	0.02	0.02	(0.02)	(0.02)

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(ii) Off-Market Purchases

As at 30 June 2020	Group		Company	
S\$'000	Before Buy Back	After Buy Back	Before Buy Back	After Buy Back
Share Capital	65,403	65,403	65,403	65,403
Treasury Shares	(160)	(4,946)	(160)	(4,946)
Capital Reserves	-	-	-	-
Translation Reserves	714	714	-	-
Fair Value Adjustment Reserve	-	-	-	-
Reserves	53,594	53,594	10,028	10,028
Total Equity	119,551	114,765	75,271	70,485
NAV	119,551	114,765	75,271	70,485
Cash and Cash Equivalents	71,416	66,630	30,312	25,526
Current Assets	120,228	115,442	40,568	35,782
Current Liabilities	47,564	47,564	606	606
Net Current Assets	72,664	67,878	39,962	35,176
Borrowing	7,691	7,691	-	-
Earnings for last 12 months	4,101	4,101	(4,061)	(4,061)
Number of Shares excluding Treasury Shares and Subsidiary Holdings ('000)	205,674	205,674	205,674	205,674
Financial Ratios				
NAV per Share (S\$)	0.58	0.59	0.37	0.36
Gearing Ratio	0.06	0.07	-	-
Working Capital Ratio	2.53	2.43	66.94	59.05
EPS (S\$)	0.02	0.02	(0.02)	(0.02)

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B. Purchases made entirely out of capital / profit and cancelled

(i) Market Purchases

As at 30 June 2020	Group		Company	
S\$'000	Before Buy Back	After Buy Back	Before Buy Back	After Buy Back
Share Capital	65,403	61,031	65,403	61,031
Treasury Shares	(160)	-	(160)	-
Capital Reserves	-	-	-	-
Translation Reserves	714	714	-	-
Fair Value Adjustment Reserve	-	-	-	-
Reserves	53,594	53,594	10,028	10,028
Total Equity	119,551	115,339	75,271	71,059
NAV	119,551	115,339	75,271	71,059
Cash and Cash Equivalents	71,416	67,204	30,312	26,100
Current Assets	120,228	116,016	40,568	36,356
Current Liabilities	47,564	47,564	606	606
Net Current Assets	72,664	68,452	39,962	35,750
Borrowing	7,691	7,691	-	-
Earnings for last 12 months	4,101	4,101	(4,061)	(4,061)
Number of Shares excluding Treasury Shares and Subsidiary Holdings ('000)	205,674	205,674	205,674	205,674
Financial Ratios				
NAV per Share (S\$)	0.58	0.59	0.37	0.36
Gearing Ratio	0.06	0.07	-	-
Working Capital Ratio	2.53	2.44	66.94	59.99
EPS (S\$)	0.02	0.02	(0.02)	(0.02)

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(ii) Off-Market Purchases

As at 30 June 2020	Group		Company	
S\$'000	Before Buy Back	After Buy Back	Before Buy Back	After Buy Back
Share Capital	65,403	60,457	65,403	60,457
Treasury Shares	(160)	-	(160)	-
Capital Reserves	-	-	-	-
Translation Reserves	714	714	-	-
Fair Value Adjustment Reserve	-	-	-	-
Reserves	53,594	53,594	10,028	10,028
Total Equity	119,551	114,765	75,271	70,485
NAV	119,551	114,765	75,271	70,485
Cash and Cash Equivalents	71,416	66,630	30,312	25,526
Current Assets	120,228	115,442	40,568	35,782
Current Liabilities	47,564	47,564	606	606
Net Current Assets	72,664	67,878	39,962	35,176
Borrowing	7,691	7,691	-	-
Earnings for last 12 months	4,101	4,101	(4,061)	(4,061)
Number of Shares excluding Treasury Shares and Subsidiary Holdings ('000)	205,674	205,674	205,674	205,674
Financial Ratios				
NAV per Share (S\$)	0.58	0.59	0.37	0.36
Gearing Ratio	0.06	0.07	-	-
Working Capital Ratio	2.53	2.43	66.94	59.05
EPS (S\$)	0.02	0.02	(0.02)	(0.02)

Shareholders should note that the financial effects set out above, based on the respective aforementioned assumptions, are for illustrative purposes only. Although the Share Buy Back Mandate would authorise the Company to purchase or acquire up to 10% of the issued Shares, the Company may not necessarily purchase or acquire or be able to purchase or acquire the entire 10% of the issued Shares. In addition, the Company may cancel all or part of the Shares repurchased, or hold all or part of the Shares repurchased in treasury. It is also important to note that the above analysis is based on historical numbers and is not necessarily representative of future financial performance.

2.8 Taxation

Shareholders who are in doubt as to their tax positions or any tax implications in their respective jurisdictions should consult their own professional tax advisors.

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2.9 Reporting Requirements

The Act and the Listing Manual require the Company to make reports in relation to the Share Buy Back Mandate as follows:

- (a) Within 30 days of the passing of a Shareholders' resolution to approve purchases of Shares, the Company must lodge a copy of such resolution with ACRA;
- (b) Within 30 days of a purchase of Shares on the SGX-ST or otherwise, the Company shall lodge with ACRA the notice of the purchase in the prescribed form, which must include, amongst others, details of the purchase, such as the total number of Shares purchased by the Company, the total number of Shares cancelled, the number of Shares held as treasury shares, the Company's issued ordinary share capital before the purchase and after the purchase of Shares, the amount of consideration paid by the Company for the purchase, and whether the Shares were purchased out of the profits or the capital of the Company;
- (c) Purchases of Shares must be reported to the SGX-ST, in the forms prescribed by the Listing Manual, and announced to the public, in the case of Market Purchases, not later than 9.00 a.m. on the Market Day following the day of purchase of any of its Shares, and, in the case of Off-Market Purchases, not later than 9.00 a.m. on the second Market Day after the close of acceptances of the offer made by the Company; and
- (d) When seeking the approval of Shareholders for the renewal of the Share Buy Back Mandate, the Company is required to disclose details pertaining to purchases of Shares made by the Company during the previous 12 months, including the total number of Shares purchased, the purchase price per Share or the highest and lowest prices paid for such purchases of Shares, where relevant, and the total consideration paid for such purchases.

2.10 Other Listing Rules

- 2.10.1 The Listing Manual provides that a listed company shall ensure that at least 10% of any class of its listed securities is at all times held by the public. As at the Latest Practicable Date, 30,139,247 Shares representing approximately 14.65% of the issued share capital of the Company are held in the hands of the public.
- 2.10.2 Assuming the Company exercises the Share Buy Back Mandate in full and purchases the maximum of 10% of its Shares through Market Purchases from the public, the public float would be reduced to approximately 5.17% of the issued Shares (excluding treasury shares and subsidiary holdings). In order to preserve the listing status of the Shares on the SGX-ST by maintaining a public float of not less than 10% in the issued Shares (excluding treasury shares and subsidiary holdings), the Company shall not purchase or acquire more than 9,572,000 Shares (or 4.65% of the issued Shares (excluding treasury shares and subsidiary holdings) as at that date) pursuant to the Share Buy Back Mandate. Accordingly, the Company is seeking Shareholders' approval to buy back 9,572,000 shares, which do not result in the public float falling below 10%.
- 2.10.3 Based on the percentage of issued share capital of the Company held by the public as mentioned above, the Directors will ensure that any Shares purchased or acquired by the Company will not result in a fall in the percentage of Shares held by the public to below 10% of the total number of issued Shares.

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- 2.10.4 The Directors will use their best efforts to ensure that the Company does not effect any purchase or acquisition of Shares if the purchase or acquisition would result in the number of Shares remaining in the hands of the public falling to such a level as to cause market illiquidity or adversely affect the listing status of the Company.
- 2.10.5 While the Listing Manual does not expressly prohibit any purchase of shares by a listed company during any particular time, because the listed company would be regarded as an “insider” in relation to any proposed purchase or acquisition of its issued shares, the Company will not undertake any purchase or acquisition of Shares pursuant to the Share Buy Back Mandate at any time after any matter or development of a price-sensitive nature has occurred or has been the subject of consideration and/or a decision of the Board until such price-sensitive information has been publicly announced.
- 2.10.6 In particular, in line with Rule 1207(19)(c) of the Listing Manual, the Company and its officers should not and will not deal in the Company’s securities during the period commencing 2 weeks before the announcement of the Company’s financial statements for each of the first three quarters of its financial year, and one month before the announcement of the Company’s full year financial statements, as the case may be.

2.11 Share Buy Backs by the Company

No purchases or acquisitions of Shares have been made or effected by the Company pursuant to the Share Buy Back Mandate in the 12 months preceding the Latest Practicable Date.

3. INTERESTS OF DIRECTORS AND SUBSTANTIAL SHAREHOLDERS

3.1 Interests of Substantial Shareholders

As at the Latest Practicable Date, the shareholding interests of Substantial Shareholders in the Company are set out below:

Name	Direct Interest		Deemed Interest		Total Interest	
	No. of Shares	%	No. of Shares	%	No. of Shares	%
CCH ⁽¹⁾⁽²⁾	78,000,000	37.92	-	-	78,000,000	37.92
Cheng Buck Poh @ Chng Bok Poh ⁽¹⁾⁽²⁾⁽³⁾	96,436,950	46.89	78,000,000	37.92	174,436,950	84.81
Goo Guik Bing @ Goh Guik Bing ⁽¹⁾⁽³⁾	-	-	174,436,950	84.81	174,436,950	84.81

The percentage of shareholding interest above is computed based on the total issued shares of 205,673,947 Shares, excluding treasury shares and subsidiary holdings.

Notes:

- (1) CCH is held by the Cheng Family.
- (2) Mr Cheng Buck Poh @ Chng Bok Poh is deemed to be interested in the 78,000,000 Shares held by CCH by virtue of his 31.68% shareholding in CCH.
- (3) Mdm Goo Guik Bing @ Goh Guik Bing is deemed to be interested in (i) the 78,000,000 Shares held by CCH by virtue of her husband’s, Mr Cheng Buck Poh @ Chng Bok Poh’s 31.68% shareholding in CCH; and (ii) the 96,436,950 Shares held by her husband, Mr Cheng Buck Poh @ Chng Bok Poh.

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Save for their aforesaid respective interests in the Company, none of the Substantial Shareholders has any direct or indirect interest in the proposed renewal of the Share Buy Back Mandate.

3.2 Interests of Directors

As at the Latest Practicable Date, the shareholding interests of the Directors in the Company are set out below:

Director	Direct Interest		Deemed Interest		Total Interest	
	No. of Shares	%	No. of Shares	%	No. of Shares	%
Cheng Buck Poh @ Chng Bok Poh ⁽¹⁾	96,436,950	46.89	78,000,000	37.92	174,436,950	84.81
Tan Sim Cheng	93,750	0.05	-	-	93,750	0.05
Chee Teck Kwong, Patrick	62,500	0.03	-	-	62,500	0.03
Chua Keng Woon	941,500	0.46	-	-	941,500	0.46

The percentage of shareholding interest above is computed based on the total issued shares of 205,673,947 Shares, excluding treasury shares and subsidiary holdings.

Notes:

- (1) Mr Cheng Buck Poh @ Chng Bok Poh is deemed to be interested in the 78,000,000 Shares held by CCH by virtue of his 31.68% shareholding in CCH.

Save for their aforesaid respective interests in the Company, none of the Directors has any direct or indirect interest in the proposed renewal of the Share Buy Back Mandate.

4. DIRECTORS' RECOMMENDATION

The Directors are of the opinion that the proposed renewal of the Share Buy Back Mandate is in the best interests of the Company. Accordingly, they recommend that Shareholders vote in favour of the ordinary resolution in respect of the proposed renewal of the Share Buy Back Mandate set out in Ordinary Resolution No. 7 in the Notice of AGM.

5. ANNUAL GENERAL MEETING

The AGM, notice of which is enclosed with the Annual Report, will be held on 29 October 2020 by electronic means at 10 a.m. for the purpose of considering, and, if thought fit, passing the resolutions set out in the Notice of AGM.

6. APPROVALS AND RESOLUTIONS

Shareholders' approval for the proposed renewal of the Share Buy Back Mandate is sought at the AGM. The resolution relating to the proposed renewal of the Share Buy Back Mandate is contained in the Notice of AGM as Ordinary Resolution No. 7.

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7. ACTION TO BE TAKEN BY SHAREHOLDERS

Shareholders will find enclosed with the Annual Report the Notice of AGM and a Proxy Form.

Due to current movement restriction orders in Singapore, Shareholders will not be able to attend the AGM in person. A Shareholder (whether individual or corporate) must appoint the Chairman of the AGM as his/her/its proxy, to vote on his/her/its behalf at the AGM if such Shareholder wishes to exercise his/her/its voting rights at the AGM, in accordance with the instructions printed on the Proxy Form.

8. DIRECTORS' RESPONSIBILITY STATEMENT

The Directors collectively and individually accept full responsibility for the accuracy of the information given in this Addendum and confirm after making all reasonable enquiries, that to the best of their knowledge and belief, this Addendum constitutes full and true disclosure of all material facts about the proposed renewal of the Share Buy Back Mandate, the Company and its subsidiaries, and the Directors are not aware of any facts the omission of which would make any statement in this Addendum misleading. Where information in this Addendum has been extracted from published or otherwise publicly available sources or obtained from a named source, the sole responsibility of the Directors has been to ensure that such information has been accurately and correctly extracted from those sources and/or reproduced in this Addendum in its proper form and context.

9. DOCUMENTS AVAILABLE FOR INSPECTION

Copies of the following documents are available for inspection at the registered office of the Company at 47 Tuas View Circuit, Singapore 637357, during normal business hours, from the date of this Addendum up to the date of the AGM:

- (a) the Constitution; and
- (b) the Annual Report.

In view of the movement restrictions pursuant to the COVID-19 (Temporary Measures) (Control Order) Regulations 2020, access to the registered office of the Company may not be possible during this period. Shareholders who wish to inspect the above documents should contact the Company so that arrangements can be made.

Yours faithfully
for and on behalf of the Board of Directors of
Hai Leck Holdings Limited

Cheng Buck Poh @ Chng Bok Poh
Executive Chairman and Chief Executive Officer